

Tab 1



Pacific Northwest Curling Association

Jan. 22, 2025 Meeting Minutes

Meeting held via Zoom.

AGENDA

Agenda PNWCA Meeting – Wednesday 22 January 2025 -

1_ Call to Order

Who Present? Jeff T, Michael C, Kaitie K, Dominic A,
Chad J, Gina T, Kris K, Ian M, Lisa T, Penny B, Will D
Guests? Phil S

2_ Review Minutes of Previous Meeting - December 18 2024

3_ Reports

a_ Regional Clubs:

Bend
Boise
Evergreen
Granite
Inland

b_ Financial - Dominic - Per the bylaws - formal report due in January

c_ USCA – Phil, if present

d_ Club Council – Kris

e_ Other?

4_ Old Business

a_ Ongoing Action Items

i_ Kaitie – Communication updates.

ii_ Out of Town Bonspiel Participation Promotion – Kris, Chad

Kris to coordinate email to club leaders and Kaitie to support on social media

iv_ PNWCA Regional Awards & Patches – Design: Chad

b_ Other Old Business

i_ Tankard status.

Location: Parksville, Vancouver Island. Date March 14-16 2025

Current Allocations:	GCC	8
	ECC	6
	Boise	2

Bend	1	
Inland	1	
MOPAC	4	Confirm participation
<u>Alaska</u>	<u>2</u>	<u>Confirm participation</u>
Total:	24	

_ Chad has connected with B.C. Tankard organizer, PNWCA clubs.

c_ Treasurer – Dom’s comments

- CDs, Money Market, Credit Card other ??.
- Jeff’s name into our account at Umpqua.
- Outstanding Balances: Any still remaining?

d_ Dominic mentioned –

_ Also there was talk a few months ago about getting member email addresses from the clubs to build a

mailing list in mailchimp (or similar service).

_ Do we still want to do that?

If so, it would make sense to include that request in my email to the clubs about how to pay dues.

We would just need to figure how we want to collect that data and where to safely store it before we

load it to our vendor.

e_ Website – All up to date?

_ Calendar? Contacts? Regional Winner photos?

_ There is registration info for some long past events.

f_ On-Going: PNWCA Strategic Plan

This could be discussed at an off line or a separate meeting. Lots of ideas.

Minutes from last month's meeting have a list of prior thoughts.

5_ New Business

a_ Board Meeting Day and Time

Come 2025, go back to the fourth Wednesday.

As Kaitie had set up her Wednesday draws to have the late draw on these nights.

b_ Regional Playdowns

All seem to go well at the ECC hosted Women’s & Men’s Regionals

Shannon Brown won over six other teams. Bend pulled off two wins.

Chris Bond won over seven other teams.

Mixed to play at GCC Feb 8-10. Nine teams have registered. Four ECC, five GCC.

_ Next Season: ? Mixed & U18 at ECC??

? Women & Men at GCC??

_ Trophies – Dominic has refurbished old trophies. Need to add name plates.

_ Discussion of planning for future playdowns given increased interest and registration

- Collection of feedback from participants (Kaitie has drafted survey)
- Consideration of minimum ice needs given increased participation
 - Reserve extra day in advance and cut time later if needed?
 - Develop best practices for formats given # of teams; consider alternative tournament formats if necessary
 - Until we have another dedicated facility, should Mixed anchor to Evergreen and Clubs to Granite?

_ Kaitie's Concerns -

- Discussion of planning for future playdowns given increased interest and registration
 - Collection of feedback from participants ([Kaitie has drafted survey](#) -- not complete, open to edits)
 - Consideration of minimum ice needs given increased participation
 - Reserve extra day in advance and cut time later if needed?
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C_ New USCA Western Director Selection –

_ *It's time to start thinking about setting up the USCA Western Director Selection Committee across the three regions.*

Past reference document:

https://docs.google.com/document/d/1sSJy82fTSf4Qj1-mD1EDOne2O_mem7FzhXCQHR92vCQ/edit?usp=sharing

d_ Reminder that region dues should be paid by end of January

e_ Playdowns for next year

We should prepare early on how to handle the increased number of signups. Do we need to expand the length of events, and/or strategize about which club should host based on expected signups? Perhaps schedule a meeting with ECC & GCC before calendars are set? Open to ideas

on this, but it's something I think we should consider over the next ~2 months before calendar setting gets underway.

f_ Other New?

