

PIHMS Student Association Meeting Minutes

Meeting Date: 17th August 2021

Meeting Location: Room 10

Recorded By: Daina Edwards

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ATTENDANCE			WEEK									
NAME	YEAR	POSITION	01	02	03	04	05	06	07	08	09	10
Kyle Godden	Masters	President	Y	Y	Y	Y	Y	Y				
Moanna Manu	Staff	PIHMS Representative	Y	Y	Y	Y	A	A				
Hannah Jones	3	Vice President	Y	Y	Y	Y	Y	Y				
Henao Iduhu	3	Vice President	Y	Y	Y	Y	Y	Y				
Riley English	3	Treasurer	Y	Y	Y	Y	Y	Y				
Daina Edwards	3	Secretary	N	Y	Y	Y	Y	Y				
Jos Baas	3	Social/Cultural HOD	Y	Y	Y	Y	Y	Y				
Anthony Kim	3	Sports HOD	N	Y	Y	Y	Y	A				
Rachel Liu	3	Media HOD	Y	Y	A	A	Y	Y				
Zara Godsall	1	Grounds HOD	A	Y	Y	Y	Y	Y				
Phillipa Wilson	1	Year 1 Representative	Y	Y	Y	N/A	Y	Y				
Matthew Sargent	2	Year 2 Representative	Y	A	Y	N/A	N	N/A				
Brooklyn Schicker	3	Year 3 Representative	N	Y	A	N/A	Y	N/A				
Rohan Kankanamge	PG	PG/Masters Rep.	Y	N	Y	N/A	Y	A				
Trudie Alan	1	Committee Member	Y	Y	Y	Y	Y	N/A				
Emma Brunton	1	Committee Member	Y	Y	Y	Y	N	N/A				
Paige Monu	1	Committee Member	Y	Y	Y	N/A	Y	N/A				
Marino Te Rata-Owen	1	Committee Member	Y	Y	Y	N/A	N	N/A				
Shady O'Meara	1	Committee Member	A	Y	Y	N/A	N	N/A				
Flynn Boggiss	1	Committee Member	A	A	Y	N/A	N	N/A				

Codes of Attendance: Y = Present, N = Absent, A = Apologies, N/A = Not required to attend

MEETING START

Start Time: 4:33pm

Meeting Speaker: Kyle Godden

1. APOLOGIES

Apologies from: Anthony, Rohan

2. PREVIOUS MINUTES ARE DEEMED TRUE AND ACCURATE

Moved by: Kyle

Seconded by: Hannah

3. TABLING OF MATTERS

3.1 *CORRESPONDENCE IN:*

- Management have supplied a ping-pong table & speaker
- Vietnamese event this weekend - Sunday 22nd (1pm?)
 - 10 minute long game, monetary prizes supplied by Nga
- Christmas Party:
 - dinner at pihms first, PSA arrive at good home at 7pm for setup, guests from 8pm. Courtesy vehicle or sober drivers?
- Shield engraving - in motion
- Treadmill - was looking at selling to Kat (security guard), but because we don't know what is wrong with it mechanically she was not on board - will list on FB, asking for offers

3.2 *CORRESPONDENCE OUT:*

- N/A

3.3 *SUGGESTION BOX*

- Comments about the Braai:
 - I would say the Braai was great. The food tasted good, and it was something different from our standard PIHMS meals. Personally I would have had it set up in Taranaki, but that's just me being formal. The only negative I found was it being set up a few minutes late, but that's not a big deal to me.
 - It was amazing to see how everyone came together and loved trying out the different South African foods at the Braai. I think it would be amazing if each nationality that we have in our school all gets a turn to have a dinner themed with their culture. It seems to

give us new found appreciation for different cultures and I think that is essential as we are a pretty international industry.

- Cocktail competition for PIHMS students

4. FINANCIAL REPORT

Balance as at:	
<u>4.1 Web Saver</u>	\$27,549.53
<u>4.2 Cheque Account</u>	\$3,385.21
Activity since last meeting: See report as tabled	
<u>4.3 Accounts to Pay</u>	
Purchased:	Total:
Pool competition umpires	\$25.00 pp
Pool competition Winners	\$30.00 pp
Food for Braai (Jos)	\$35.90
Decor for Big Black Lies party (Jos)	\$42.50

