PITTSFIELD ACRES ACADEMY
4377 TEXTILE RD, YPSILANTI, MI 48197
734-210-0660
PITTSFIELDACRES.GEEACADEMIES.NET

MEETING AGENDA

ANNUAL ORGANIZATIONAL MEETING
PROPOSED MINUTES

Meeting Date: Jun 9, 2025 5:30 PM Location: 4377 Textile Road

1. **Call to Order: 5:43 pm**

2. **Roll Call of Board Members:**

Members:	**Present**
Nadeem Shukat- *President*	No
Vacant - *Vice President*	
Vacant- *Treasurer*	
Amal Awad - *Secretary*	No
Ahmad Alkhatib - *Member*	Yes
Sami Shalabi- *Member acting Secretary*	Yes
Zeena Alrashed- *Member acting* President	Yes

Also in attendance: **Jim Scholten, Todd Oatley, Kevin Whelan**

3. **Recite Academic Mission Statement:**
"To promote lifelong learning by nurturing academic excellence, positive character, and an appreciation of cultures."

4. **Public Comment** *(To add agenda item only, no motion at this time)*:

5. **Agenda Review and Amendments Requested:** Sami Shalabi was appointed as acting secretary for this meeting.

6. **Consent Calendar (***The Consent Calendar comprises routine items reviewed in advance by the Board, with no anticipated discussion. To address a specific item, the chairperson must be requested to remove it from the Consent Calendar for further consideration.)*

   Approval of the Jun 9, 2025 Regular Annual Organizational Meeting Agenda-Member Shalabi motioned to approve. This motion was seconded by Member Alkhatib and carried without opposition (3-0).

   Approval of the May 12, 2025 Regular Budget Hearing Meeting Minutes-Member Alrashad motioned to approve. This motion was seconded by Member Shalabi and carried without opposition (3-0).

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Consent Calendar Resolutions-1 motion to approve all. Member Shalabi motioned to approve. This motion was seconded by Member Alkhatib and carried without opposition (3-0).

1. Resolution Approving Election of Board Officers: Sami Shababi- President
   Nadeem Shukat, Vice President, Amy Awad, Treasurer
   Zeena Alrashed, Secretary
2. Resolution to Bond Board Treasurer and Board President
3. Resolution to abide by all laws, rules and regulations
4. Resolution Facsimile Signatures
5. Resolution Appointing Board Recording Secretary
6. Resolution Appointing Board Corresponding Agents
7. Resolution Appointing Principal Board Offices and Public Notice Posting Location
8. Resolution Designating Local Newspaper in which Legal Notices are to be posted
9. Resolution of the Board to Designate Account Signatory
10. Resolution Deposit State Aid Funds
11. Resolution Designating GEE to Access Accounts to Monitor Activity & Perform Reporting
12. Resolution of Appointing CAO & Budget Timeline
13. Resolution Designating the Banking Electronic Funds Transfer Officer
14. Resolution naming CAO to Maintain an Accounting of the Academy Capital Assets
15. Resolution Appointing Personnel Authorized to Negotiate and Implement

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Contracts

16. Resolution Appointing External Auditor
17. Resolution Appointing Board Legal Council
18. Resolution Appointing McKinney-Vento Homeless Liaison
19. Resolution Appointing Civil Rights Representative, and Title IX Representative
20. Resolution Crisis Management Liaison
21. Resolution Asbestos Designee
22. CHRI Resolution
23. Resolution Designation of a School Safety Liaison and Emergency Contact to Attorney General Hotline
24. Resolution MAPSA Designee - Sami Shalabi was designated.
25. Resolution Academic School Calendar
26. Resolution Adoption of Resolution Designating the Number of Board of Director Positions
27. Resolution Title IX Coordinator
28. Resolution ACH Transfers

7. **Old Business:** None

8. **New Business:**

a. Member Alrashad motioned to approve the Spring Board Policy Updates. This motion was seconded by Member Shalabi and carried without opposition (3-0).

9. **Treasurer Report:**

a. Member Alkhatib motion to approve the ACH Check Registers. This motion was seconded by Member Alrashad and carried without opposition (3-0).

b. A motion to approve the May Monthly Financials was made by Member Alkhatib. This motion was seconded by Member Alrashad and carried without opposition (3-0).

10. **Authorizer Report:** Mr. Scholten presented the authorizer report to the board.

11. **Principal Report:** The Annual Benchmark report and Annual Crime and Expulsion report were presented to the board.

12. **GEE Report:** Mr. Whelan presented the GEE report to the board.

13. **Correspondence:** None

14. **Board Roles & Responsibilities -** *Informational Only*

15. **Board Development:**

16. **Extended Public Comment:** None

17. **Comments from the Board:** None

18. **Requested Items from the Board:** None

19. **Reconfirmation of Next Board Meeting:**
    Date: Jul 14, 2025 **Time:** 5:30 pm **Location:** [4377 Textile Road]

20. **Adjournment of the Meeting:** With no further business presenting before the board Member Alrashad made a motion to adjourn the meeting. This motion was seconded by Member Alrashad and carried without opposition (3-0). The meeting was adjourned at 6:35 pm.

Proposed Minutes Respectfully Submitted by Recording Secretary Huda Davillier on 6/16/25.

Approved by the Board of Directors during the July 14, 2025 Regular Meeting :

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Zeena Alrashad, Board of Directors Secretary