

Spack Onstage Officer Meeting Agenda - __/__/2023__

I. Call to Order

Begin the meeting by stating "The meeting will now come to order."

Complete

II. Consent Agenda

Continue by saying "I motion to approve this week's agenda. All those in favor say 'aye', all opposed say 'nay', any abstentions?"

Complete- all in favor- voted aye

The secretary records the results of the vote.

III. Presentation

If we are joined by anyone (principal, clinician, school treasurer), they would give their presentation here.

Officer Report

Officers report on what tasks they have completed for their role since the last meeting and communicate what must still be done and what they need assistance with.

1. **Historian- absent**
2. **Webmaster-** sent emails and updated website
3. **Secretary-** No updates
4. **Treasurer-** Filed paperwork
5. **Vice President-** sent emails and send email reminders, made *Rent* vinyl, measured and ordered curtains for dressing rooms
6. **President-** sent emails and helped Mischa to curtains

Old Business

Topics discussed but not resolved/are still in progress from the previous meeting are discussed here.

IV. We need to start advertising for Charlie Brown

- A. Posters around the school
- B. Paid post
- C. Notes on instagram work well
- D. Scavenger hunt
 1. Object you hide somewhere and get a free item and concession
 2. Save for little mermaid
- E. More teachers encourage going to shows

V. New Business

New points of discussion or topics are discussed here.

A.

VI. Adviser Report

New donations- \$7000 (online) \$200

Moved to deposit \$8265.72, \$200, and \$1448.29

Moved to pay \$411.75 for Steel Magnolias shirts

Mrs. Oakley and Mr. M idea- get postcards with QR codes to Charlie Brown tickets to send to Hagan for cast to pass out on 12/11... possible idea for Little Mermaid?

Voted to reimburse Mr. M \$76.30 for postcards

VII. Open Discussion

VIII.

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Review Action Items

Caroline S: Send emails

Caroline C: send emails

All: pick 2 Broadway productions that you have interest in for potential Broadway trip

Mr. M: send pdf to Mischa

Bella: write announcements for Charlie Brown