

INFO-644-01

Final Project Report

Pratt CCPD

Nidhi Gowda

Lillian MacGuire

John Veon

Betty Yang

Executive Summary

Pratt Institute's [Center for Career and Professional Development](#) has the overall goal of assisting Pratt students and alumni in career development. CCPD representatives recognized a need to enhance their web presence after receiving feedback that communication could be improved surrounding services and offerings.

Our team selected a diverse set of 8 Pratt students from the undergraduate population to conduct a Moderated Remote Usability Test. No prior experience with the CCPD was required. During testing, the team presented a set of 5 tasks related to student job search and resume creation, portfolio creation, workshop availability, and alumni connection.

Based on our analysis of participant responses, the team is presenting the following recommendations:

1. Reorganize content to be less dense, and add relevant images to help with content searching
2. Introduce deep links to the appropriate page on Handshake
3. Remove non-CCPD content from the left-side navigation
4. Add a sticky button that is clickable and leads to the CCPD FAQ
5. Add a share button for different events

The team feels that these recommendations provide high value with fairly low effort, immediately improving communications with students searching for help with portfolio and resume creation, career workshops, and seeking connections with alumni.

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Introduction

The Pratt Center for Career and Professional Development (CCPD) website serves as a vital platform for undergraduate students at Pratt Institute to access resources, services, and support to enhance their career readiness and professional development.

To ensure the effectiveness and user-friendliness of this crucial resource, a usability testing initiative was undertaken to evaluate the website's navigability, functionality, and overall user experience. For this study, four students from Pratt Institute - Betty Yang, John Veon, Lillian MacGuire, and Nidhi Gowda conducted eight moderated online user tests to identify usability issues on the CCPD website. We lay out the methodology of our moderated online user testing, present our key findings, and share our five design recommendations.

Throughout the testing process, participants were tasked with navigating the CCPD website to accomplish specific goals, such as accessing information on professional skill-building services, resume assistance, event listings, and alumni connections. Their interactions with the website were closely observed and analyzed to uncover any usability issues, challenges, or areas of confusion that may hinder their ability to utilize the available resources effectively.

This report presents the findings and recommendations derived from the usability testing sessions, offering valuable insights into the user experience of the CCPD website and suggesting actionable strategies for enhancing its usability and functionality. By addressing the identified issues and implementing the proposed recommendations, the Pratt Center for Career and Professional Development can further empower students in their career pursuits and provide them with a more seamless and rewarding online experience.

Methodology

[Lilly]

We utilized the moderated remote user testing method for our data collection. Moderated testing is a great method for usability evaluations since facilitators are present during the study, and available to assist participants with any questions or confusion (Shade, 2013)

(<https://www.nngroup.com/articles/remote-usability-tests/>). We completed our testing on Zoom, with all participants' cameras and microphones on. We made use of the “Think Aloud” method, by probing our participants to continuously verbalize their thoughts and feelings about the CCPD web interface as they completed the assigned tasks (Nielsen, 2012).

(<https://www.nngroup.com/articles/thinking-aloud-the-1-usability-tool/>)

Procedure

Through a meeting with our client, we were able to obtain information about the CCPD’s target participants, as well as the key functions that she’d like to see the website accomplish. In the same meeting, we were able to identify the desktop version of the Pratt CCPD website as a focus for this study. As a team, we created 5 tasks to test these key functions and then tested them ourselves in a pilot study test. After a successful test, we sent out our screener survey form to begin recruiting participants for our moderated usability test sessions.

Tasks

The following tasks were given to participants to complete during their testing sessions. As a team, we determined the key functions of the website and built tasks around these functions. We purposely selected terminology that was not currently used on the website to ensure participants were following their natural thought patterns, and not being led in certain directions based on our word choice.

1. If you're looking to apply to jobs soon, locate information on resume building/review services and check meeting availability.
2. You're graduating soon and have been considering applying for jobs within your field. See if the CCPD offers any events that could help you with this.
3. One of your friends could use some of the services at the CCPD, and they mentioned being interested in seeing if any workshops are happening. See how the CCPD could help with this.
4. You need to update your portfolio materials for a job interview you have coming up, and find information about portfolio services offered on the CCPD website.
5. You are trying to find your alumnus for advice regarding your career, and see if the CCPD has any resources to foster these connections.

