



Kaleidoscope Charter School (KCS) Board of Directors

Regular Meeting
Thursday, April 27, 2023 | 6:00 p.m.
Kaleidoscope Charter School, Room 705
Board Chair: Matt Roberts

Kaleidoscope Charter School Mission:

At Kaleidoscope Charter School, we cultivate community while inspiring students to grow and develop a curiosity in life and learning.

Kaleidoscope Charter School Vision:

At Kaleidoscope Charter School, we develop well-rounded individuals who achieve personal excellence through our inclusive community, family involvement, and service learning. Kaleidoscope empowers our students to be engaged learners and citizens.

2022-2023 KCS Board of Directors

Matt Roberts

Board Chair
Parent

Deby Ziesmer

Board Vice-Chair/Treasurer
Community Member

Dana Anton

Board Secretary
Parent

Jason Banick

Director
Parent

Josh Christenson

Director
Parent

Renee Suess

Director
Teacher

Amie Weber

Director
Teacher

Amy Erendu

Ex-Officio
Interim Executive Director

Wendi Foss

Ex-Officio
Direct. of Bus. Operations

Kaleidoscope Charter School Board Meeting Agenda - Thursday, April 27th, 2023

Topic	Presenter	Time	Appendix	Action (I, D, A)
I. Call to Order	Roberts	6:00		
Mr. Roberts called the meeting to order at 6:02 PM.				
II. Roll Call to Establish Quorum	Roberts	6:00		
<div> <div>Roberts Banick Weber</div> <div>Ziesmer Christenson</div> <div>Anton Suess</div> </div> <p>The Board's role is to set the vision and goals of the school, create and adopt policies that achieve those goals, and to maintain fiscal responsibility.</p>				
III. Reading of the Vision and Mission Statements	Erendu	6:01		
IV. Additions and/or Changes to the Agenda	Roberts	6:02		A
There are no changes to the agenda.				
V. Agenda Approval	Roberts	6:03		A
Mr. Roberts made a motion to approve the agenda. Second by Mr. Christenson. Motion carried unanimously.				
VI. Declaration of Conflicts	Roberts	6:04		A
Mr. Roberts made a motion there are no conflicts to declare. Second by Mr. Christenson. Motion carried unanimously.				
VII. School Spotlight		6:04		
Alyssa Anton was recognized by Training Resources as the Kaleidoscope Student of Excellence for 2023. Dr. Polzin informed us that there will be a k-12 Spanish Teacher for 2023-2024 school year.				
VIII. Open Forum		6:05		
This Open Forum portion of the agenda is allotted 30 minutes and each person speaking is given 5 minutes to speak. It is designed for members of the KCS Community to directly address the Board. The Board is not allowed to address (answer) questions/comments proposed to them. The Board Chair will decide after hearing the comment whom to forward it to for a response if necessary.				
IX. Consent Agenda A. March 23, 2023, Regular Board Meeting Minutes	Roberts	6:07	Consent Agenda	M



B. Policies C. Previous Month's Financials, Donations, and Credit Cards D. Policy 402 Employee Telework E. Policy 514 Bullying Prohibition F. Policy 517 Telemedical Services G. Policy 526 Hazing Prohibition H. Policy 530 Immunization Requirements I. Policy 706 Acceptance of Gifts J. Policy 708 Internal Financial Controls K. Policy 709 Annual Audit L. Policy 710 Extracurricular Transportation M. Policy 714 Fund Balances N. Policy 736 Use of School Credit Cards O. Policy 806 Crisis Management P. Policy 807 COVID-19 Facial Coverings Q. KCS Financials <ol style="list-style-type: none"> 1. January Financials 2. February Financials 3. March Financials 	Policy 709 - Removed reference to Wells Fargo.			
Mr. Anton made a motion to approve the consent agenda consisting of items A-Q. Second by Mr. Roberts. Motion carried unanimously.				
X. HR Consent Agenda A. HR Consent Agenda B. Lead Food Service Worker Job Description C. Food Service Worker Job Description D. Lunch Aide Job Description E. Speech-Language Pathologist Job Description F. School Psychologist Job Description G. Building Substitute Job Description H. AVID Site Team Lead Job Description I. Library Supervisor Job Description J. Mentor Teacher Job Description K. Title I Teacher Job Description	Roberts	6:08	HR Consent	M
Mr. Roberts made a motion to approve the HR Consent Agenda. Second by Mr. Christenson. Motion carried unanimously.				
XI. Committee Reports		6:09		



