

So, you want to submit a piece with *The Apollos*? Let's do it!

How does *The Apollos* work?

The Apollos is submissions-based. Any student, staff, faculty, or alumni is eligible to submit content for any of our sections. Also, we welcome contributions from the broader community. To be published, submissions must be vetted by editorial staff according to our publication guidelines and will go through our editorial process.

Editorial Process

The team at *Apollos* aims to host as wide a range of topics and angles as accurately reflects the interests of our community. We are also committed to tenants of respectful public discourse. As such, here's the basics that we adhere to:

- **Clear distinctions between accepted facts and interpretation or individual experience**
To ensure this, claims that are or could be interpreted as statements of fact must reference the source(s) supporting and substantiating them. This can be done by hyperlinking to sources of information or by in-text attribution to interviews or other sources. Statements of opinion don't need to be qualified as such if the context they are in clearly implies it *The Apollos* editorial board in collaboration with the author will ensure the accuracy of information as best as can be ascertained.
- **No libel**
All opinions are welcome in *The Apollos*. *The Apollos* will publish reasonable critiques of process, procedure, action, or activity, but not attacks on individuals or character.
- **No derogatory language**
Derogatory language must be avoided, but if used (as in a quote) they should be modified with asterisks. *The Apollos* will publish slang, explicit and colloquial language – if said language is used intentionally and serves the author's purpose.
- **Clarity and cleanliness of text**
For written pieces, we do our best to ensure that everything appearing in *The Apollos* are clear, well-written, and grammatically clean. All pieces submitted for publication go through our editorial process.

Content editing

Pieces are edited for sentence clarity and grammatical cleanliness, which do not change the author's tone or message and may be done without author input.

Pieces are assessed for clarity of message, effectiveness of delivery, and adherence to publication guidelines. At this stage *The Apollos* editors work with the author to help the author hone the piece to the best of their ability, as appropriate to topic, timing, and authorial voice.

Any Questions? Please reach out to apollos@paulsmiths.edu or contact a member of our editorial board, found here. (note to Charlie, it would be cool to put a hyperlink to the about page here)

Ready to submit? Do so here (<https://forms.gle/yA1f9fhUHsko6mHU7>)