



Finance Director- Iowa Democratic Party

The Iowa Democratic Party is seeking an experienced and highly motivated Finance Director. The Finance Director will work closely with the senior staff and Chair to create and manage the Party's fundraising and donor management operations. The ideal candidate will have experience in event planning, call time management, donor research, online fundraising and financial planning.

Location: Iowa

Salary: \$66,000-\$72,000/year, plus benefits

Start Date: As soon as possible

Application Deadline: 5/1/2025 (Applications are considered on a rolling basis. Deadlines may be shortened or extended as necessary. There is no guarantee this posting will remain open until the deadline or be closed on the deadline. This is a suggested timeframe based on organization needs and applications received.)

To Apply: To apply please send a resume to haley@pathtovictory.com. Please list "IDP Finance Director Application" in the subject line. Please contact Bob at 515-244-7292 or Haley at haley@pathtovictory.com.org for any accommodations you need for the application and interview process.

Position Responsibilities:

- Work with Party leadership and staff to create and implement short and longer-term fundraising/financial plans for the Party that define financial needs and develops new and existing revenue streams.
- Hire and manage appropriate finance staff to reach goals.
- Establish a IDP Finance Committee working closely with Chair.
- Manage systems for donor call time.
- Manage and execute large and small events including at least one large event annually.
- Maintain and ensure accuracy of donor databases and conducting research on new and potential contributors.
- Act as a resource for Democratic County Parties and down ballot candidates on fundraising strategy and reporting.
- Manage donor acknowledgement, including timely thank you letters and tracking outgoing letters in the IDP finance database.
- Work with senior staff, Chair, and Comptroller to ensure cash flow and budget projections are met.
- Other duties as assigned.

Desired Skills/Qualification:

- Minimum of two cycles of related work experience for a political campaign, state party, national committee, or a non-profit organization.
- Excellent personal skills with the ability to build and maintain strong relationships.
- Great verbal, written, and interpersonal communication skills, including attention to detail.
- Some staff management experience preferred.

- Large and small project management experience.
- Understanding of both state and federal election law is very beneficial.
- Knowledge of NGP, VAN, and Democratic fundraising tech landscape.
- Willingness to travel throughout Iowa and nationally.

The Iowa Democratic Party is an equal opportunity employer, and employs without regard to race, color, religion, gender, sex (including pregnancy, gender identity, and sexual orientation), parental status, family medical status or genetic information, military service, age, national origin, ancestry, marital status, height, weight, creed, economic status or disability.