



Auburn Old Town Gallery
218 Washington Street, Suite A. Auburn CA 95603
membershpaotg@gmail.com
www.AuburnOldTownGallery.com
(530) 887-9150

Auburn Old Town Gallery is a Limited Liability Company established in 1995. Our goal is to operate a fine arts gallery where local artists can display and sell their work to the public in a professional venue; and to enhance and support the cultural life of our regional area. Besides having a good location, the success of the gallery is due to the commitment of our artists. AOTG is an artist-owned company with everyone working as a team to create a successful business. The gallery serves all members equally.

The artist's financial obligations:

- Full-space artists pay \$75 per month, first and last month's rent due upon joining (\$150)
- Half-space artists pay \$50 per month, first and last month's rent due upon joining (\$100)
- One time only non-refundable facilities fee of \$150 due upon joining.
- Upon entering, first and last month's rent is due, plus facilities fee, making the first payment \$300 (\$250 for half space artists).
- Members must pay monthly rent promptly
- The consignment fee on all sales is 23%.
- Artists are paid monthly, usually within the 1st week after the end of the prior month.

The artist's time obligations:

- Each member must cover at least two 4-hr shifts per month. Members are also required to cover extra shifts as necessary to fill the monthly work schedule, and to participate in at least two of the special events held annually. The special events require two-hour participation.
- Members will receive training prior to being required to cover shifts, and can expect this to occur within the first month after acceptance to AOTG. Regular scheduling will occur immediately following training.
- Members are expected to attend the Membership meetings held during the calendar year unless circumstances prevent attendance. These typically occur on the 3rd Monday of every other month.
- All members must help run the art gallery as a serious business. Members are expected to serve on a committee or be on call as help is needed. Serving as a board officer is not mandatory but should be considered.
- All members are expected to independently recognize what needs to be done to maintain the gallery business and comply.
- Upon acceptance into the gallery, a copy of the operating documents will be provided to you.

PLEASE FOLLOW THESE GUIDELINES FOR THE JURYING (SCREENING/REVIEW OF ART) PROCESS

- All incoming artists must have their art juried (screened) by a panel of 9 members. Art is accepted according to the gallery's media requirements
- No art may be submitted for jurying without first submitting the online application form to membershpaotg@gmail.com. Any prospective artist may only submit one type of art in the initial application to AOTG. If the artist is accepted into the gallery, the artist may make another application to jury in an addition type of art

- Art and documentation will be submitted digitally and additional information will be provided if the art is selected for jurying
- All art listed on the application form must be presented as if it were to be displayed in the gallery
- Your digital submittal must include the following: Completed application artist resume; artist biography; business card and images of art work including images of the front and back of each art piece
 - Images must be in jpg format, (72 dpi and 2000 pixels on the longest side) with a file size no larger than 4 MB
 - File naming example, last name-name of art piece .jpg (SmithJohn-FallHarvest.jpg) and this information must be on the application
 - The completed application, artist resume, artist biography and business card must accompany the art brought to the gallery if selected to jury
- If your artwork is accepted, you may still be placed on a waiting list due to space limitations or media requirements of the gallery
- Additional information is discussed in the Membership Agreement