Adjournment - Next Meeting?

Propose: Wednesday February 26, 2025 (4th Wednesday)

ACTION ITEMS

ALL

CHAD

- Continue prep for Tankard

DOM

- Add Jeff as authorized user to bank account(s)

JEFF

- Connect with dedicated ice member clubs to coordinate playdown calendars as early as possible for next season

KAITIE

- Update playdowns survey with discussed edits; share with board

MEETING DETAILS

Agenda PNWCA Meeting – Wednesday 22 January 2025 -

1_ Call to Order

Who Present? **Jeff T, Michael C, Kaitie K, Dominic A,
Chad J, Gina T, Penny B, Will D (by proxy - Gina)**
Guests? **Phil S**

2_ Review Minutes of Previous Meeting - December 18 2024

Gina moves to approve minutes as written, Chad seconds. Passed without objection.

3_ Reports

a_ Regional Clubs:

Evergreen

- *Just hosted Club playdowns – went well overall; Granite took both titles*
 - *Bend women won two games*

b_ Financial - Dominic - Per the bylaws - formal report due in January

- *Dom provided highlights for [financial report](#)*
- *Eliminated WSCA accounts, everything now under control of PNWCA*

c_ USCA – Phil

- *Event season underway*
- *Broomgate 2.0 discussion*
- *Membership likely to be stable*
- *Looking for more sponsorships*
- *Possible future events: 2026 pan continental; word men's in salt lake city*
- *Shot of the week submission in the works; working voting platform*

d_ Club Council – Kris

- *Kris not present; notes from last meeting pending*

e_ Other?

4_ Old Business

a_ Ongoing Action Items

i_ Kaitie – Communication updates.

- *Social posts from playdowns going well; plan to do so again for upcoming mixed*

ii_ Out of Town Bonspiel Participation Promotion – Kris, Chad

Kris to coordinate email to club leaders and Kaitie to support on social media

- *Kris and Chad not present*

iv_ PNWCA Regional Awards & Patches – Design: Chad

- *Chad not present*

b_ Other Old Business

i_ Tankard status.

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_ Chad has connected with B.C. Tankard organizer, PNWCA clubs.

- *MOPAC in process of sending out invites this week*
- *GCC working on names for their participants, notifying next week; asked when Tankard will come back to Granite – Chad will ask*
- *Has not heard from Alaska at all, going to reallocate spots elsewhere*

c_ Treasurer – Dom's comments

- CDs, Money Market, Credit Card other ??.
- Jeff's name into our account at Umpqua.
- Outstanding Balances: Any still remaining?
- *Dom to make Jeff getting on account possible now that official Dec minutes are complete*

d_ Dominic mentioned –

_ Also there was talk a few months ago about getting member email addresses from the clubs to build a mailing list in mailchimp (or similar service).

_ Do we still want to do that?

If so, it would make sense to include that request in my email to the clubs about how to pay dues.

We would just need to figure how we want to collect that data and where to safely store it before we load it to our vendor.

- *Dom just sent reminder out to clubs, still waiting on email info*
- *Gina brought up wanting to get expense for MailChip approved by board before setting up*

e_ Website – All up to date?

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PLaydowns

Have call with ECC and GCC for calendar planning rather than PNWCA playing middleman

Jeff to check who is in charge at ECC; Kaitie at GCC

Penny report

SOB this weekend – forecast cold, no floor curling this year

Potential dedicated location fell through, but they are feeling more confident in business plan

Michael

Bend having similar experience of stops and starts with plans for dedicated ice but feeling like they are getting closer

“Build it and they will come” if given the chance we are going to get this thing off the ground

Adjournment - Next Meeting

Wednesday February 26, 2025 (4th Wednesday)