

## MID-ATLANTIC REGION ROUTING DIRECTIONS

### WHAT

### WHERE

### WHEN

|                                                                                                |      |                                                                                                                                  |
|------------------------------------------------------------------------------------------------|------|----------------------------------------------------------------------------------------------------------------------------------|
| Minutes of chapter & board meetings                                                            | 1    | Within thirty (30) days                                                                                                          |
| National, chapter, and region due for primary member will be processed on the National website | 8    | Annually<br>Members joining after January 2024 will renew in the month of their initial join.                                    |
| Out of Region members                                                                          | 9    | Annually as noted above                                                                                                          |
| MAR Chapter Officer Changes and Updates including address changes                              | 8    | As soon as changes occur<br>(link on <a href="http://egausa.org">egausa.org</a> and <a href="http://marega.org">marega.org</a> ) |
| Chapter Newsletter                                                                             | 1, 6 | As published                                                                                                                     |
| Items for MARN/Web site (Events, Programs, Workshops)                                          | 4, 6 | Deadlines are as announced                                                                                                       |
| Annual Financial Report                                                                        | 1,8  | February 15th                                                                                                                    |
| Outreach Project Sharing Form                                                                  | 5    | As each activity occurs                                                                                                          |
| Chapter Bylaws & Bylaw Changes                                                                 | 7    | For review, every 10 years                                                                                                       |
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|-----------------------------------------------------------------------------|----------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>1. REGION DIRECTOR</b><br>Darlene Leboeuf<br>marregiondirector@gmail.com | <b>4. WEBSITE COORDINATOR</b><br>Donna Pence<br>Marega.webmaster@gmail.com | 7. Designated By-Laws reviewer.<br>See National website for specific information.                                                                       |
| <b>2. SECRETARY</b><br>Erin Garland<br>Secretary4mar@gmail.com              | <b>5. OUTREACH (Region)</b><br>Kim Meyer                                   | <b>8. EGA HEADQUARTERS</b><br>501 Baxter Avenue Suite 200<br>Louisville, KY 40204<br>502-589-6956<br><a href="http://www.egausa.org">www.egausa.org</a> |
| <b>3. TREASURER</b><br>Velda Schmieg<br>mar.treasurer01@gmail.com           | <b>6. NEWSLETTER (REGION)</b><br>Nancy Class<br>spooky07@verizon.net       | <b>9. MEMBERSHIP CHAIR</b><br>Sherri Gordon                                                                                                             |

Updated: 8-28-2026