

**SDASSP**  
South Dakota Association of Secondary School Principals  
[SDASSP Website](https://sdassp.org)



SDASSP Executive Board Meeting  
**Date:** June 10, 2024 - 5:00 pm MST/6:00 pm CST  
**Location:** Cody Room in [The Lodge at Deadwood](#)

**1. Call to Order - 5:00 pm**

**1.1.** Establish Quorum (Need 11) - [SDASSP Executive Board List](#)

- Members Present: (20) Morford, Marshall, Lyon, Knudson, Olson, McGregor, Foster, Wilson, Stanley, Raba, Falak, Johnson, Hunhoff, Beck, Messmer, O'Bryan, Kortemeyer,
- Motion to establish a quorum
  - Motion: Littau
  - Second: Raba
  - Approved unanimously
  - Meeting called to order at 5:00 p.m.

**1.2.** Approval of Agenda

- Agenda for Annual Meeting June 11
- Motion to approve
  - Motion: Messmer
  - Second: Beck
  - Approved unanimously

**1.3.** Secretary's Report/Minutes - Tim Koehler

- [Past Meeting Minutes](#)
- Motion to Approve
  - Motion: Foster
  - Second: Marshall
  - Approved unanimously

**1.4.** Treasurer's Report - Chris McGregor

- [Treasurer Report](#)
- Discussion around membership and account balances. Discussion continued around how to split conference fees if it is a K-12 principal who belongs to both SDASSP and SDAESP
- Motion to Approve
  - Motion: Litta
  - Second: O-Bryan
  - Approved unanimously

**2. Communications and Reports**

**2.1.**  NASSP Coordinator's Report – Julie Marshall

- Advocacy Conference
  - Julie discussed their time in DC. Met with all representatives except Senator Rounds.
  - At National Conference SDASSP will try to host a SD night on the Monday of the conference.
- Academic All State Results:  Daktronics Academic All State Results 2024.docx

2.2. [SASD Report](#) - Todd Foster/Amanda Olinger

- Report from Mr. Foster
  - Discussion for renewing the contract for Rob Munson
  - Reviewing the amount of PD opportunities across the state for all parent groups
  - Joint Convention in August in Sioux Falls
  - Reminder for completing your SASD Membership. Current Membership ends on Jun 30, 2024 .
- [SASD Calendar of Events 24-25](#)

2.3. SDHSAA Report - Kelly Messmer/Joey Kortemeyer/Ryan Rollinger

- April 17-18 Board Meeting
  - [Agenda](#)
  - [Minutes](#)
    - NIL - Students can benefit from this as long as it is not connected to the school. Can't be anything that references the school.
    - Alignments approved for the next school year.
    - Starting the research process of SDHSAA to determine the financial impact for a community who is hosting a state tournament.
    - Kristina Sage has been hired as the SDHSAA Assistant Executive Director, beginning July 1, 2024
    - Communicate with your AD about any new proposals at SDHSAA and continue to share information with the advisory committee

2.4. Awards Coordinator - Steve Morford

- [Principals of the Year Flip-Book](#) (Thank you Amanda Olinger!)
- [Luncheon Profile Sheet](#)
- [Assistant Principal of the Year Process](#)
- [MS and HS Principal of the Year Process](#)
- Report from Steve
  - Sheets for POY have been updated so that carry over representatives are accurate
  - Date for reporting to national groups next year is a week later.
  - Mr. Morford would recommend that this position be filled by an active member and discussed how this might be beneficial to the group.

2.5. [SDASSP Executive Board](#) By-Laws

- Mr. Lyon discussed an idea of creating a map for each of the regions.
- Mr. McGregor noted that we need to add the stipend for the Awards Coordinator to the by-laws. Also fix typo in stipend section - "four hundred" change to "five hundred." Also include language about the Treasurer position (I believe it was voted on within the last year but it is not in the bylaws yet.)

2.6. Region Reports

- Rob Munson - SASD
  - Discussed the change at ASBSD
  - Discussed the primary elections and how it may impact us for the next legislative session.
  - Discussion for some upcoming PD events, watch for communication from SASD

- **No Region Reports**
- Region 1 Justin Stanley
- Region 2 Andrew Johnson
- Region 3 Calvin Hunhoff
- Region 4 Bo Beck
- Region 5 Kelly Messmer
- Region 6 Mikaela O'Bryan
- Region 7 Mathew Raba
- At Large
  - Region 1-4 - Chad Johnson and Bert Falak
  - Region 5-7 - David Olson and Joey Kortemeyer
  - State At-Large - Ryan Rollinger and Collin Knudson
  - East River New Principal - John Tyler
  - West River New Principal - Curt Littau

### 3. Old Business

#### 3.1.

### 4. New Business

#### 4.1. Executive Board Retreat Feedback

- **Do we want to do it again?**
  - Overwhelming positive comments and a desire to continue the retreat
  - The board felt the timing of the event was good and that the location was good. Some discussion around having to share rooms.
- **Possible Dates for 2025**
  - March 26-27
- **Discussion about presentation**
  - Mr. Lyon discussed a few potential candidates and will work with Mr. Wilson as they plan for next year.