A. Board Chair Report	Roberts			I
Nothing to report.				
B. Building Company Report (quarterly or as needed)	Foss			I
Nothing to report.				
C. Budget and Finance Committee	Ziesmer			I
See minutes.				
D. Governance Committee	Christenson			I
See minutes.				
E. District Advisory Committee	Open			I
Nothing to report.				
F. Executive Director Report Enrollment Staffing Academics Director's Goals	Erendu	Report		
See report.				
XII. Strategic Plan and Board Goals Update		6:15		
A. Update on Board Goals a. Student Excellence b. Fiduciary Goals c. Board Development Goals	Roberts			
67.2% for goal 1 Way below for goal 2 531 with a goal of 550 Cecilia is working on a board manual.				
XIII. Old Business		6:20		
A. Board Election Update	Christenson	6:20	A1	I D M
We have 3 parents running for 1 open position. We have 2 teachers running for 3 open positions.				
XIV. New Business		6:25		
A. First Read Policies 1. Policy 305 Policy Implementation	Christenson	6:25	A1	I D



2. Policy 402 Disability Nondiscrimination 3. Policy 427 Workload Limits for Certain Special Education Teachers 4. Policy 610 Field Trips 5. Policy 712 Student Transportation Safety 6. Policy 722 Public Data Requests 7. Policy 903 Visitors to School Buildings and Sites 8. Policy 201 Legal Status of the School Board 9. Policy 204 School Board Meeting Minutes 10. Policy 205 Open and Closed Meetings 11. Policy 207 Public Hearings 12. Policy 208 Development, Adoption, and Implementation of Policies 13. Policy 209 Board Member Code of Ethics			A2 A3 A4 A5 A6 A7a , A7b A8 A9 A10 A11 A12 A13	
Policy 427 we did not have previously.				
B. Audit Discussion and Approval	Aliperto	6:40	B1a B1b	I D M
Mr. Roberts made a motion to approve the Audit Report. Second by Ms. Ziesmer. Motion carried unanimously.				
Ms. Suess made a motion to skip to discussion of item G. Second by Mr. Christenson. Motion carried unanimously.				
Mr. Roberts made a motion to postpone a decision on item G and return to item C. Second by Mr. Christenson. Motion carried unanimously.				
C. Marketing Proposals	Foss	6:45	C1	I D M
Ms. Ziesmer made a motion to use School Mint Solutions (C1) for a total of \$13,500. Second by Mr. Roberts. Motion carried unanimously.				
D. Wage Study	Erendu	6:55	D1	I D
E. Accountant Proposals	Foss	7:05	E1a E1b E1c	I D M
Mr. Roberts made a motion to use SMS for accounting. Second by Mr. Christeson. Motion carried unanimously.				
F. Math and Science Curriculum	Nelson/Polzin	7:15	F1a F1b	I D M



