BURLINGTON TOWNSHIP BOARD OF EDUCATION
PUBLIC WORK SESSION
November 16, 2022

I. CALL TO ORDER

The November 16, 2022 Work Session Meeting of the Burlington Township Board of Education was called to order by Ms. Minors, President, at 6:11PM in the Board Conference Room of the Hopkins Building at 710 Jacksonville Road, Burlington, NJ. The meeting was also available to the public as a virtual meeting.

II. STATEMENT OF CONFORMANCE

Notice is hereby given that this meeting is being conducted in accordance with the Open Public Meetings Act, and that adequate notice has been provided as follows:

On January 14, 2022 the Secretary gave notice of this Work Session meeting to be held at 6:00PM. in the Board Conference Room, Hopkins Building in the following manner:

(a) Posted notice on the entranceway; Door #18 of the BTHS Hopkins Building;
(b) Notices were sent to the Township Clerk, the Burlington County Times and the Trenton Times.

III. FLAG SALUTE

IV. ROLL CALL

	ARRIVAL	DEPARTURE
Mrs. Lisa Bungarden	6:11 PM	8:20 PM
Mrs. Donna Custard	6:11 PM	8:20 PM
Mrs. Marilyn Dunham	6:59 PM	8:20 PM
Mrs. Susan Eichmann	6:11 PM	8:20 PM
Mrs. Lisa Hodnett	6:11 PM	8:20 PM
Mr. Edward Leak	6:11 PM	8:20 PM
Mr. Melvin Moore	6:11 PM	7:02 PM
Mrs. Velina Marie Riggi	6:11 PM	8:20 PM
Mrs. Antoinette Minors	6:11 PM	8:20 PM
Mrs. Mary Ann Bell, Superintendent	6:11 PM	8:20 PM
Mr. Nicholas Bice, BA/Board Secretary	6:11 PM	8:20 PM
Ms. Ann Britt, Asst. Supt. for Curr. & Inst.	6:11 PM	8:20 PM
Mr. Christopher Giannotti, Asst. Supt. for Sp. Ed	6:37 PM	8:20 PM
Mr. David Serlin, Solicitor	Absent	---

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V. BOARD ACTION

A. PERSONNEL

On the motion by Mrs. Custard, seconded by Mrs. Riggi, to recommend approval of the following **positions:**

5. a. **Lyndsay Kaighn** as Bus Driver, effective November 21, 2022 through June 30, 2023, at an hourly rate of $25.00, pending meeting employment requirements.
   b. **Yuhanna Muhammad** as Bus Driver, effective November 28, 2022 through June 30, 2023, at an hourly rate of $25.00, pending meeting employment requirements.

Roll Call Vote: 8 Ayes, 0 Nays, motion carried.

C. MISCELLANEOUS

On the motion by Mrs. Custard, seconded by Mrs. Riggi, to recommend approval and acceptance of the following**:**

6. a. School Safety and Security Plan Annual Review Statement of Assurance 2022-2023

Roll Call Vote: 8 Ayes, 0 Nays, motion carried.

VI. BOARD UPDATES

Mrs. Bell gave the following updates:

- Burlington Township Tree Lighting will be December 1st at 7:00PM in the rotunda of the Municipal Building
- Building tours
- Efforts of concentration
  a. Behavioral threat assessment
  b. Cyber security
  c. County-wide school security mutual aid initiative

Ms. Britt spoke about parent concerns regarding High School assessment.

Mr. Giannotti mentioned that Preschool Family Yoga was being held at BYS tonight.

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VII. COMMITTEE REPORTS

Negotiations Committee - Mrs. Custard reported that a preliminary meeting was held with the BTPSA on November 2, 2022.
Policy Committee - see report
No other reports given at this time.

Mr. Moore left at 7:02pm.

VIII. EXECUTIVE SESSION

On the motion of Mr. Leak, seconded by, Mrs. Hodnett, to recommend to adopt a resolution to move into Executive Session at 7:03PM.
8 Ayes, 0 Nays, motion carried.

RESOLUTION

RESOLVED, THAT PURSUANT to Section 8 of the Open Public Meetings Act, the public shall be excluded from this portion of the meeting involving the discussion of:

1. Matters Required by Law to be Confidential
   a. HIB Report review

2 Matters Relating to the Purchase, Lease of Acquisition of Real Property or the Investment of Public Funds
   a. Approval from Township received for LRFP update; waiting for appraisal.

3. Matters Relating to the Employment Relationship
   a. Update on various staff investigations.

Ms. Britt left the meeting at 7:41PM and returned at 7:44PM.

FURTHER RESOLVED, that discussion of such subjects in Executive Session will be disclosed to the public at some later time.

On the motion of Mrs. Eichmann, seconded by Mrs. Bungarden, to approve the return to regular session at 8:00PM.
8 Ayes, 0 Nays, motion carried. **Appendix WS1**

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VIII. BOARD UPDATES

Mrs. Bungarden asked about the lockout at BYS on October 31, 2022.
Mrs. Riggi wanted to know the Homecoming Float winners.
Mr. Leak asked about the activity buses at HS and MS.
Mrs. Eichmann congratulated Mrs. Dunham, Mrs. Custard, and Mr. Moore on being re-elected to the Board.
Mrs. Bell updated the Board on Invent2Prevent initiative.

IX. BOARD AGENDA REVIEW

The Board briefly went over the Agenda for the November 30th Board Meeting.

X. BOARD DISCUSSION

The Board members discussed their various experiences at the NJSBA Workshop and reported on the information they gained.

XI. OPEN TO THE PUBLIC FOR COMMENTS

None

XII. ADJOURNMENT

On the motion of Mrs. Eichmann, seconded by Mrs. Bungarden, approval was made to adjourn at 8:20PM.
Roll Call Vote: 8 Ayes, 0 Nays, motion carried.

Respectfully submitted,

Nicholas Bice
Business Administrator/Board Secretary

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A Resolution Providing for a Meeting Not Opened To the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12

Whereas, the Board of Education of the Township of Burlington is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., and

Whereas, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an executive session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

Whereas, it is necessary for the said Board of Education of the Township of Burlington to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

(1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

(2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

(3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family, circumstances and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

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(4) Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions, which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

(5) Matters Relating to the Purchase, Lease of Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

(6) Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.

(7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

(8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

(9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the responding party bears responsibility.

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Now, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Burlington assembled in an executive session on **November 16, 2022** and that at 7:03PM to 8:00PM an **executive session** was closed to the public on **November 16, 2022** designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Board of Education that the public interest will no longer be served by such confidentiality.

The foregoing resolution was duly adopted by the Board of Education of the Township of Burlington at an executive/public meeting held on **November 16, 2022.**

Respectfully submitted,

Nicholas Bice
Business Administrator/Board Secretary