

A PARENT'S GUIDE TO FIREFLY

A Parent View

As a parent you will only be able to view those pages that are directly related to your child or you have permission to see. We encourage you to discuss with your child how they use Firefly and engage with them when they are logged in.

You will be able to see the following

- Your child (information about your child or children)
- Resources (pages in Firefly that you have permission to view)
- Calendar, Timetable and Reports
- Posts, Comments & Edits made by your child or children

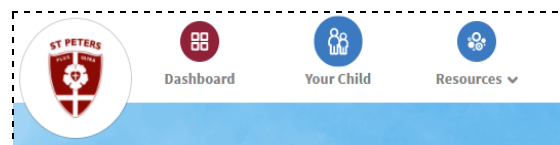
Login to your Parent Account

Once you have logged in Firefly you will be able to explore Firefly.

- Directions: [How to Access your Account](#)

The Dashboard (or homepage) View

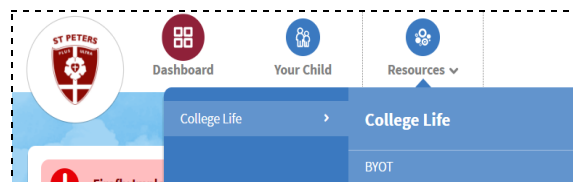
You return to the dashboard (or homepage) by selecting **Dashboard** from the main navigation or by clicking on the school logo.



The Resources

This tab allows you to navigate the pages you have access to.

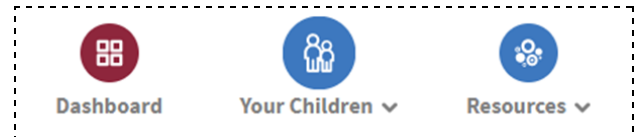
The screenshot shows the view of the *College Life* section on Firefly and the *BYOT* page (click on the word [BYOT](#) to go to this page).



The Calendar

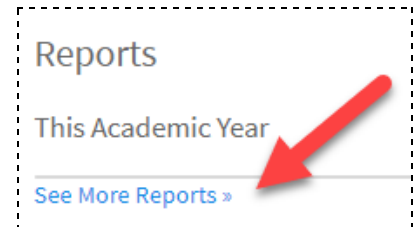
The calendar is specific to the school that your child or children attend.
The calendar is linked to the school website.

Finding the student reports in Firefly



Reports are currently published to Firefly.
These are visible under your parent Firefly account. Please download the report for later retrieval.

1. Log in with your parent account to Firefly
2. Locate the *Your Child* or *Your Children* tab at the top of the dashboard
3. Navigate down the page for the report
4. Select "View Report" or "See More Reports"



If you have more than one child, you will need to select the relevant child's name. Past reports can be located on the Community Portal. Read more at [Locating Student Reports](#).

For support go to [FAQ](#) and [Firefly Tips for Parents](#) pages.

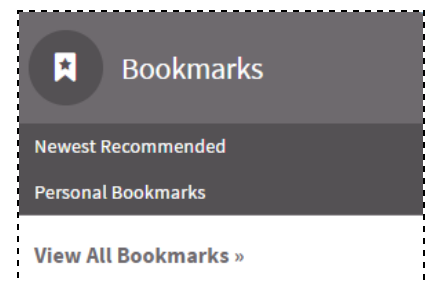
Personalising your space in Firefly

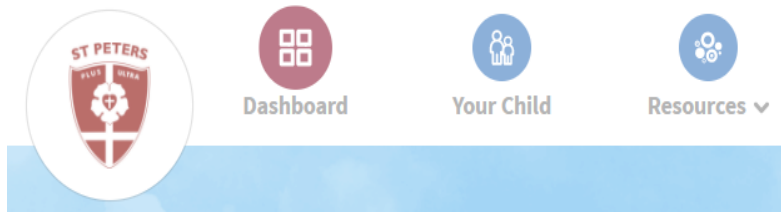
At the top of the homepage or dashboard you are also able to personalise your homepage by **Bookmarking** pages for quick access.

