

Creating an Assignment in Moodle

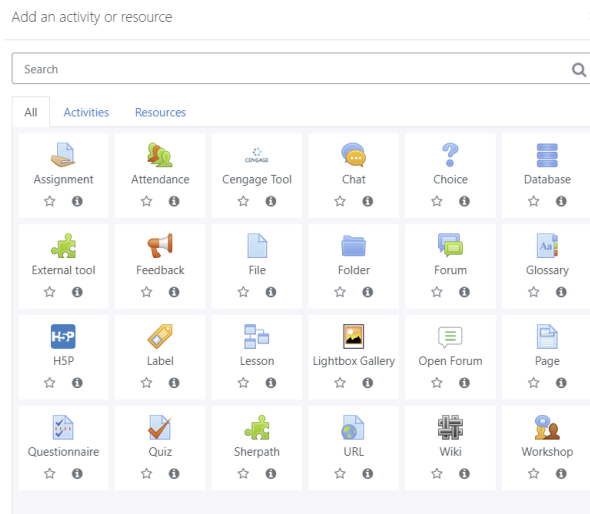
1. When you are in the course you wish to add an assignment to in Moodle, first click on the blue **Turn editing on** rectangle.

Turn editing on

2. Go to the section you wish to add the assignment to and select **+ Add an activity or resource**.

+ Add an activity or resource

3. For the Add an activity or resource page, you will select **Assignment** and **Add**



4. On the next window, name the assignment, add a description (optional) and then scroll down to select due dates within the Availability section, Submission types (recommended to leave the file submissions checked to allow students to upload word docs, PDFs, and Google Docs.) You can also set the grade amount under the grade section.

5. Select **Save and Return to course**.