

534 Maintenance Report Process

1. September 1st Request Report from Michelle's Group for all activities minus snow activities
 - a. Report Data:
 - i. Dates - State FY July 1st - June 30th
 - ii. Locations if data is available for each work order
2. Take Report and Break out data for Locations Given and Missing Locations
3. Locations Given Portion have GIS add - Urban Classification, Functional Classification, and NHS vs Non-NHS. Will have to verify that it does not add rows because begin and end mp fall in both sections. Clean up data do Urban Classification First clean up, then move to Functional Classification clean up, final NHS vs Non-NHS.
4. Non Location Data will be used later
5. Get Surface Area Data from Mandli Files
 - a. Take data and summarize surface areas by Urban code, functional class, Nhs vs Non nhs per shed and Region.
6. Take this data and apply percentages break down to all the Non location data per shed.
7. Combine both files cost per fhwa grouping
8. Send File to Director of Maintenance for Review- Once approved
9. Send file to Comptroller's office Ryan Williams

<https://www.fhwa.dot.gov/policyinformation/hss/guide/ch8.cfm>

<https://www.fhwa.dot.gov/policyinformation/hss/guide/ch12.cfm>

https://www.fhwa.dot.gov/planning/national_highway_system/nhs_maps/utah/

Refer to [UDOT Supervisor Handbook](#) for Coding

Items to remove (534 Report to Exclude)

- Traffic Control Operation (Included in A.2) Refer to A.3.a.paragraph 2
7D75 ATMS Maintenance
7D80 Traffic Signal Maintenance
- A.3.b Snow Removal
 1. Snow - Open and Close Roads (7D81)
 2. Avalanche Control (7D83)
 3. Snow Removal Post Storm (7S76)
 4. Contractual Snow Removal (7M51)
 5. Anti-Icing (7S77)
 6. Snow and Ice Control (7S78)
 7. Snow Fence & Markers (7S79)
 8. Snow and Ice Control Patrol and Watch (7S80)
 9. TATS Weather Reporting (7M95)
- A.3.c Litter Pickup/Vegetation Control/Mowing
Roadside Activities
 3. Litter Control (7S39)
 4. Contractual Litter Pickup (7M56)
 5. Spot Litter & Carcass Removal (7S45)

6. Contractual Carcass Removal (7M57)

9. Sweeping (7S69)

10. Contractual Sweeping (7M70)

11. Illegal Campsite Cleanup (7S37)

12. Adopt-A-Highway (7S38)

Vegetation Control

1. Vegetation Control (Chemical) (7D34)

2. Contractual Vegetation – Chemical (7M61)

3. Contractual Brush & Tree Removal (7M76)

4. Contractual Mowing (7M77)

5. Mowing (7S32)

6. Vegetation Control (Other) (7S33)

7. Roadside Landscape (7S42)