

JOB SEARCH FOR INTERNATIONAL STUDENTS

- Employers Who Sponsor
- On-campus Employers
- Networking
- Searching Job Databases
- Job Interview
- When to Disclose Immigration Status
- Resume and Cover Letters
- Career Competencies
- Additional Support

How can I find employers who are open to sponsoring international applicants?

The resources below provide information on job opportunities by employers open to hiring international candidates.

Websites

Interstride - Job database with opportunities posted by employers who have petitioned for visas

• How to search interstride - Refer to the sections Job Search and U.S. Visa Insights

<u>Handshake</u> - Job database allows applicant to filter by employers who accept CPT/OPT and/or sponsor H1B visas

• How to search Handshake

International Student: Internship and Entry Level Database

Consulting Firms that Sponsor H1-B Visas

My Visa Jobs

- <u>Top 100 H1B Sponsors 2025</u>
- <u>US Working Visas Reports</u> Search by occupation, industry, job title, location

University of Illinois Career Center

• International Friendly Companies - for CPT and OPT

<u>E-Verify</u> - A web-based system through which employers electronically confirm the employment eligibility of their employees.

- An F-1 student interested in participating in the STEM OPT extension must select a prospective employer that is enrolled in the USCIS E-Verify program.
- Use the E-Verify search tool to find employers who are currently enrolled in E-Verify

Where can I look for on-campus jobs?

Start your search by looking in Handshake.

- Login to Handshake and go to the Jobs page
- Click on All Filters in the search menu
- Under Filters select On Campus
- Click Show Result

Not all opportunities will be listed in Handshake. Many **Departments and Services** on campus hire student workers directly.

Event Services

340 Bonair Siding Rd | Stanford, CA 94305 (650)723-2285

- Event Services hires students for <u>large events</u> and when extra help is needed. Students interested in working on an event can contact Event Services at <u>eventservices@stanford.edu</u>.
- Students interested in working on Commencement can <u>apply for the Grad Crew</u>. (Apply by April 16, 2025)

On Call Cafe' - Stanford's student-run light-night cafe

<u>Stanford Student Store</u> – Part-time employment

<u>Haas Center for Public Service</u> - Student Jobs

Office of Sustainability - Internships and fellowships on campus

Hume Center for Writing and Speaking - Tutor jobs

Stanford Center for Teaching and Learning (CTL)

- Become a subject tutor
- Become a peer academic coach (grad students)

Stanford Libraries - Student Jobs

Stanford Recreation and Wellness - Employment Opportunities

<u>Dept of Theater and Performance Studies</u> - Student Work

<u>StanfordLive</u> - Jobs and Internships

Stanford Jazz Workshop

SUpost - Campus Jobs

How can I learn about job search and working in the US?

In addition to talking with Bechtel and CareerEd, you can learn more about <u>U.S. work culture</u>, job search and job opportunities through networking with alumni.

Students can connect with international alumni, students and other professionals through SAM and through Interstride:

Stanford Alumni Mentoring (SAM)

Go to mentoring.stanford.edu

Click on **Connect** in the top index

- Click on Groups
 - Join the International Alumni Connections Bechtel International Center group

Interstride

Go to https://student.interstride.com/login

- Enter your Stanford.edu email
- Click on **Network** at the top
- Click **Discover Your Network**
 - Use the search filters to the left.
 - From the list of profiles that match your search criteria, click the **View** button and the **LinkedIn** icon (to the right) to learn more about an individual.
 - Select the **Message** button to begin a conversation.

You can expand your network further by connecting with alumni through the Alumni Directory and LinkedIn. At this time, searching for international alumni working in the U.S is not available as a search option.

Alumni Directory

Go to Stanford Alumni Association

- Click on **Alumni Directory** at the top
 - Enter your login and password on the Pass page (or establish an account).
 - Use the search filters (to the left) to find alumni in roles, companies or industries of interest.
 - Once you select an alums profile, click on Stanford & Personal Emails link for contact information.

LinkedIn

Go to the Stanford University LinkedIn page

- Click on **Alumni** from the menu
- Choose criteria to search for alumni (i.e. where they work, where they live, what they do, etc...).
- You can refine your search further using keywords in the search box.

Take a look at the <u>Informational Interview Guide</u>, a resource developed to help facilitate connections with alumni and other professionals.

What should I do in regard to checking off work authorization boxes under account settings in Handshake or on other job search sites?

- If you are required to answer work authorization questions on an application, you should always answer truthfully when responding.
- If the application is asking "Are you legally authorized to work in the U.S.?", If you are an F-1 student, you can answer "Yes" because you are eligible to use their CPT or OPT for most positions.
- If applications are asking "Will you now or in the future require visa sponsorship?", you may not have made a decision yet on wanting to stay in the U.S. and gain visa sponsorship.

 Answering "Yes" to this question when applying for an internship may be premature.
- On Handshake, you will be asked about Work Authorization when logging into your account for the first time. If you initially select the box "Prefer not to answer questions" under Work Authorization, you will be prompted to answer the related questions before submitting a job application or before registering for a virtual fair.

How do I manage cultural differences during the interview?

It can be challenging navigating cultural differences in an interview. From appropriate hand gestures to talking about your accomplishments to attire expectations, it can be difficult to know how to put your best foot forward. Below are websites that can help you gain an understanding of the cultural expectations involved in the interview process.

- What to Expect in at an American Job Interview
- 10 Types of Interviews (And How to Ace Them)
- Understanding Cultural Barriers in the Interview
- <u>Cultural Etiquette Around the World</u> select United States
- What to Wear to a A Job Interview and Gender Neutral Guide: What to Wear for an Interview
- How to Answer: Will You Now or in the Future Require Sponsorship to Work in the US?

When should I disclose my immigration status during the hiring process?

This is a very sensitive question which needs to be assessed on a case-by-case basis. It is usually recommended that you communicate your work status during the first or second interview, but no later than the time of the job offer, especially if you are applying for full-time roles and may be seeking sponsorship for an H1B.

Should I list my visa status on my resume or cover letter?

- We do not recommend including your visa status/nationality on their resume or in your cover letter. Your educational background and work history may indicate that you are an international student. Hiring managers will most likely ask the appropriate questions during the recruitment process.
- You should never be dishonest about your visa status, but given the reservations employers sometimes have about hiring an international student, it is not necessarily to your advantage to draw attention to your visa status in your application documents.

What do Employers Look for in job applicants?

Numerous employers in the U.S. recognize the valuable skills and strengths international students bring to the workplace, including language skills, cross-cultural skills, as well as the skills and specialized training gained through degrees.

These sites provide additional information on skills valued by employers:

- Competencies for a Career Ready Workforce
- 8 Competencies for Career Readiness- For International Students
- Benefits of Studying Abroad

How can I get additional support around career exploration and job search?

• Make an appointment with a CareerEd Coach

To make an appointment with a CareerEd coach to discuss career questions and plans:

- Login to the appointment page of Handshake.
- Select your "category" (i.e. Engineering) and "length of appointment" (30 or 45).
- Choose the appointment time that works with your schedule.
- From the appointment page select the "appointment medium" (zoom, in-person, phone).

• PlusFive

Stanford Career Education and the Stanford Alumni Association offer career development for alumni for five years after graduation. Visit <u>PlusFive</u> for more information.