Moved by: Kyle

Seconded by: Hannah

5. COMMITTEE UPDATES

5.1 SOCIAL/CULTURAL

- Braai update: awesome set up, food was great, maybe we could have decorated the student lounge
 - There was no PSA support cleaning up
 - We need to have a roster for any future events like this to prevent one person from doing the whole day and not having help
 - Jos to find out what other cultural foods we can do and who would be interested in cooking for these
 - Reimburse Farren \$129.62 for food for the Braai
 - Moved by Kyle
 - Seconded by Jos
- Delayed PIHMS party to this weekend - Friday 20th
 - Fruit punch (PIHMS Punch) Will cost around \$50

- Moved by Kyle
 - Seconded by Phillipa
- Vietnamese event this Sunday 22nd
 - PSA needs to put together a Slido to help keep the students engaged and teach them about NZ taboo
- Speaker - purchased by management
 - prior discussions around this no longer apply
- Cocktail competition
 - Jos to work with Kyle and Mr. Jason to sort out details

5.2 *SPORTS*

- Amazing Race update:
 - Jos, Anthony and Henao to discuss details tomorrow (Thursday 18th), bring information to next meeting to start moving the process along
- Ping Pong table:
 - We have discussed that there should be no beer pong on it for now to protect it, Mr. McCallum looking into options
- Treadmill sale - was looking at selling to Kat (security guard), but because we don't know what is wrong with it mechanically - will list on FB, asking for offers and will be highest bidder
- Cable Machine
 - On its way to PIHMS - should arrive mid-September

5.3 *MEDIA*

- Lounge whiteboard
 - After minutes go out each week, Rachel to update so students are aware of what the next meeting will include
- QR Codes for question box
 - QR code made, just need to finalise and print out to put around campus
- PSA Logo
 - Rachel and Riley working on it
 - Design will include PSA and possibly Mount Taranaki
- Vietnamese event poster - incorporate one that already exists
 - Poster will be sent out tomorrow
- Amazing Race this term, Big day out next term
 - Rachel will work on posters when dates and details are finalised

5.4 **GROUNDS**

- Water cooler
 - Move the watercooler from 700 block to gym/squash court depending on water supply
- Blankets washed
 - Zara will wash this week - had delayed until we had access to more working machines
- Fruit trees
 - Leave for the future when we have more information about what the trees need environmentally and have a plan for who will look after them
- Sanitary machines - no update
- Cameras in carpark (2 on 800 and 900)
 - Option to pay for some/all cameras and have it progressed quicker
 - PSA to put \$1000 towards it, PIHMS to pay the remainder
 - Moved by Kyle
 - Seconded by Riley
- Ants updates
 - Mr. McCallum wants photos, PSA and other students to keep an eye out and send to Kyle
- Washing machines -
 - New machines enroute to PIHMS
- Signs created
 - Zara has created a few health and safety signs for around campus, but will not print till cable machine is here and until PSA logo is created

6. **GENERAL BUSINESS**

- Scam update (Riley)
 - has applied through bank to get the money back, just waiting to see what can be done
- Shield purchase / engravings - in motion
- April Farewell (Kyle)
 - Lunch initiative (if you show up everyday for a week/the rest of the term, in the draw to win a prize - bring in more students for lunch services)

- \$500 total dedicated for prizes
 - Week 6 \$50, Week 7 \$75, \$100, etc
 - Petrol, supermarket or local business vouchers (i.e. Kneed, laser tag, movies), gift basket as final prize?
 - Petrol voucher for 1st week (week 7)
 - Moved by Kyle, Seconded by Jos
- Shelf for student lounge (Henao)
 - Had a look at the warehouse ones, will get more options and bring prices for next week
- Christmas Party (Hannah)
 - dinner at pihms first, PSA arrive at good home at 7pm for setup, guests from 8pm. Courtesy vehicle or sober drivers?

7. HEALTH AND SAFETY ISSUES

- N/A

8. RECAP FOR NEXT MEETING

- Jos: to talk to Mr. Jason about cocktail competition, ideas and interest for cultural food nights, pihms party this weekend, amazing race update, talk to Mr. Findlay about more samosas for future events, pool shield and engravings,
- Hannah: Christmas party updates
- Riley: Treadmill sale update, update on refund for speaker,
- Rachel: QR codes, PSA logo, updates on posters for amazing race & BDO
- Anthony: Amazing race update,
- Henao: Amazing race update, shelf for the student lounge
- Zara: Blankets to be washed, ants update, signs, washing machines, water cooler, camera update,
- Kyle: Vietnamese event needs to be organised and run (Help of PSA), April farewell updates, Lunch initiative, help Jos with cocktail competition,

9. NEXT MEETING

Date: 24th August 2021 - full PSA Meeting

Time: 4:30pm

Location: Room 10

10. MEETING END

End time: 5:40pm

Ended by: Kyle