

Renaissance Elementary School PTA
Executive Board Meeting Minutes
November 10, 2023

Board Members Present: Jacquia Robinson- President, Khadiedre Kimble- Vice President, Dr. Taneshia Wilson- Secretary, Nitaya Rice- Treasurer; Dr. Rose-Toomer- Principal, Ms. Cannon- Assistant Principal, Mrs. Shaw- Parent Liaison

- I. Call to order: The meeting was called to order at 9:45 am (Moved by Dr. Taneshia Wilson)
- II. Approval of agenda: (Moved by Khadiedre Kimble and Second- Natiya Rice)
- III. Approval of 10/20/23 Executive Board minutes: Approved (Moved by Jacquia Robinson) (Second- Natiya Rice)
- IV. Presidents Report
 - A. Officer Transition:
 1. A request was made and agreed upon for Dr. Rose-Toomer to provide a signed document of the transition of officers to be provided to Wells Fargo to update officers on the PTA Business Account.
 2. A request was made for the names of the current leadership to be updated on the school website.
 3. RES PTA bylaws are being reviewed/updated.
 - B. T-Shirt Drawing:
 1. A request for the announcement of the winners from the PTA T-shirt design to be announced in school. A request was made to submit the winners to Dr. Rose-Toomer for publishing in the Royal Rhino newsletter.
 - C. Meeting Schedule:
 1. A request was made for an announcement of the PTA Board meetings to be placed on Class DOJO. The PTA Board will create the meeting flyers and provide them via e-mail for posting.
 2. PTA general body meetings will begin at 5:30 PM.

3. The PTA Board will set-up a Google Meet link to forward out for future meetings.
4. A discussion was held regarding the PTA general body meeting schedule to be adjusted and aligned with the school calendar. A request was made for a copy of the school meeting and activity dates.
5. An inquiry into a December and January general body meeting date was held. The PTA Executive Board will request a vote by the general body regarding holding a December meeting on December 1, 2023. The January general body meeting is tentative scheduled for January 23, 2024 to align with the school literacy night.

V. Unfinished Business

A. Membership/Sponsorship Campaign:

1. A request was made to be informed of school events so that the PTA Executive Board can schedule membership drives.

B. Schedule of Events:

1. The next PTA Hawks Spirit Nights will be 2 nights during the Thanksgiving break.
2. December 11-14 the PTA will hold the Penguin Store PTA Fundraiser.

C. Partnerships: An inquiry was made regarding the established community business partnerships for RES. RES currently does not have any community partnerships. The PTA Board recommended establishing a partnership with Publix.

VI. New Business:

A. Meeting Schedule:

1. A discussion was held regarding establishing a clear line of communication for discussion of scheduling PTA events to avoid scheduling conflict with RES events. The suggestion was made to have PTA Meetings monthly with the PTA Executive Board, Principal- Dr. Rose-Toomer, Asst. Principal- Ms. Cannon, and Parent Liaison- Mrs. Shaw to avoid conflicts and miscommunications. All formal communications and requests will be submitted via e-mail to the Principal, Asst. Principal, and Parent Liaison along with the Board. In the absence of the Principal, all communication is to be directed to the Parent Liaison and the Parent Liaison will forward the information to the Principal.
2. A request was made from RES to fund the following activities:
 - a) *Student of the Month- \$1600 for bags and \$1896- Breakfast (School Year Totals)*
 - b) *Teacher Appreciation: \$500 for teacher massages*
 - c) *Trunk-or-treat- \$200.00*
 - d) *December Staff Celebration-\$500.00.*
3. Royal Parents: A discussion was held to host a Royal Chat event to replace the former Dads/Moms separate school events to be more inclusive of all students.
4. Pi Day- A discussion was held regarding the planning for Pi Day activities. The Pi Day flyer will be submitted by 2/29/2024.
5. Dance-a-Thon- is tentatively being scheduled for March.

VII. Adjourn: The meeting was adjourned at 11:07 am