



**TERMS OF REFERENCE (TOR)
FOR BRIDGE+ Pool of Data Collectors**

Position Name: Data Collectors-BRIDGE+

Position grade: N/A

Duty Station: Respective regions

Duration: November 2025 – December 2026

Supervisor Position: MEAL Advisor

1. Background

Since November 2023, **BRIDGE+** has been implementing a range of interventions to support value chain actors, including smallholder dairy farmers, AgIDs, Cooperatives, in improving milk production and enhancing access to markets. To ensure effective monitoring and learning, the project places strong emphasis on tracking progress at **output and outcome level** across its different components.

One of the key monitoring activities is the **annual result monitoring survey**, which is conducted to assess the effects of project interventions on smallholder dairy farmers, AgIDs, cooperatives etc. The survey provides evidence on changes in production, income, and livelihoods, while also helping to identify areas that require further improvement.

In line with this, the project MEAL team seeks to **recruit a pool of enumerators** to carry out field level different data collection across regions, milksheds, and project components.

2. Objectives of the Assignment

The main objective of the assignment is to establish BRIDGE+ data clerk pool those will be equipped and kept for call-based responsibility to deliver **high-quality, reliable, and timely data** from smallholder dairy farmers, AgIDs, Cooperatives etc up to the project desire level for selected internal MEAL surveys [Extension/SHF, AgIDs, Cooperatives. bi-annual/annual etc).

Specifically, the enumerators will support (quantitative data collection)

- Capturing outcome results per component including but not limited to:
 - Change over number of SHF with income milk production, productivity
 - Market performance of BRIDGE+ business enterprises (AgID and Cooperatives).
- Join the MEAL team for gathering information on other dairy value chain actors' progress as needed (CDF, processors (including SS- in connection with SMP; change of GMP & GHP)
- Ensure adherence to ethical and quality standards in data collection.

3. Scope of Work

Enumerators will be responsible for field data collection in their assigned **regions and milksheds** where BRIDGE+ interventions are being implemented and manage the data collection during the defined engagement period. Activities include but not limited to:

- ✓ Participating in training sessions on the survey tools, digital data collection platforms, and ethical protocols per project components.
- ✓ Participate in approaching the identified selected respondents and arranging appointment for data collection
- ✓ Data collection from predefined value chain actors' using structured questionnaires.
- ✓ Ensuring accuracy, completeness, and consistency of collected data.



- ✓ Submitting data on daily basis through digital platforms (tablets/smartphones) to LogAlto.
- ✓ Share challenges or issues encountered in the field during data collection to supervisors at earliest time
- ✓ Ensuring confidentiality and respectful engagement with respondents.

4. Roles and Responsibilities

Enumerators will:

- Coordinate with regional dairy advisors and milkshed advisors and relevant project partners on data collection assignment based on the specific survey design
- Perform data collection in line with project protocols.
- Verify and Validate responses during the interview process.
- Ensure data is uploaded/submitted promptly and securely to LogAlto.
- Participate actively in debriefing sessions with supervisors.

Supervisors (RDAs and MEAL Team) will:

- Oversee field data collection.
- Provide practical training, guidance and support to enumerators.
- Monitor data quality and resolve field-related challenges.

5. Deliverables

- Completed and validated survey questionnaires (digital).
- Daily field reports on progress and challenges.
- Final submission of complete survey data to LogAlto datasets and MEAL team.

6. Required Qualifications and Competencies

Enumerators should meet the following requirements:

- Minimum bachelor's degree in agricultural economics, animal science, social sciences, economics, statistics, or related fields.
- Prior experience in development work of dairy/livestock sector
- Prior experience in **survey data collection** (experience in dairy/livestock sector).
- Knowledge of **digital data collection tools** (ODK, Kobo Collect, Survey CTO, Akvo Flow or similar).
- Good communication skills and ability to interact with respondents respectfully.
- Fluency in local languages of the target regions (Amhara, Oromia, South & Tigray) and proficiency in English/Amharic. - (Fluency in Local Language is mandatory)
- Ability to work under tight timelines and in rural field conditions.
- Commitment to ethical standards, including confidentiality and informed consent.

7. Duration of Assignment

The actual data collection assignments may take **3 to 4 weeks**, as per specific assignment scope, such as special assessment (Agro-input dealer and Cooperative performance assessment, annual household surveys, including preparatory training, fieldwork, and submission of final data.

The exact schedule will be communicated 2 weeks in advance to ensure the experts' availability based on the approved assignment ToRs.

8. Application Procedure

The committed candidates who meet the above requirements to share below testimonial/supporting document below with the SNV Procurement team:

- An updated CV (maximum 3 pages).
- A brief cover letter highlighting relevant experience.
- Copies of educational testimonials/documents
- Contact details of at least two professional references.

The application should be sent through ettenders@snv.org on or before **October 10, 2025, 17:00 PM**, close of business. The email subjects must contain the name of the assignment.

OR

In person by sealed envelope via the following address: SNV Ethiopia, Mexico Sarbete road, Next to African Union, P.O. Box 40675, Addis Ababa | Ethiopia. Fax + 251 (0) 11 616 6252
Tele + 251 (0) 11 616 6232.

For further information/clarification, please contact us using this email: myirga@snv.org

9. Contract and Payment Procedure

Finalists will be given with general agreement to be kept in the BRIDGE+ data collector pool for call-based engagement for assessments managed under the MEAL team as needed.

And at the time of the assignment specific duration contract will be signed between the parties & SNV. **Payment Rate:** SNV data collectors' payment rate will be used

SNV-Ethiopia reserves the right to cancel the bid partially or fully.