

## 2025 Fall Crafton Hills College Dual Enrollment Application Instructions



### Join your high school's DE Google Classroom

Join your high school's **Dual Enrollment Google Classroom** for important information, announcements, and updates regarding 2025 Fall DE classes, textbooks, etc.

**RHS:** [i3lwa36r](#)

**REV:** [qrk5wnx](#)

**CV:** [ipx3d5uv](#)



### Step 1. Create (or sign into) your Open CCC Account

**Students who are currently enrolled in a 2025 Spring DE course should skip to Step 4.**

Go to [www.craftonhills.edu](http://www.craftonhills.edu)

Click "Apply Now":

**APPLY NOW!**

**Create** or **Sign In** to an existing account: [Create an Account](#) or

**Sign In**

Record your Open CCC Username: \_\_\_\_\_ and Password: \_\_\_\_\_



### Step 2: Apply to Crafton Hills College

**Students who are currently enrolled in a 2025 Spring DE course should skip to Step 4.**

Once you create/sign into your Open CCC Account, click "Start a New Application"

**Start A New Application**

Complete your Crafton Hills application for the correct term (e.g., 2025 Fall).

1-2 business days after applying, you will receive a "Welcome Email" containing your **CHC Student ID Number** and your **Student Email Address**.

Record your CHC Student ID: \_\_\_\_\_ and CHC Student Email Address: \_\_\_\_\_



### Step 3: Log into Self-Service to reset your password

**Students who previously enrolled in a DE course should skip to Step 4.**

Log into [Self-Service](#) on the CHC website using your Self-Service username (CHC Student Email Address) and temporary password sent to you in the "Welcome Email." Click here for a [Self-Service Tutorial](#).

Record your Self-Service Password (or hint) here: \_\_\_\_\_



### Step 4: Complete an online High School Dual Enrollment Request

Check your "Welcome Email" for a link to the [Dual Enrollment Request Form](#). Click here for [DE Form Assistance](#). Select the appropriate high school DE Adjunct Counselor ("Principal/Designee") to authorize your request:

**RHS:** [robin\\_gonzales@redlands.k12.ca.us](mailto:robin_gonzales@redlands.k12.ca.us) (last names A-L)

[vaughan\\_kusko@redlands.k12.ca.us](mailto:vaughan_kusko@redlands.k12.ca.us) (last names M-Z)

**REV:** [shana\\_delmonico@redlands.k12.ca.us](mailto:shana_delmonico@redlands.k12.ca.us) (all students)

**CV:** [jacquelyn\\_henry@redlands.k12.ca.us](mailto:jacquelyn_henry@redlands.k12.ca.us) (last names A-K)

[diana\\_farley@redlands.k12.ca.us](mailto:diana_farley@redlands.k12.ca.us) (last names L-Z)

Select "**PARTNERSHIP PROGRAM**" (for after-school classes) or "**CCAP**" (for ENGL, MATH, POL/ECON, HIST/SOC).

Dual Enrollment Request Form (with parent approval) must be submitted no later than **Thursday, May 1, 2025**.



### Step 5: Complete the RUSD Google Form

[bit.ly/Fall2025DE](https://bit.ly/Fall2025DE)

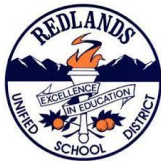
To access this form, you must be signed in to your **RedlandsSchools.net** account.



### Step 6: Check your CHC Student Email and access Canvas

Check your [CHC Student Email](#) periodically (after 4/25/25) for your DE **Approval and Registration Status**. Log into [Canvas](#) on or before the first day of class to review the syllabus and to locate your instructor's Zoom link.

# 2025 Fall RUSD/Crafton Hills College Dual Enrollment



RUSD juniors and seniors with a recommended minimum 2.0 GPA are eligible to apply for Crafton Hills College Dual Enrollment. Students who pass a Dual Enrollment class with a C- or higher earn high school credit and college credit (most classes are UC/CSU transferable, but may not be transferable to private or out-of-state colleges/universities). One semester of a Dual Enrollment class is equivalent to one year of a high school class.

**Partnership Program** = *FREE Crafton Hills College classes offered synchronously on Zoom after school hours.* All Fall 2025 Partnership classes are 100% remote and students are required to be available during meeting times. Instruction will occur on Zoom during these times. (Fall 2025 Partnership Classes: ASL 101, ASTRO 150, MUSIC 103, and SOC 141.)

**CCAP (College and Career Access Pathway)** = *FREE Crafton Hills College classes offered in-person on an RUSD high school campus during school hours.* (Fall 2025 CCAP classes: HIST 101/SOC 100, ENGL C-1000 (formerly ENGL 101), MATH 102 (CV only), STAT C-1000 (formerly MATH 110), POLS C-1000 (formerly POLIT 100)/ECON 100.)

Students who wish to take a class online or on the CHC campus may do so by applying for "**Standard Dual Enrollment.**" Check the [Crafton Hills College Fall 2025 eSchedule](#) for available classes.

Students who complete a Dual Enrollment Partnership or CCAP course with a grade of C- or higher, will automatically have the course added to their high school transcript for unweighted high school credit, which will be calculated into the student's overall academic GPA. Students who wish to have their Dual Enrollment course/credits excluded from their high school transcript must submit the [Request for Removal of Earned Dual Enrollment Credits](#) to their high school's registrar prior to the end of the semester following the semester in which the credits were earned. The decision to exclude the course/credits is final and cannot be reversed once the form has been submitted.

**Please follow the instructions on the previous page if you plan to enroll in a Fall 2025 Dual Enrollment Partnership class. Applying for Dual Enrollment is a multi-step process that takes several days to complete. Start the process early in order to meet the Fall 2025 application deadline: Thursday, May 1, 2025.**

**Before you start the application process, please review the [Summer-Fall 2025 Course Chart](#), including meeting days and times.**

Record your usernames, passwords, and IDs on the previous page for future reference.