#### 4.2. 2024-2025 Meeting Dates and Locations

- [SDASSP General Membership Meeting](#) - June 11 @ 12:00pm MST Deadwood Lodge
- SDASSP/SDAESP Banquet - June 11 @ 5:30pm MST Deadwood Lodge
- SDASSP Executive Board Meeting - Aug. 7 @ 6:00pm CST Room 5 SF Convention Center
- SDASSP Executive Board Dinner - Aug. 7 @ 7:30pm CST Crooked Pint, Sioux Falls, SD
- SDASSP Executive Board Meeting - Feb. 4 @ 9:00am CST SDHSAA Board Room
- Delegate Assembly - Feb. 4 @ 1:00pm CST Red Rossa Pierre, SD
- Outstanding Administrator Banquet - Feb. 5 @ 12:00pm CST Ramkota Pierre, SD

#### 4.3. [Open Positions on the Executive Board for 2024-2025](#) (vote at state conference 2024)

- President - Don Lyon replaced by Pete Wilson (no voting needed)
- President Elect - Pete Wilson moves to President - Open
  - **Matt Raba and Amanda Olinger have shown interest in the President-Elect position**
    - **Matt shared that he has gained interest in this position as he has served on the board. He would like to continue to serve SDASSP. Has 15 years of experience**

- as a high school principal.
  - Amanda had shared that she is interested in the position but if someone is interested she would be willing to step aside.
  - Motion by Olson to nominate Raba and seconded by Messmer.
  - Motion by Littau and seconded by Falak to close nominations for president-elect
  - Motion for Raba approved unanimously
- Past President - Todd Foster terms out replaced by Don Lyon (no voting needed)
- Region 1 - Justin Stanley - completed a term as the replacement and would be eligible for first term. (1st) - eligible
- Region 5 - Kelly Messmer - completed a term as the replacement and would be eligible for first term. (1st) - eligible
- Region 7 - Mathew Raba (2nd) - not eligible
  - Dave Olson would be interested in this position
- At-Large Regions 1-4 - Chad Johnson (1st) - eligible
- At-Large Regions 1-4 - Bert Falak (1st) - eligible
- At-Large Regions 5-7 - Dave Olson (2nd) - not eligible
  - Mathew Raba and Curt Littau are interested in this position
- At-Large Regions 5-7 - Joey Kortemeyer (1st) - eligible
- New Principal Rep (East) - John Tyler (1st)
- New Principal Rep (West) - Curt Littau (2nd)
- Motion by Foster: Any representative who leaves their position in their second year, the candidate who fills the position would complete the time for the previous representative and then be eligible for two additional terms.
  - Second by Littau
  - Motion carries unanimously

#### 4.4. Conference Planner Discussion

- [Shannon Smith](#) Brookings and [Mark Jacobs](#) Lead-Deadwood
  - Discussion how Mark may be a better candidate due to his location when planning a conference that takes place in Deadwood each year. He also has worked with Tim Kusters and this may make for a smooth transfer.
  - Several members spoke on behalf of Shannon and how great she would do at the position as well.
- The planner gets the expenses for a national conference paid or an annual stipend of \$1,000.
- Motion for SDASSP to bring forward Mark Jacobs as their nomination by Messmer seconded by Foster.
  - Motion carried unanimously

## 5. Announcements

### 5.1. Future Sites of State Conference

- 2025 Joint Conference with Elementary Principals—June 9-11, 2025 Deadwood
- Currently negotiating for the 2026 conference to remain at Deadwood and the Executive Board agreed this has been a good location.

### 5.2. NASSP National Conferences

- [UNITED National Conference 2024](#) - July 15-17 - Nashville, TN (Some people rooms at Westin Downtown as of now)
- [UNITED National Conference 2025](#) - July 11-13 - Seattle, WA

## 6. Adjournment

**6.1. Motion to Adjourn -**

- Motion to Adjourn by Littau and seconded by Foster
  - Motion carried unanimously.
  - Meeting adjourned at 6:59 p.m.

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