After each task was completed, participants were asked 3 separate questions to evaluate how they felt about the process of completing the tasks and the interface (See Appendix x)

Paste Post-Task Questions

Participant Recruitment

To identify a target user base we spoke with Marisa Lobianco, Pratt CCPD Director, to gain more details on the website's potential participants. Based on this information, we were able to come up with the following user profile:

- Undergraduate students at Pratt Institute
- Interested in researching information related to resume creation and review
- Working on portfolio creation and potential review
- Looking for internships
- In search of general career help

We then created a screener questionnaire to be sent out to students at Pratt Institute. We collected the following information from this questionnaire:

- Are you an undergraduate student?
- Are you an international student? (If yes, also their country of origin)
- Have you ever used the Pratt CCPD website before?
- How old are you?
- What is your current year in school?
- Do you have access to a computer, with Zoom installed?
- Race
- Gender
- Ethnicity
- Email contact

This screener survey was created on Google Forms (<https://forms.gle/LPUvXDZ4c7F4rBRf6>) and sent out to the Pratt student body through the platform Handshake. We also created flyers with QR code links to the screener, which were posted around Pratt's Brooklyn campus. Both the email and flier explained that participants would be receiving a \$10 Amazon gift card if they were accepted to participate in the study. In total, we received 46 responses on our screener survey. We selected 8 respondents to participate in the moderated testing stage of our study. By using the demographic data gathered in our screener, we were able to ensure a diverse set of respondents were chosen to participate to ensure we got feedback from a range of people with different backgrounds. Some of our participants had some experience with using the CCPD website and Handshake, while for others this was their first time.

User Demographics

Each member of the research team selected two participants for this study. These participants were selected based on responses from our screener survey form. The demographic breakdown of our participants is attached below:

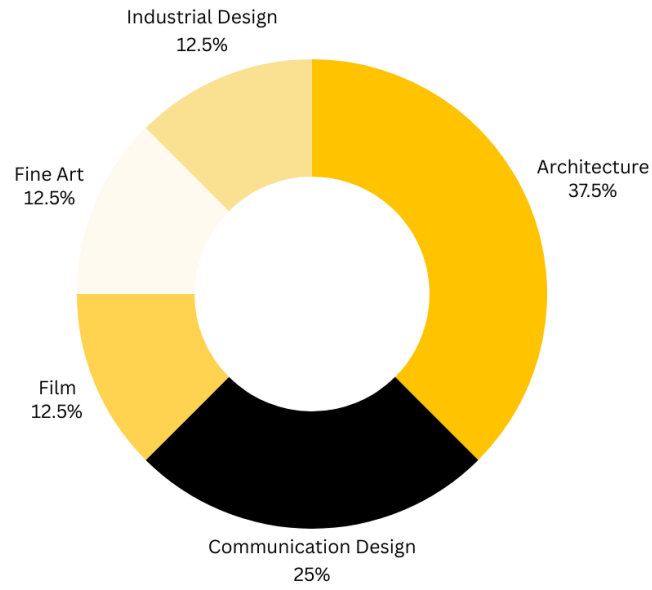
(Table x)

Race	Gender	Age	Year in School	Country of Origin (If Applicable)	Ethnicity
Caucasian/White	Non-binary/Third gender	18-24	Freshman		Not Hispanic or Latino or Spanish Origin
N/A	Female	18-24	Junior	Turkey	Not Hispanic or Latino or Spanish Origin
Black or African American	Female	18-24	Freshman		Not Hispanic or Latino or Spanish Origin
Caucasian/White	Female	18-24	Junior		Not Hispanic or Latino or Spanish Origin
Asian	Female	18-24	Senior		Not Hispanic or Latino or Spanish Origin
Caucasian/White	Male	18-24	Senior		Not Hispanic or Latino or Spanish Origin
Asian	Female	18-24	Sophomore	China	Not Hispanic or Latino or Spanish Origin
Asian	Male	18-24	Junior	South Korea	Not Hispanic or Latino or Spanish Origin

