

Little Chute Elementary School
Parent-Teacher Organization (PTO)



Board Meeting Agenda

April 11th, 2023, • 6:30 PM • LCES Library

I. WELCOME/INTRODUCTIONS

Meeting Attendance:

2. BUDGET UPDATE

- Overview and any changes? (Sarah Peeters)
Refer to the board meeting agenda.

3. TOPICS FOR DISCUSSION

a. OLD BUSINESS

- **Reach For the Stars Reading Program** (Sarah Peeters)
Sarah Peeters will give us an update.
- **Student Appreciation Day** (Megan Schommer + Mrs. Klein)
The teachers can choose a date. Megan Schommer and Mrs. Klein will give us an update.
- **End of the Year Celebration** (Megan Schommer + Mrs. Klein)
Grade representatives are reminded to fill out a Grant Request form for their grade level before receiving the allocated \$300, which will be divided equally among all classes in that grade. Mrs. Klein will inform all teachers about this news and let Sarah Peeters know when the money can be safely deposited in the school office's safe box. Mrs. Klein will give us an update.

- What kind of **insurance** does our school have? Can we have an inflatable bounce house for any events? (Mrs. Melissa Yuska)
Mrs. Yuska will provide more information about the liability insurance policy.
- **Culver's Cards Sale** (Sarah Peeters)
Sarah Peeters will provide more detailed information about the upcoming Sale event.
- **Scholastic Spring BOGO Book Fair, April 24th - May 1st**
(Shannon Pomeroy, Martina Hunt)
Shannon Pomeroy or Martina Hunt will provide more information.

May

- **Educator Appreciation Week, May 8th - 12th**
(Amy Vanderloop, Andrea Zimmermann, Holly Brockman)
Amy Vanderloop will provide more detailed information.
- **Special Person Day (old name, Grandparents Day), May 19th**
(Mrs. Melissa Yuska)
Mrs. Yuska will provide additional information about this event.

b. NEW BUSINESS

- **Snack Sale #4, May 11th** (Lindsay Fenlon, Aleigh Whitehead, Amber Hermsen).
Lindsay Fenlon will provide additional information about this event.
- **Popsicles on the Playground, May 25th** (Melissa Barribeau, Kassidy Riese)
Melissa Barribeau will provide additional information about this event.

REMINDER:

To ensure effective communication with all members of our school community, it is important that any flyers or other communication materials sent from the office are available in multiple languages. Please submit all requests for translations to Elsa Aguilar via email (eaguilar@littlechute.k12.wi.us), and allow a 48-hour turnaround time for the documents to be translated. It is important to note that all materials must be provided in the same format to ensure consistency and accuracy.

4. FYI-PREVIOUS FUNDRAISING PROGRAMS

Simon's Cheese Sale (Oct. 7-25, 2021)
Kwik Trip Card Sale (Sep. 17-28, 2021)
LCES Apparel Sale (Oct. 1-10, 2021)
Scholastic Fall Book Fair (Oct. 19-26, 2021)
Scholastic Spring BOGO Book Fair (Apr. 25-May 2, 2022)
Snack Sale (Nov. 11, Jan. 13, Mar. 13, May 12, 2021)
Tom's Drive-In (Apr. 11, 2022)

5. FYI-PREVIOUS EVENTS

Popsicles on the Playground (Oct. 6, 2021. May 25, 2022)
Popcorn Day (Oct. 14, Dec. 10, Feb. 11, Apr. 22, 2021/22)
Parent-Teacher Conferences (Oct. 18-21, 2021. Feb. 7-11, 2022)
Educator Appreciation Week (May 2-6, 2022)
Fang Reading Night (April 2022)
Snowflake Social (Mar. 4, 2022)

6. QUESTIONS AND CLOSING

The next PTO Meeting is on May 9th, 6:30 pm, at the LCES Library.