

KIMBALL DAYS

SPECIAL EVENTS FORM

Aug 3-9, 2026

If you would like for the Kimball Days Committee to include your event in our advertising, you must complete and return this form to us by **June 25, 2026**.

A minimum donation of \$50.00 is required for inclusion in our event advertising.

Activity or Event: _____

Sponsored By: _____

Date(s): _____

Time(s): _____

Location: _____

Contact Person: _____

Contact Phone: _____

Contact Email: _____

Please provide any specific details you would like us to include.

(example: specific age requirements, pre-registration, deadlines, etc.)

If you have any specific promotional images or forms/files you'd like for us to use, you must email them to us before June 25 at: kimballmndays@gmail.com

IMPORTANT NOTES:

- If your organization is holding an event on City property, the City of Kimball will need a certification of insurance naming the City of Kimball as an additional insured. If you are hosting at someone else's property they may require the same.
- If your organization is holding an event and will be serving food items you will need to have a Stearns County Special Events Food Stand License on hand the day of the event. You can get an application and further information at City Hall.

Kimball Days Advertising Methods

- Kimball Days Facebook (and possibly Instagram) page
- Kimball Days Website - Sponsored Events Page (<https://bit.ly/3lIHtIA>)
- Newspaper/Print ads
- Kimball Days Event Flyer
- Sharing of your events (posted on your FB page) on our Kimball Days Facebook page

Checks should be made payable to: Kimball Fire Relief Association

Return this form and any attachments by June 25, 2026.

Kimball Days Committee
P.O. Box 666
Kimball, MN 55353