



TNA Board of Directors Meeting Agenda
Thursday, June 22, 2023
in-person and via teleconference

Welcome & Roll Call

Approve Minutes and Agenda. *Roger added an item to the agenda. Alice motioned.*
All approved

Strategic Plan Update & Discussion

- **Renewing Officers-** *Roger moves to keep all officers in their position. Alice seconds motion. Unanimously approved.*
 - Roger Waynick (Chair, Second Term), VOTE: *Unanimously approved.*
 - Alice Haston (Vice-chair, Second Term), VOTE: *Unanimously approved.*
 - Darrell Hawks (Secretary, Second Term), VOTE: *Unanimously approved.*
 - Scott Campbell (Treasurer, Second Term), VOTE: *Unanimously approved.*
- **Remove Board Members:** Bassam Habib, *Haven't heard from him since added to TNA board. Roger motions; Amanuel seconds. Unanimously approved.*
 - VOTE: *Unanimously approved.*
- **New Board Members:** None
 - Meeting Needed: 2 Prospective Parent Board Members *Roger will be connected with prospective board members.*
- **New Timeline and Milestones (Jay)**
 - Aug 1: TNA Ribbon-cutting/ First Look
 - *Send Jay invite list of people in the community.*
 - Aug 8: First day of school!
 - *All are invited to attend.*
- **Pre-opening Checklist (Jay)** *No more pre-opening checklist meetings.*
- **Contractor Interview (Facilities Committee):** Early July
 - *RFP sent out for permanent site; bid turned in in July; interviews for top 3 in mid-July. Board reps needed to review bids and assist with interviews. Invites will be sent out.*

Financial Report (Scott)

- [Financial Update](#)
 - *Net revenue for the month was \$13K, YTD net revenue is \$143K. Ending cash balance is \$85K. This is the first month TNA used its facilities grant so that*



income is a reimbursement to early facility expenses. The backoffice CFO is working to close out this fiscal year (June 30) so we'll have something in July to show the entire fiscal year.

- *Contract for ED will be sent out for review as a unanimous consent agenda.*
- Charter Growth Fund (\$420,000)
 - *Added to portfolio. Nation-wide group of charter leaders.*
- Upcoming (Jay)
 - New Schools Venture Fund (finalist, decision pending)
 - YASS Prize (submitted)
 - SRO Grant (grant open)
 - School Safety Grant (grant open)
- [Annual Budget](#)
 - *Scott motions to approve; Roger seconds; Approved*
 - *VOTE: Approved.*

Contracts (Jay)

- Renewal: Jay Renfro (Scott)
- Disclosure: Maddie Renfro (wife of Jay Renfro)
 - General School Assistant @ \$40,000/year
- [Staff Handbook](#)

Roger motions to table; Scott seconds. Approved.

Open Discussion, Future Agenda Items, Action Items, Good News Adjourn.

Future items:

1. *Read over handbook before next meeting*
2. *Facilities meetings in July.*
3. *2 meetings in July.*
4. *Unanimous consent agreement*

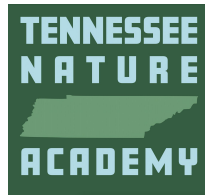
Good news: New job (Roger); moving (Roger); travel (Jenna)

Short meeting: Thursday July 13

Next full meeting: Thursday July 27

Motion to adjourn. Seconded. Meeting adjourned.

Meeting



Member	Present
Alice Haston (vice-chair)	x
Amanuel Benti	x
<i>Bassam Habib</i>	<i>absent</i>
Darrell Hawks (secretary)	absent
Jay Renfro	x
Jenna Henderson	x
Roger Waynick, Jr. (chair)	x
Scott Campbell (treasurer)	x

The following Board meeting agenda was provided to the meeting attendees:

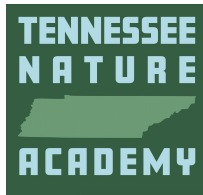
TNA Board of Directors Meeting Agenda
Thursday, May 11, 2023
in-person and via teleconference

Welcome & Roll Call

Approve Minutes and Agenda. *Scott moved, Roger approved.*

Strategic Plan Update & Discussion

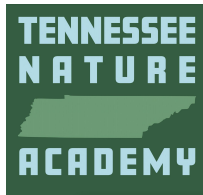
- **Renewing Board of Directors.** *Scott moved, __, approved.*
 - Amanuel Benti (Second Term), VOTE: Yes (unanimous)
 - Roger Waynick (Second Term), VOTE: Yes (unanimous)



