

**Ketchikan Gateway Borough School District
McKinney-Vento Intake Affidavit**

Student's Name: _____ ID# _____

Date of Birth: _____ Age: _____ Grade: _____ Sex: _____

Parent/Guardian Name(s): _____

Phone number(s): _____

Address: _____

Home School (based on current residence): _____

School of Origin (last school attended): _____

Siblings of student:

Name

School

Please answer the following questions:

- | | | |
|--|------------------------------|-----------------------------|
| 1. Is this student's home address a temporary living arrangement? | ☐ Yes | ☐ No |
| 2. Is this a temporary living arrangement due to loss of housing or economic hardship? | ☐ Yes | ☐ No |
| 3. Is this student in temporary or emergency foster care placement? | ☐ Yes | ☐ No |
| 4. As a student, are you living with someone other than your parent or legal guardian? | ☐ Yes | ☐ No |

If you answered YES to any of the above questions, please complete the remainder of this form.

If you answered NO to all of the above questions, you may stop here.

1. Where is this student currently living? (*check box*)

☐ In a motel/hotel- Name of motel/hotel: _____

☐ In a shelter- Name of shelter: _____

☐ Transitional Housing- Name of transitional housing: _____

☐ Group Home- Name of group home: _____

☐ Temporary/emergency foster home

☐ With more than one family in a house or apartment

☐ Moving from place to place

☐ In a location not designed for sleeping accommodations such as a car, park, or campsite

2. How long have you lived at this residence? _____

3. How long do you plan to live at this residence? _____

4. With whom does the student currently live: (*check box*)

☐ Both parents

☐ One parent- Which parent? _____

☐ One parent and another adult- Which parent? _____

☐ A relative- Specify which (e.g. grandmother) _____

☐ Friends or other adults- please identify _____

☐ An adult who is not a parent or legal guardian- please identify _____

5. Describe the current living situation in detail: _____

6. Any possibility of violence or abuse in home? If so, describe. What were the school's actions?

7. In your child's previous school, did he/she receive any of the following? *(check all that apply)*

- ☐ Special Education/Exceptional Children's Services- Describe: _____
- ☐ 504 Accommodation Plan- Describe: _____
- ☐ English As a Second Language (ESL) services
- ☐ Help for Behavior Improvement
- ☐ Tutoring Services
- ☐ Academically or Intellectually Gifted services
- ☐ Counseling services

8. At this time, what is the greatest need for your child? *(check all that apply)*

- ☐ School supplies
- ☐ School uniform or clothing
- ☐ Help for academic improvement
- ☐ Help for behavior improvement
- ☐ Referral for food assistance
- ☐ Medical referral/immunizations
- ☐ Mental health/counseling referral
- ☐ Other- Please describe: _____

My signature below affirms the following: (1) the information I have provided on this form is true and accurate to the best of my knowledge or belief; (2) the same information, as well as other information that may identify my child(ren), may be shared without my consent with community and governmental agencies pursuant to an interagency collaboration between this school district, and, (3) the same information, as well as other information that may identify my child(ren), may be shared without my consent with other KGBSD staff members for a legitimate educational purpose. In addition, my signature affirms that I have received a copy of my rights under the McKinney-Vento law and I agree to allow KGBSD staff to conduct screenings as a part of the district's McKinney-Vento program.

Parent/Guardian Signature: _____

Date: _____

(Or Unaccompanied Youth)

Intake Liaison Signature: _____

Date: _____

KGBSD School Liaison Signature: _____

Date: _____

McKinney-Vento Intake Affidavit

Checklist for School Use Only

_____ Informed parent/guardian/unaccompanied youth of their rights
and gave them a copy of their rights.

Date: _____

_____ Entered data into KGBSD Powerschool regarding program assignment, services, and dwelling type.	Date: _____
_____ Established transportation to and from school.	Date: _____
_____ Gave Verification for Nutrition Services to cafeteria manager.	Date: _____
_____ Completed Academic Review.	Date: _____
_____ Provided school supplies for student.	Date: _____
_____ Reviewed temporary housing options with parent/guardian/unaccompanied youth.	Date: _____
_____ Connected parent/guardian/unaccompanied youth with food assistance.	Date: _____
_____ Connected parent/guardian/unaccompanied youth with clothing assistance.	Date: _____
_____ Connected parent/guardian/unaccompanied youth with health services assistance.	Date: _____
_____ Sent Title I Tutoring Request to principal and KGBSD Liaison.	Date: _____
_____ Sent Request for Funding for After School Programs to KGBSD Liaison	Date: _____
_____ Student referred to Intervention Team.	Date: _____
_____ Student referred to IEP Team.	Date: _____
_____ Other: _____	Date: _____
_____ Other: _____	Date: _____

Homeless students' rights include:

- To remain enrolled in, and be transported to a student's School of Origin when feasible, even if a student moves across or outside the district. ('School of Origin' means the school last

attended when permanently housed, or the school in which the child or youth was last enrolled.)

- To be enrolled immediately (even without medical or school records) in the neighborhood school.
- To receive FREE breakfast and lunch in schools that serve both.
- To have barriers addressed so that they can participate in athletics, field trips, and afterschool activities (this could include having certain school fees waived). Parents or guardians should contact school staff for help.
- To get help with basic school supplies, including uniforms, shoes, textbooks, and notebooks. If a student's family cannot afford required supplies, parents or guardians should contact school staff for help.
- To ask for more academic support if a student is struggling with classwork. Parents or guardians should contact school staff for assistance.
- To use the school district's Dispute Resolution Process to appeal a school's decision when there is a disagreement about school selection or enrollment (attending class and participating fully in school activities).