

RISK ASSESSMENT FOR:	JUBILEE CENTRE	DATE OF LAST REVIEW:	26 [™] SEPTEMBER 2024
LOCATION:		LAST REVIEWED BY:	CHARLIE PIKE, OPERATIONS MANAGER

HAZARDS	RISKS	WHO IS AT RISK	CONTROL MEASURES	MONITORED BY
Fire.	Injury or death in the event of a fire.	All persons entering or using the premises.	In the event of a fire you should raise the alarm, get out, stay out and call the fire brigade. Please ensure all of your group are aware of the fire evacuation procedures. The fire assembly point for the whole site is at the flagpole in the centre of the field. Only use fire fighting equipment to aid your escape - do not attempt to extinguish the fire. The fire alarm system is checked on a weekly basis with call points checked on a four week cycle. Fire doors are also checked on a weekly basis. Firefighting media & emergency lighting is checked on a monthly basis. Any faults found during regular checks are recorded and rectified.	Butchers Coppice Operations Team. All persons entering or using the premises.

Butchers Coppice Scout Camp & Activity Centre

Holloway Avenue, Bournemouth, BH11 9JW butcherscoppice.org.uk 01202 574747



HAZARDS	RISKS	WHO IS AT RISK	CONTROL MEASURES	MONITORED BY
Access & egress.	Slips, trips & falls. Obstructed doorways or walkways.	All persons entering or using the premises.	Jubilee Centre exterior and interior inspected regularly, any damage or defected to be recorded and rectified. Wet floor sign present and to be used after mopping the floor or spillage. Obstructions from inside or outside doorways to the building to be removed. Signs in place by fire exit to deter people parking cars blocking ramp exit.	Butchers Coppice Operations Team. All persons entering or using the premises.
Kitchen & kitchen equipment.	Injury from hot surfaces, electrical equipment or utensils. Food Contamination.	All persons entering or using the kitchen.	Kitchen equipment to be inspected and maintained. Only suitable, responsible people to use the kitchen and kitchen equipment. Appropriate signage in place in kitchen,	Butchers Coppice Operations Team. All persons entering or using the premises.
General hygiene.	Sickness from poorly cleaned premise. Bed bugs & other infestations.	All persons entering or using the premises.	Regular cleaning of the building actioned by our staff cleaner and other staff where necessary. Visitors are informed of cleaning arrangements upon arrival and are responsible for the hygiene of the building during their use.	Butchers Coppice Operations Team. All persons entering or using the premises.
Water quality.	Dead legs of pipework, internal water supply.	All persons entering or using the premises.	Control procedures in place to ensure reduction of possible bacterial growth in identified areas.	Butchers Coppice Operations Team.

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Electrical equipment.	Injury from faulty or damaged electrical equipment.	All persons entering or using the premises.	All equipment should be checked prior to use and well maintained (PAT would be desirable but not essential) - all circuits protected by ACD and RCD - additional RCD should be used if appropriate to risk.	Butchers Coppice Operations Team.
Bunk beds.	Falling from height	All persons entering or using the premises.	Condition of furniture within the building is inspected regularly, faults & damage are recorded and rectified. Group leaders are responsible for ensuring correct use of bunk beds by their group.	Butchers Coppice Operations Team. Group Leaders
Showers.	Scalding. Slips, trips & falls.	All persons entering or using the premises.	All showers are thermostatically controlled. Shower areas are inspected regularly, defects are recorded and rectified.	Butchers Coppice Operations Team. All persons entering or using the premises.

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