Bookmarks are visible on the right hand side of the dashboard.

See the links below:

- [How to make a bookmark](#)
- [Stay up to date by following a page](#)





Download the [Firefly for Parents](#) app to receive notifications and stay connected.

App password: **STPETERS**

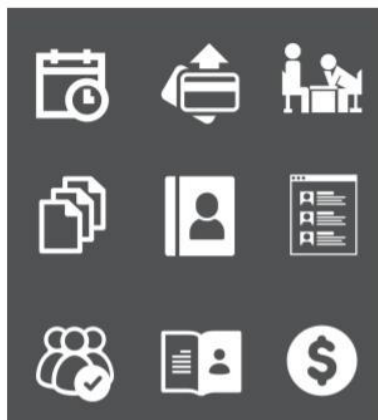
- See more at [Apps and Notifications](#)



Parents also have access to the Community Portal



Community Portal



Login in

- Use your parent ID number and password

Locate information for the following:

- Timetables
- Finance and receipts
- Interview bookings
- Reports (including past reports)
- Contact details and Parent Directory
- Attendance records
- Reports

<https://community.stpeters.qld.edu.au>

See more about this at [The Community Portal](#).



Dashboard



Your Child



Resources ▾

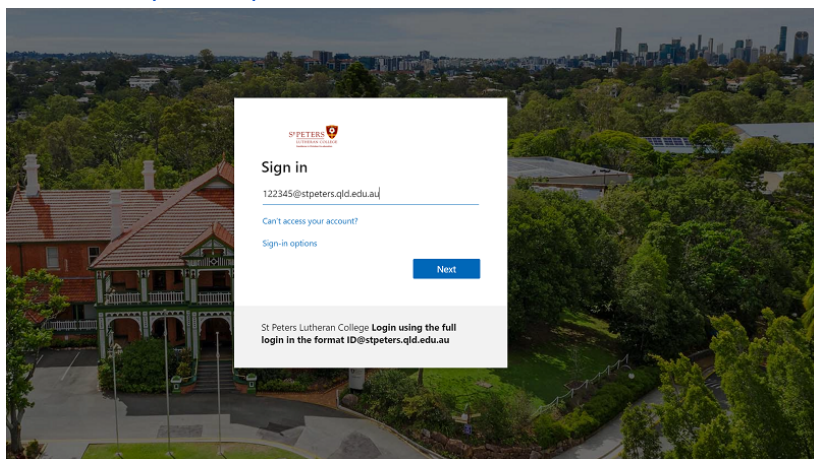


firefly

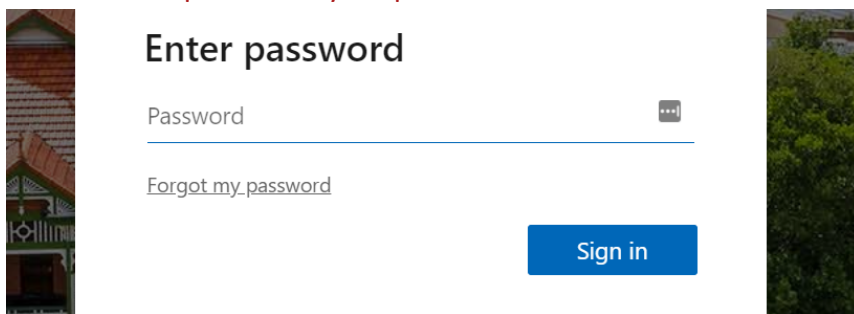
For assistance with **accounts and passwords**, please contact portals@stpeters.qld.edu.au

Forgot your password?

1. Access the mystpeters.com website and login using your Parent LoginID (e.g. 122345@stpeters.qld.edu.au)



2. Click the Next button to move to the password entry screen and choose 'Forgot my password' link. Follow the steps to reset your password.



This will reset myStPeters, Firefly and The Community Portal passwords to use the same password.