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March 22nd Leadership Board Meeting Minutes - DRAFT

Meeting Attendees:

- Gerry Smith
- Julie Zumach
- Reverend Tony
- Dan Lusk
- Dana Lusk
- Jennifer Wilke
- Ed Ahrenhoerster
- Sherryl Andrus
- Betsy Muellenbach
- Dean Johnson
- John Cabaniss

Guests: Leigh Hoftiezer and Brian Bunzel

Open Forum: Dan mentioned changes to the minutes made by Sherryl. He also pointed out that it is becoming more difficult to fill Board and committee chair positions due to so many who have already served – some twice – in positions and because the membership census normally only runs 130 to 135. Gerry counted over 25 positions to fill.

The February meeting minutes were approved by nine voting members as amended. The motion was made by Dean and seconded by Gerry. Sherryl abstained due to being absent from the last meeting. There weren't any no votes.

New Business

Building committee updates: Brian Bunzel reported on three topics: carpet replacement, placement of a TV monitor in the sanctuary, and choices for a sign to replace the two signs currently near Port Washington Road.
Carpet – He got four bids of $13k (Stu's Carpet), $18,435 (Willie Coleman), $20k, and $40k. All bids are the same for the same type of carpet we currently have - same thickness, cut pile. Brian suggests the carpet has a small pattern to "hide" stains. The carpeting will be financed using the building contingency fund. The cost includes removal and installation of a pad and covering of the risers.

Sherryl said the actual amount added to the BC budget is $18k plus. One of our goals to use a black-owned company, Willie Coleman Carpet.

Leigh asked if there were reviews of the new ownership of Stu's Carpet.

Jennifer suggested responses from other customers. Betsy said Stu's has an A+ rating per BBB. Willie Coleman's rating is not found, but no complaints.

Sherryl is leaning toward the black-owned business, and we may be able to lower the bid.

Gerry suggested we vote via email once we know more. All members agreed.

Julie said the $18k will leave us with much less in the Building Contingency fund.

<u>TV monitor placement</u> –

Brian discussed how the monitor would be installed with Gerry showing Brian's drawing of the monitor located behind the lectern. Brian said we can motorize a curtain that opens/closes to cover/show the monitor. Another possible location is on the SE wall with a curtain. Poul S. will donate $1000 for the purchase.

Dean has mixed feelings about the curtain and its ability to roll up. The curtain would add another layer of stuff.

Jennifer suggested some wooden blinds which would be more aesthetic pleasing. Tony suggested that the quilt should cover the screen when not in use. Julie mentioned the lectern would block the view.

Julie questioned how often we would use the screen. Some folks would see it as an intrusion, and she questioned the actual purpose of the monitor. Brian listed several uses of the monitor. Tony suggested it would be easier for vision-impaired people to see hymn words. Sherryl said it would be helpful for STP and other uses.

Jennifer said the screen would be useful for short videos and for "Stories for All Ages" when video is available. Someone else reminded us that guest speakers may have a slide or video presentation that is significant to their sermon.

More discussion followed by responses to aforementioned ideas.

Gerry suggested sending our comments to the aesthetics and building committees. All agreed.

<u>Digital exterior sign</u> –
Gerry said the cost is very high for us. The design of the sign is another issue. He screen-shared several photos of signs to the Board. Brian said we could combine the size of the two current signs and have one larger new sign. Brian is getting prices on many different types of signs and said some cost as much as $25k and $30k. Building Committee can save some money by doing some of the work to install the sign The LED portion of the sign can be purchased for approx. $3500.

Several questions were raised about specifics of the different signs, such as managing the signs, visibility, wording/sermon title, etc.

Sherryl asked why do we have a sign? Sermon title is not so important since people can see it in the NL or on the website. Should have concrete reasons to have a sign.

Jennifer said a specific title is better.

Julie suggested we need to broadcast who we are. Must have the church name, time of the service, the address, and logo.

Ed said the advantage of an electronic sign is we don't have to put something on the sign all the time. We could vary the message.

Tony mentioned many people are attracted by the sermon title.

How do we want to acquire a sign: cost, design, and wording/title for the sign? Brian will investigate further and report at next meeting.

Bylaws Committee update: Gerry stated that there were three major charges to the committee: 1) investigate the RE Committee structure; 2) Changes to the Personnel Committee structure; and 3) Immediate Past President duties. Some other items that were looked at were wordsmithing modifications and changing the name of the Worship Committee to the "Sunday Service Committee".

Immediate past president duties: The Bylaws Committee suggested removing the minute-taking from the Past President and have the Pres-Elect do it. Sherryl moved to accept the changes, and Dean seconded. Motion was unanimous.

Dana shared the screen for us to see some of the other modifications. A few changes and wordsmithing were made by some of the Board members. She mentioned that the language in some places was made less stringent to allow for flexibility in policy making. All modifications made by the Bylaws Committee were addressed by Dana and the Board members. Dana will complete the changes and report them to the next Board meeting.

Julie moved to accept the changes with Dean seconding the motion. The motion to approve was unanimous.

Gerry called for a motion to adjourn the meeting at 9:00 due to its lateness and to honor members' time. Dean moved to adjourn, and Julie seconded. Motion passed unanimously.

Meeting was adjourned at 9:00PM.

NOTE: Items/topics on tonight's agenda which were not addressed will be addressed at the April meeting include:

- June meeting date
- Personnel Committee reviews

Old Business:

Committee Reports:

DRE: Dana L

Finance: Ed A.

Treasurer reports - Sherryl A.

Worship: John C.

Social Justice: Jennifer W.

Membership: Dan

Minister's Report: Tony

Website Development Update - Jennifer

Covid Update/ Re-opening Subcommittee - Gerry