

Date: January 18, 7:00 p.m.

Location: Virtual Meeting

Board members present:

- Heather Scott (President)
- Dave Williams (Vice-President)
- Nathalie Seguin (Secretary)
- Elisabeth Russ (Treasurer)
- Miguel Botero (Director)
- Pamela El-Feghaly (Director)
- Jonathan Lesarge (Director)
- Alan Wong (Director)
- Trish Williams (Director)

Absent:

- Adele Landriault (Director)

Minutes	Action
1. Call to order 7:04 pm	
2. Addition/Deletion to agenda No additions or deletions. Motion to approve: Elisabeth Second: Miguel	
3. Approval of Meeting Minutes (November & December 2022) No edits to the meeting minutes as presented. Motion to approve: Miguel Second: Elisabeth Action Item review: DONE All: Provide ideas to Heather on items to be included in a budget ask from the city (being discussed today as part of agenda)	

Nathalie: Will be phoning to file a second complaint and will share call number with board for follow up (garbage issue) Trish: Will present cost to board (domain name); expense approved by board via Messenger OUTSTANDING Heather: Will follow up to look into a public presentation of wildlife (outstanding item) Heather: Follow up with Councillor office to discuss Cyrville and Maxime Formalized minutes for May and June to be presented at next board meeting (incomplete action item: Nathalie).	
4. President's Update Verbal Update: LRT Stage 2 update meeting at city hall Reach out to the Stage 2 team at the city if you want further information or access to the presentation. No items associated with Pineview, closest station at Montreal Road should be completed by May and road access should return to a normal configuration by May/June Rink has been a hot topic as it is still not opened yet (due to weather) Faces Award – Pineview Community Hub: Our community work is being recognized, view PCA Facebook link for more details on the program and to vote.	
5. Director Updates a) Hub rentals (Trish) Kids Craft Events Event remains popular, accessible up to 25 participants per event Ongoing Rentals 7-8 bookings in the last quarter (euchre group, Gloucester Horticultural Society, kids craft event, birthday parties)	1) Heather and Trish: Will connect to meet a possible volunteer for kids craft event (looking to get volunteer hours)

Heather reached out to John Hamilton again and would like to see a monthly booking schedule and indicated again the sign is a priority

PCA should be mindful that Pineview residents are walking to the Hub location when Blair redesign starts (access points available to community will change)

Facebook traffic lately has shown that past Hub users are promoting the site for private bookings

May need to consider more garbage bins and proper size garbage bags

b) Events (Trish)

December Event Recap

Last event was New Year's Eve day party

Event was well attended, very busy and ran out of craft supplies (had enough for about 200 participants)

Balloon artist was popular, hourly countdowns were also well received

Sold snacks and drinks as revenue

Event got coverage on CTV

Visitors came from Gatineau and west end and comment was made that there was lack of kid-friendly events in Ottawa

Santa photos were held for two sessions this year as well (new event), but it was volunteer supported

To run in future paying for Santa will be expensive so this event may be a one-off

Upcoming Craft Fair

Trish is renting the space privately to hold an event and will also have another event in February

Other planned Hub events: AGM is next

c) Update on ODR (Miguel/Dave)

Rink will need at least 6 more passes to make the surface skateable, there is a community interest on when it will open

Would be ideal to flood twice a day, but lacking volunteers to assist (most of flooding done by PCA board members)

May be an option to upgrade current volunteer's access to facilitate the flooding process Other rink at Cedarcroft is skateable at the moment; would serve us well to speak with them on how to build base ice May be useful to explore a "flattening device" type of tool to make this process easier and consult with others for best practices There is a separate group chat with a schedule for volunteers (for flooding, shoveling after storms) Miguel has a design for a Zamboni in mind d) Community Garden (Pamela) Contact is on holidays and follow up has not been successful, out of office until February At land approval stage, require soil testing May need to move towards the city for approval and to apply for grant with a partnership to provide half of the funding (minor and major grants available – May 1 and September 1 minor due dates / March 1 major due date)	
6. Financial Update a) Account Status (Elisabeth) Updates have been incorporated up to September 17th (two items have not yet been reconciled) Some items were not documented re: recent events and Heather will work with Elisabeth to have update before AGM Current account balance is almost \$9K PCA does have some discretionary monies and once update is ready, board will have discussion on spending planning for next year for presentation at AGM Two financial decisions taken and approved by the board: - August: Approved increase to craft fair budget to \$650 total - December: Approved increase to New Year event budget to \$325 total	2) Heather: Will meet with Elisabeth and Trish to align data for the financial update

b) 3rd & 4th Quarter Hub Insurance Cheques are available, need to know amount to submit to city for payment plus other reimbursements	3) All: Board send in outstanding invoices requiring reimbursement
7. New Business a) Budget Letter to City & City Councillor (Heather) Consultations in person February 11th at Place D’Orleans PCA can formally submit our requests on community priorities to be reflected in the budget Past examples have included the Hub, widening of Blair Road Board would like to see the following items appear in our letter: - Light at Maxime and Cyrville - Blair Road expansion financial commitment - Sidewalks on both sides of Blair Road / pedestrian connectivity - Pedestrian access to the Hub - Funding for additional speed sensors and traffic calming measures - Pothole repairs on Cyrville Road at Innes and road infrastructure/resurfacing - Mental health resources funding (OPH and OPL) - Bike road infrastructure - Widening and resurfacing of pathway to MUP - More 40K MPH signs on roadways or gateway signage (ASC program) - Hub expansion Draft will be shared with board for review by February 4th b) Family Day Skate Event (Heather) Board to consider this new event, cost TBD Never done an event in February and will highlight PCA contributions to the community	4) Dave: Will lead the preparation of the budget letter and share draft with board by February 4th

Can also be an opportunity to communicate with the schools to participate Other community associations have run similar events. Will come back to board for approval at next meeting Pamela willing to facilitate donations for hot beverages Should also consider a plan B due to weather c) Next Date and Format for Board Meeting (Heather) Will keep planned date and run as a virtual.	
8. Adjournment: Next Meeting February 8th @ 7pm Motion to adjourn: Nathalie Second: Miguel Meeting adjourned 8:46pm	

ACTION ITEMS

- 1. Nathalie: Prepare May and June formal minutes from virtual chat videos – IN PROGRESS**
- 2. Trish: Insurance will be ready for October payment – IN PROGRESS**

Upcoming 2022/23 - Board Mtgs: Every Second Wednesday of the Month at 7:00 p.m.

- February 8
- March 8
- April 5***
- Monday, April 24 : Annual General Meeting

***Outside normal schedule to approve proposed board and budget ahead of the mandatory deadline to circulate to members of the Association