



Armstrong Girls' XC Booster Club Meeting Minutes

June 6, 2024 – Zoom Meeting

8:30 PM

1) Welcome and review agenda

Attendees: Mark Schulte, Molly Wilkinson, Brenda Brinks, Paul Senne, Ann Dybvig, Coach Smith and Coach Sheridan

2) Coach's update

Coach Smith discussed items that will likely need to be budgeted for next season. Shirts, a tent and potentially some equipment.

- **Shirts**
 - Trip to Alaska challenge shirts (\$300 - \$400)
 - Milage shirts & runner of the meet shirts. There may be some left and will not likely to need the 300-mile shirts.
- **Tent**
 - Current tent is 10' x 10' and too small, especially when raining and everyone needs to get under it with their stuff.
 - Looking to upgrade to probably a 10' x 20'
 - Prices vary greatly (\$800 - \$2,000).
 - Open to opinions, but Coach's priority is to focus on quality and use money on this rather than printing the school's name.
 - More research is needed to understand quality improvements up the price points; but cheap ones seem to break a lot.
 - Coach Fisher is considering a tent for track and there may be a potential to split the costs; but this would also increase the usage and shorten the lifespan.
 - Coach will share a google doc where we can collaborate on options.
 - Our sales tax exemption should work on this.
- **Equipment**
 - Could potentially use more medicine balls, but not critical.
- **Fundraising**
 - In context of potential purchase, some fundraising came up. Coach prefers activities like the TCM mile 11 where the team is doing something fun with a purpose that aligns, rather than just making money.

3) Treasurer's report and budget updates

Account Balance: \$7643.02
Min. Balance: \$3,500.00
Uniform Reserve: \$500.00
Balance Available: \$3,643.02

This reflects:

- \$288.77 insurance payment just made.
- \$1,000.00 income from Loppet fundraiser (we did 2 shifts at \$500 each)
- Note: we still received most of our earnings from TCM this year even with cancellation.

Fundraising:

- Consensus is to keep the key fundraising events and only add others if needed
 - TCM Mile 11 (\$650)
 - Loppet (\$1,000)
 - If having troubles with participation, we could use National Honors Society volunteer requirement to get more people.
- Continue to ask for \$50 donation per family. Brenda will look for the number that contributed last year
- Coach Smith suggested having a QR code to the PayPal at some events early in the season

Budgeting

- Need to finalize a budget so we can vote on it. Coach Smith will pull together firmer costs on the budget items discussed (Shirts, Tent, Equipment)
- Last time uniforms with warm-ups were \$4,100. Consensus is we should start setting aside \$500/year in our budget.
- This last year, we organized a Garmin purchase, but that expense is reimbursed. In the future we will also be able to get a sales tax exemption.

Operating expenses: Brenda can pull together what the final operating expenses were for last year without uniforms.

4) Website updates

Website: armstronggirlsxc.org

- The google site has been down and still is (404 Error)
- Domain is attached to Julie's credit card and kept it this way as a donation to the booster club. – she was looking into it the issue some.
- The domain name (armstronggirlsxc.org) was purchased from google domains

- Thought Carly originally made it – maybe after graduating, when her account closed, the site content was lost?
 - Used to show up in Jacob's google drive.
- If needed, we could build a completely new site – would like to leverage it more going forward.
- Mark will share the booster club credentials with Paul so he can see if there is anything from the site tied to that account and determine if we need to rebuild a site.

5) Officers for next season

Mark and Brenda are looking to hand off their positions, President & Treasurer respectively. They will support the new officers and the transition going forward.

- Paul, Molly & Ann are all interested in willing to serve as officers.
- Discussion on roles yielded the following slate.

President: Molly Wilkinson

Treasurer: Paul Senne

Secretary: Ann Dybvig

- Mark Schulte motioned to approve the new officers as nominated above.
- Brenda Brinks seconded the motion.
- All officers voted unanimously in approval of the new officers.
- The new President and Treasurer will need to go to the bank with the current officers to reassign the accounts. The booster club uses U.S. Bank. These minutes should be brought with to transfer the accounts.

President will look to set the next meeting for some time mid-July when schedules align.

Meeting adjourned at 9:10