

Updating Enrollment Data for E-Rate

Updated 10/21/2025

E-rate requires the use of school district enrollment and student eligibility for the National School Lunch Program (NSLP) for free and reduced lunch. The COVID pandemic impacted these statistics because many schools were offering food programs regardless of eligibility during the pandemic crisis. Now, of course, MN provides free meals for all students.

For E-rate, school districts have often used the Special Populations reports that can be found on the Minnesota Department of Education website. This report includes data received from districts as of October 1, but because it requires editing and clean-up, is not published on the website until midwinter. This means using the Special Populations reports for E-rate can result in using year-old data.

Another source of data that is easy to use is the Compensatory Revenue Report. To find this report for any school district or charter school:

Compensatory Revenue Reports

1. Navigate to the Minnesota Department of Education website at <https://education.mn.gov/mde/index.html>.
2. Hover over "Data Center" in the menu bar.
3. Click on Data Reports and Analytics.
4. Scroll down to School Finance Reports and click on Minnesota Funding Reports.
5. On the dialog screen, choose your district. Choose View All Reports. Choose All for the Category. Choose 25-26 for the year (to get 10/1/24 data). Choose Compensatory Revenue Calculation in the Report list. (see image on next page) **As of November 2025, the 26-27 reports were not available, so we will continue to use year old data, but it is still the best and easiest way to verify enrollment information with USAC.**

Minnesota Funding Reports (MFR)

The Minnesota Department of Education (MDE) Program Finance area created the Minnesota Funding Reports (MFR) to provide state, district, school and program level funding information. An interactive search for MFR reports is available by school district, category, year and report. [Read the help document.](#)

Use the Drop Downs to identify the report of interest

Sort District list by: ☒ Name ☐ Number

List District Types: ☒ All ☐ Standard ☐ Co-Ops

District View reports added in the last: Category Year Report

BRAHAM PUBLIC SCHOOL DISTRICT (0314-01) All Reports ALL 25-26 Compensatory Revenue Calculation

or enter up to 5 districts: (9999-99)

List Reports Reset

6. Click List Reports

7. The Compensatory Revenue Report will be listed with a link. Click on the link to open it as a PDF.

RUN DATE 10/13/25		MINNESOTA DEPARTMENT OF EDUCATION						PAGE	1	GENEDD03140126			
DISTRICT 0314-01		COMPENSATORY REVENUE FY 2026						ALLOWANCE	6,642.00				
BRAHAM PUBLIC SCHOOL DISTRICT													
		A	B	C	D	E	F	G	H	I	J	K	
		OCT 1,	2024	2024	B+(.5xC)	D/A	E/.8	.6xDxF		GTR G OR H	K/D	Ix6642	
		FALL	FREE	REDUCED						GREATER			
		ENROLL	LUNCH	LUNCH	ADJUSTED	CONC	FACTOR	FY2026	FY2024	FY24 OR	REVENUE		
			COUNT	COUNT	COUNT			UNITS	UNITS	FY26 PUPIL	PER ADJ	REVENUE	
										UNITS	COUNT		
DISTRICT SITES													
0314-01													
001		BRAHAM PUBLIC SCHOOL DISTRICT											
001		BRAHAM AREA SECONDARY	354	97	26	110.00	0.3107	0.3884	25.63	43.04	43.04	2,598.83	285,871.68
002		BRAHAM ELEMENTARY	429	141	32	157.00	0.3660	0.4575	43.10	80.29	80.29	3,396.73	533,286.18
DISTRICT TOTAL			783	238	58	267.00							819,157.86

You will see the total enrollment in column A, free lunch count in column B and reduced count in column C. **Add columns B and C to get your TOTAL** free and reduced lunch count to enter in the EPC portal for your school or district. **Remember to subtract numbers for any ineligible entities** that might be listed under “District Sites.”

Any questions on the report data should be directed to the MDE School Finance division. The website is <https://education.mn.gov/MDE/dse/schfin/>

Special Population Reports

USAC may use the MDE Special Populations reports if they are trying to check enrollment statistics for verification. It should match the compensatory reports for the same reporting year! If you wish to download the Special Populations Report, you can access it this way:

1. Go to <https://education.mn.gov>.
2. Click on Data Center.
3. Click on Data Reports and Analytics.
4. Scroll down to the bottom of the page and choose Student.
5. From the drop down boxes, choose the following:
 - a. Category - Enrollment
 - b. Year - 2025 (this is the most current available and represents data reported for 2024-25).
 - c. Subcategory - ALL
 - d. Level - ALL
6. Click "List files."

Available Files

Category	Year	Subcategory	Level	Document	Data Files
Enrollment	2025		Nonpublic	2024-25 Enrollment-Nonpublic	
Enrollment	2025		State/District/School/County	2024-25 Enrollment	
Enrollment	2025	Compulsory Instruction	Homeschool	2024-25 Enrollment Homeschool	
Enrollment	2025	Open Enrollment	District	2024-25 Open Enrollment	

7. Choose the State/County/District/School by clicking on the Excel symbol to the far right.
8. The file will download in Excel format. You will see tabbed worksheets in the file for grouping of data.

For questions on the Special Populations Report data for your district, you can contact MDE at mde.analytics@state.mn.us.