Mr. Roberts made a motion to adopt the curriculum of Everyday Math, Generation Genius, Open Sci-Ed, Inspire Sci, and McGraw Hill IM . Second by Ms. Ziesmer. Motion carried unanimously.				
G. FY24 Budget	Aliperto	7:30	G1	I D M
Mr. Roberts made a motion to approve the proposed FY24 Budget. Second by Ms. Ziesmer. Motion carried unanimously.				
H. 2023-2024 School Calendar	Erendu	7:55	H1a H1b	D M
Mr. Roberts made a motion to approve option 7 for the school calendar. Second by Mr. Christenson. Motion carried unanimously.				
I. WCCA Head Start Proposal	Polzin	8:00	I1	I D M
Mr. Roberts made a motion to continue to discuss with WCCA and our attorneys to determine if it is feasible to move forward. Second by Mr. Christenson. Motion carried unanimously.				
J. Dodge and Darling Report	Roberts	8:05	J1	
See report.				
XV. Board Training/Development	Roberts	8:10		D
A. Required Board Member Training Update	Roberts			I
All board members have completed their required training.				
B. Review of 2023 Board Self Assessment Results C. Discussion of 2023-2024 board development priorities.	Roberts			D
Mr. Roberts made a motion to extend the meeting by 15 minutes. Second by Mr. Christenson. Motion carried unanimously.				
XVI. School Board Blast/Meeting Round-Up				D
Congratulations Alyssa Anton on being recognized as Training Resources Student of Excellence for Kaleidoscope. Samantha Holland has accepted the position of K-12 Spanish Teacher for 2023-2024 School Year. Adoption of the new curriculum. Adoption of budget for FY24 Adoption of FY24 School calendar.				
XVII. Executive/Closed Session (as necessary)				
XVIII. Adjournment				M



KALEIDOSCOPE
CHARTER SCHOOL
Education. Reimagined.

Mr. Roberts made a motion to adjourn at 8:05. Second by Ms. Ziesmer. Motion carried unanimously.

Announcements

Next Regular Board Meeting: May 25, 2023, 6:00 pm, at KCS

Next Special Board Meeting: Unknown

Next Personal Committee Meeting: After today's meeting; after May 25, 2023, Board meeting

Next Budget and Finance Committee Meeting: May 18, 2023, 4:00 pm, on Zoom

Next Governance Committee Meeting: May 11, 2023, 6:00 pm, on Zoom

Next District Advisory Committee Meeting: May 2, 2023, 6:00 pm, on Zoom

Next Building Company Meeting: **TBD**

Key: (I) = Information | (D) = Discussion | (M) = Motion

2022-2023 KCS School Board Goals

Student Learning and Excellence

Excellence in student learning and support is a foundational principle guiding the Kaleidoscope Charter School Board and District Administration in their work. The continuation of the District's excellence must be driven through deep implementation of strategic programs to support student learning, through broadening the reach of the Kaleidoscope experience, by leveraging new spaces to provide additional programs and by maintaining a strong financial position.

The Kaleidoscope Charter School Board has a vision for world-class, child-centered excellence. The Board is committed to the goal of supporting all students' pursuits of their highest levels of academic and personal achievement. We are dedicated to excellence in education and focusing resources on students by establishing annual and actionable goals for the district.

Fiduciary Goals

Fiduciary Goal 1: Spend at least 60% of our budget on education.

- Measure of Success 1: Track and monitor on our monthly dashboard.

Fiduciary Goal 2: Achieve an average ADM goal of 550-555 for the 2022-2023 Fiscal Year

- We are budgeted for 535 ADM's FY23.
- This is tracked by the Budget and Finance Committee on our monthly dashboard.

Board Development Goals

Board Development Goal 1: Approve and implement a comprehensive Board Development Plan.

- Measure of Success 1: Approve a 2022-2023 KCS Board Development plan during the September Regular Board Meeting.
- Measure of Success 2: Determine areas where improved Board Development is needed based on the board book study and annual board self-assessment.
- Measure of Success 3: Enhance and update Board member orientation and training to include greater emphasis on board procedures.
- Measure of Success 4: Develop an onboarding and training process for Board committees
- Measure of Success 5: Develop an enhanced Board Development Plan for 2023 to 2024 based on the outcomes of Measures of Success 2 through 4, to be approved at the May regular board meeting.

Board Development Goal 2: Manualize key KCS Board processes and procedures to reduce ambiguity and improve new member onboarding.



- Measure of Success 1: Determine high-impact areas of ambiguity in board procedures and processes through review of Board self-assessment data and during discussions with current and previous board members.
- Measure of Success 2: Explore and discuss best practices for conducting board business during regular board meetings and document agreed upon board procedures.
- Measure of Success 3: Update Board Handbook with procedures for implementing key board and committee processes by the May meeting.