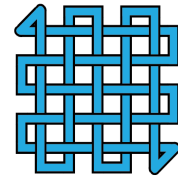


Design Document



RZ Learning Solutions

Instructional Design &
eLearning Development

Subject	Topics to Include
<i>Business Purpose</i>	It was discovered that many staff were unaware of how to use fire extinguishers, what proper steps to take during a fire emergency, and lacked knowledge of general fire safety and prevention tips. To remedy this, this course was designed to: - Promote fire safety by providing staff with easy to remember fire safety acronyms - Improve awareness of potential fire hazards and ways to stay safe during a fire emergency by providing real-world scenarios and examples to solve
<i>Target Audience</i>	- All new X Hospital staff – including doctors, nurses, administrators, custodians, and security
<i>Training Time</i>	40 minutes
<i>Training Recommendation</i>	1 e-Learning course - Course will take learner through important information regarding fires and fire safety - Course will use real-world scenarios to create high-context learning environment
<i>Deliverables</i>	- 1 e-Learning course - o Developed in Articulate Storyline and Vyond
<i>Learning Objectives</i>	1. Define the parts of PASS and RACE 2. Identify potential fire hazards 3. Take the proper actions during a fire emergency 4. Described the correct actions to take to put out a fire
<i>Training Outline</i>	- Introduction - o Navigation explanation - o Introduction video for purpose and objectives - PASS - o Description of the use of PASS to safely use a fire extinguisher to put out a fire - o Learner can click through to learn more about each step - o Scenario involving PASS - RACE - o Description of RACE as a method of safely evacuating a building of all staff and patients - o Learner can click through to learn more about each step - o Scenario involving RACE - Fire safety and prevention strategies

Design Document

	○ Three fire safety tips for hospitals that learner can click through ○ Knowledge check for fire safety ○ Three fire prevention tips for hospitals that learner can click through ○ Scenario involving fire prevention - Summary of learning - Closing/thank you
<i>Evaluation Plan</i>	3 real-world scenarios - Learner will be given two opportunities to select the correct answer - Feedback will inform learner of the correct answer if they are unable to answer correctly knowledge checks - Learner will be given two opportunities to select the correct answer - Feedback will inform learner of the correct answer if they are unable to answer correctly