- New Timeline and Milestones (Jay)
 - Hiring. *Completely hired out (2 admins, 2 support members, 10 FT instructors). Might add special ed teacher (potentially with exp working with autistic students) and front desk receptionist. Special ed ratio 8:1. Scott suggests 15:1 is reasonable.*
 - Facilities. *Drawings put in for permits in early March. All Metro depts except Water have signed off. Expect permits in place by May 15th. Certificate of occupancy goal is August 1.*
 - Fundraising. *We received \$150k for school lunch program. Also receiving donations from the community. Amazon wish list (\$22K) includes needed supplies. All donated supplies will leave more funds for other needs.*
 - Enrollment *71 have completed registration. Additional 43 are still working through the process. Over 160 applications total. 6th grade is hardest to fill, likely to be underenrolled. \$2k more than expected per student, will be ok even if not fully enrolled. Open houses every Tuesday and Thursday 4-6, 1-10 families come through every open house. Strategies include reaching new families, mailers, connections with local elementary school and word of mouth, actively engaged in parks and community centers this summer. New ad on FB and Instagram attracts new families. Biggest gap in enrollment is with Arabic speakers. Local leader will take Jay door to door this summer. Within that demographic, adopting a new school might take time. Scott suggests, setting up a table at the high school graduation for Antioch High and Cane Ridge (Municipal Auditorium). Jenna: Are there committed families willing to help promote? Scott: Maybe a committed family could host a dinner and invite friends. Coptic Christian community. Low enrollment right now, maybe 1 or 2 students. Scott can assist and connect to members of that community.*
 - Aug 8: First day of school! *Ribbon cutting on Aug 1 (to be confirmed)*
- Pre-opening Checklist (Jay) *Charter school commission uses to make sure we are ready to open. Board member needs to attend a meeting.*
 - Board Rep Needed: June 6 10:00AM (virtual meeting) *Board Member attending: Scott*

Financial Report (Scott)

- [Financial Update](#) *Net deficit May \$41k. Net income YTD \$131k, Cash balance \$58k. Ahead overall for the year. \$25k coming from CitiFund. August - state*



funding comes, first payment. First teacher payroll in late July will be able to be met. \$120k line of credit might need to be extended.

- *Awarded: Local Foods Grant (\$150,000) Needs to used in coming school year. Will help ensure school lunch program is not a loss. This is done through reimbursement grant, so extended line of credit is helpful.*
 - *Open additional Account with Pinnacle Financial Partners to assist with National School Lunch Program (NSLP). Suggested by some charter leaders. Scott suggests checking with back office to make sure they agree with our management system.*
 - *VOTE: Scott moves, Roger seconded, unanimously approved.*
- *Finalist: Charter School Growth Fund (amounts vary) Should hear soon. Jay will look for specific amount and share (\$1k per student at the end of year 3)*
- *Finalist: New Schools Venture Fund (approximately \$300,000-\$400,000) Interview next week.*

Contracts (Jay)

- [Incubator Facility Renovations \(phase one\)](#)
 - *Completed covered by Charter School Facilities Grant*
 - *\$50,000 in rent abatements*
 - *State & TNA RFP Process Followed We went with the best bid received that will get us in on time. Metro said we needed to add a grease trap, we are trying to negotiate, process has been held up.*
 - *VOTE: Scott moves, Amanuel seconded.*
- [e-Rate:](#)
 - *Federal RFP Process Followed*
 - *VOTE: Scott moves, Jenna seconded.*
- [Lease](#)
 - *Citipointe providing final round of feedback Table for now, Jay will text when it is ready. (Generous terms include \$15 per square foot, we can renew for 3 years longer than indicated if we need that, and free use of their facility up until July 1)*
 - *VOTE: Motion to table.*

Open Discussion, Future Agenda Items, Action Items, Good News



Future Agenda items:

- *Roger suggests creating sub-committees (Facilities, Finance) and convening separately from board meetings. Scott suggests an Enrollment/Community engagement sub-committee. Facilities and Enrollment are areas of greatest need.*
- *Board addition, Jay knows a parent who is a general contractor who might want to join and be on the Facilities committee.*
- *Scott suggests additional board member from the community who is connected and can help with enrollment.*
- *Roger moves to create Facilities and Enrollment Committees.*

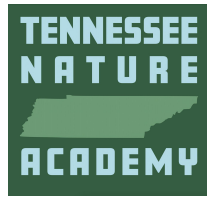
Action Items

- *Scott to connect with leaders in the Kurdish and Egyptian communities.*
- *Create Facilities and Enrollment Committees. Scott and Jenna: Enrollment. Alice: Facilities.*
- *June meeting. Bring potential two new board members and vote*
- *Send potential members to Jay who can delegate who needs to meet with them before June meeting. Board members nominate members at next meeting if they meet with approval.*
- *Get monthly meetings on the calendar. Fourth Thursdays, 7pm CT.*

Adjourn. Jenna moved, Roger seconded.

Meeting

Member	Present
Alice Haston (vice-chair)	x
Amanuel Benti	x
Bassam Habib (new Director)	
Darrell Hawks (secretary)	
Jay Renfro	x



Jenna Henderson	x
Roger Waynick, Jr. (chair)	x
Scott Campbell (treasurer)	x