



Ferris Elementary Parents Advisory Council (PAC) Meeting
March 9, 2026, 6:00-7:00 pm
Meeting Minutes

Attendees:

Mr. A, Mr. Narbett, Zoe, Gladys, Julia, Peter, Angel, Teresa, Jovy, Jamie, Tammy, Eri, Mikako, and Mario

Welcome and Introduction –Zoe (PAC Chair)

a) Welcomed and Approved Minutes and Today's Agenda

Zoe welcomed the parents in attendance. The minutes from the February 9, 2026 PAC meeting and today's agenda were reviewed and unanimously approved by all attendees. Both the minutes and the agenda have been formally adopted.

b) Old Business

- a. Ferris Wear has been distributed on February 20th. This supplier is more expensive but packaging is well sorted; it only took 3 volunteers 1.5 hours to distribute.
- b. Richmond Community Celebration Grant application was submitted on January 31st. No further updates yet.
- c. Feasibility of traffic light at Sunnymede Gate and No. 3 Road. No further updates yet.

School Administrative Report

Mr. A:

- Land acknowledgment



- Shared Richmond School District No. 38's Strategic Plan 2026-2030 focusing on four strategic priorities:
 - Success for All Learners
 - Diversity, Equity and Inclusion
 - Organizational Effectiveness
 - Community and Partnerships

Full details can be found here:

<https://sd38.bc.ca/board-of-education/strategic-plan-2026-2030/>

- Shared a video of students singing "Count on Me" by Bruno Mars at the Pink Shirt Day Assembly.
- Showed a photo of a basketball event.
- Estimated enrolment numbers tabulated and will be used to start planning for the next school year.
- Shared a free community event (A Conversation for Families About Digital Wellbeing and Mental Health by Dr. Kristy Goodwin) taking place on Tuesday, March 10th from 10:00AM to 11:30AM.

Mr. Narbett:

- Lockdown drill in February will be the last emergency drill this term. Due to the tragic event in Tumble Ridge, there is a heightened security awareness; School District No. 38 has issued a hold on all emergency drills.
 - Emergency drills will resume and be made up in 3rd term.
 - Planning to have a reunifying drill in April/May; will be asking PAC reach out for parent volunteers.
 - Talked about Ferris' security measures such as autolocking systems on main entrance and other external doors.

PAC Financial Report-Peter and Angel (Co-Treasurer)

- Garage Sale and Ferris Wear profit will be updated at the next meeting.**
- Hot Lunch Term 2 profit:**



- Jan. 23 – Fresh Slice: \$906.52
- Feb. 06 – Libby Kitchen: \$542.28
- Feb. 20 – Subway: \$574.54
- Mar. 06 – Sushi Lover: \$724.42
- Pizza is the most popular and most profitable hot lunch.
- c. **General account balance: \$23,890.62**
- d. **Gaming account balance: \$11,480.69**

PAC Hot Lunch Updates-Eri and Mikako

- Term 2 hot lunches are done! Hot lunch team needs more parent volunteers.
- Term 3 Schedules:
 - Apr. 10 – Fresh Slice
 - Apr. 24 – Premier Central Kitchen
 - May 08 – Subway
 - May 22 – Sushi
 - Jun. 05 – Libby Kitchen
 - Jun. 19 – Fresh Slice
- Universal Hot Lunch: Mar. 13, Apr. 17, May 14 (Thursday), Jun. 12. PAC will continue to coordinate parent volunteers to distribute the hot lunch.

PAC Events Updates

- **Upcoming coming event schedule:**
 - o Spring Yard Sale (with Falcon's Nest) –Mar. 7th
 - o PAC AGM—May 11th
 - o Welcome to K (hosted by school)—May 14th
 - o Fun Fair – May 28th
 - o Staff Appreciation Lunch—June (TBC)
 - o Music in the Park—June 11th
 - o Grade 7 Grad. Celebration—June (TBC)



- **Invited parents to join PAC** either as Volunteers or as Executives; nomination announcement will go out in April. Executive team positions include: Chair, Secretary, Treasurer, Hot Lunch Coordinator, and Event Coordinator.
 - Role as PAC is to help strengthen the connection between home and school, and to support our children's educational journey beyond the regular curriculum—to provide “extra” opportunities and resources that the school's regular funding cannot cover. Therefore, fundraising events such as Hot Lunch, Ferris Wear, Return-It Recycling, Winter Holiday Party and Fun Fair are an essential and crucial part of PAC.
 - The difference between a PAC volunteer and a PAC executive mainly comes down to responsibility, decision-making, and time commitment.
- **May 28th – Fun Fair**
 - Zoe will be sponsoring 400 pieces of small prizes and bring in a large-scale cotton candy machine.
 - Discussed raffle prizes and sponsorship. Please reach out to Zoe if you have any connections for sponsors. Zoe has prepared a sponsorship request letter that is pending approval and signature from Mr. A.
 - Poster and raffle ticket designs are in progress.
 - Brainstormed ideas for new games—suggestions were made to bring back more traditional games like potato sack hop.
- **Jun. (TBC) – Grade 7 Grad Luncheon**
 - Planning should begin soon. PAC would like to know whether it is appropriate to send a letter to Grade 7 parents requesting donations to support the Graduation Luncheon. Mr. A. will review and confirm.
 - Enid will be leading this event.

RDPA Report

- RDPA Report (Mar. 3, 2026)
 - Feb. 24th: PAC Chairs from SD38 had the opportunity to meet with the Richmond Board of Education (the seven school trustees) and Superintendent Mr. Usih. During the meeting, we gained a better



understanding of the work they do at the district level, how conflicts between parents/students and staff are resolved, and the district's planning and decision-making processes.

- o Mar 3rd: Superintendent Christopher Usih was present at the RDPA Meeting to talk about strategic planning. A document titled PAC Budget Shortfall Survey, dated February 23, 2026, has been circulated among PACs. For clarity, this survey, including the summary charts and priority rankings, was developed independently by the Richmond District Parents Association (RDPA). It is not part of the Richmond School District's formal budget consultation process and does not reflect the budget questions discussed through the Budget Advisory Working Group. Members of the community are welcome to submit feedback by emailing: sd38budgetfeedback@sd38.bc.ca or by writing to the Office of the Secretary Treasurer.

New Business-Zoe

- 1) Zoe would like to gather thoughts about the next big project for PAC and suggested maybe fundraising for a new playground.

O&A

Date of Next Meeting: April 13, 2026

Adjournment: This meeting adjourned at 7:07pm. See you at the next PAC and thank you very much for your contribution!