Pre-Test Questions

We asked participants 3 pre-test questions to gather general information about them, as well as their experiences with the CCPD. The results of those questions are shown below:

1. What are you studying?



(Chart x)

2. Have you ever used the CCPD website before?



(Chart x)

3. Have you attended any events organized by the CCPD previously, If yes how did you find out about it? **Typo**

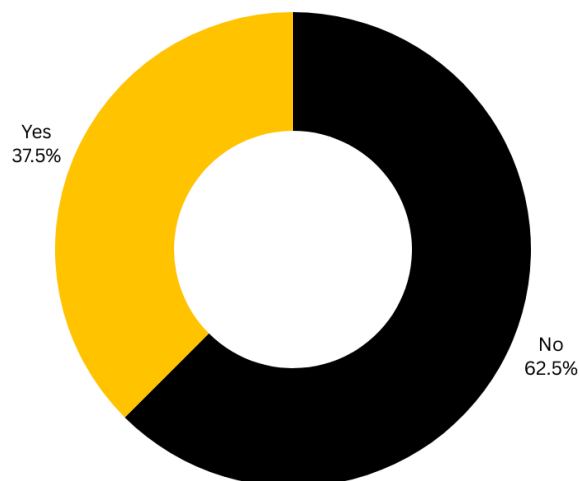
Participant 1	No
Participant 2	Yes, attended a career fair. Gets info from them through email.
Participant 3	Yes i have, I find it out through mostly email or sometimes my friend sends it to me.
Participant 4	I went through career fairs and focus groups I found through email.
Participant 5	Yes - career fair that was advertised in an email
Participant 6	No
Participant 7	No
Participant 8	Yes, but not the career events. Attended an event is introduce CCPD and let students know

(Table x)

Post-Test Questions

After participants completed all tasks, we asked them 2 additional post-task questions. The results of these questions are attached below:

1. Can you please give me three words to describe your experience with the CCPD website?
2. Considering your experience with the current CCPD website, would you be inclined to revisit it?



Analysis Process

During and after conducting each test, evaluators recorded their notes into a shared spreadsheet. Taking notes during the testing enabled our evaluators to have accurate notes. Recording sessions also helped with later note-taking, since each test could be revisited for more information or further clarification. As a group, we all made note of problems that came up for participants during testing on post-its. We then utilized the affinity mapping technique and grouped these post-its and labeled them by category. By doing this, we were able to identify the most common issues that participants encountered within the interface. The severity of these problems was discussed by evaluators. Based on frequency and severity, we were able to identify which problems to create design recommendations for. Our findings and recommendations will be outlined in the following section of this report.

Findings & Recommendations

Some participants had experience with the CCPD and those participants highly appreciated the services offered. Different participants had very positive remarks about:

- Finding internships through CCPD services
- Booking appointments for feedback on resume creation
- Attending events sponsored by the CCPD, including career fairs and focus groups

However, participants found navigating the CCPD site to be confusing and frustrating. At the end of our test, we asked users to provide us with three words to describe their experience with the site. This selection of words indicate overall participant sentiment:

“Frustrating” “Difficult” “Mundane” “Sterile” “Tedious” “Hard” “Redirected” “Vague” “Confusing”

Task	Avg Time	Satisfaction with ease of task	Confidence in task completion	Task Abandons
1	3:14	3	2.1	0
2	1:47	1.6	1.4	0

3	2:06	2.1	1.9	0
4	2:43	3.2	3.2	0
5	2:40	3.9	3.9	2

Averaged responses following each task. Lower numbers indicate better results - 1 is best, 5 is worst. Participants were given a warning at 3 minutes to wrap up.

Half of our participants stated that they did not find value in the CCPD site and would not be interested in revisiting it, with three stating they'd just rather go directly to Handshake and one stating that they would simply email the CCPD office for help. **While they value CCPD services, they find the current site too frustrating to rely upon.**

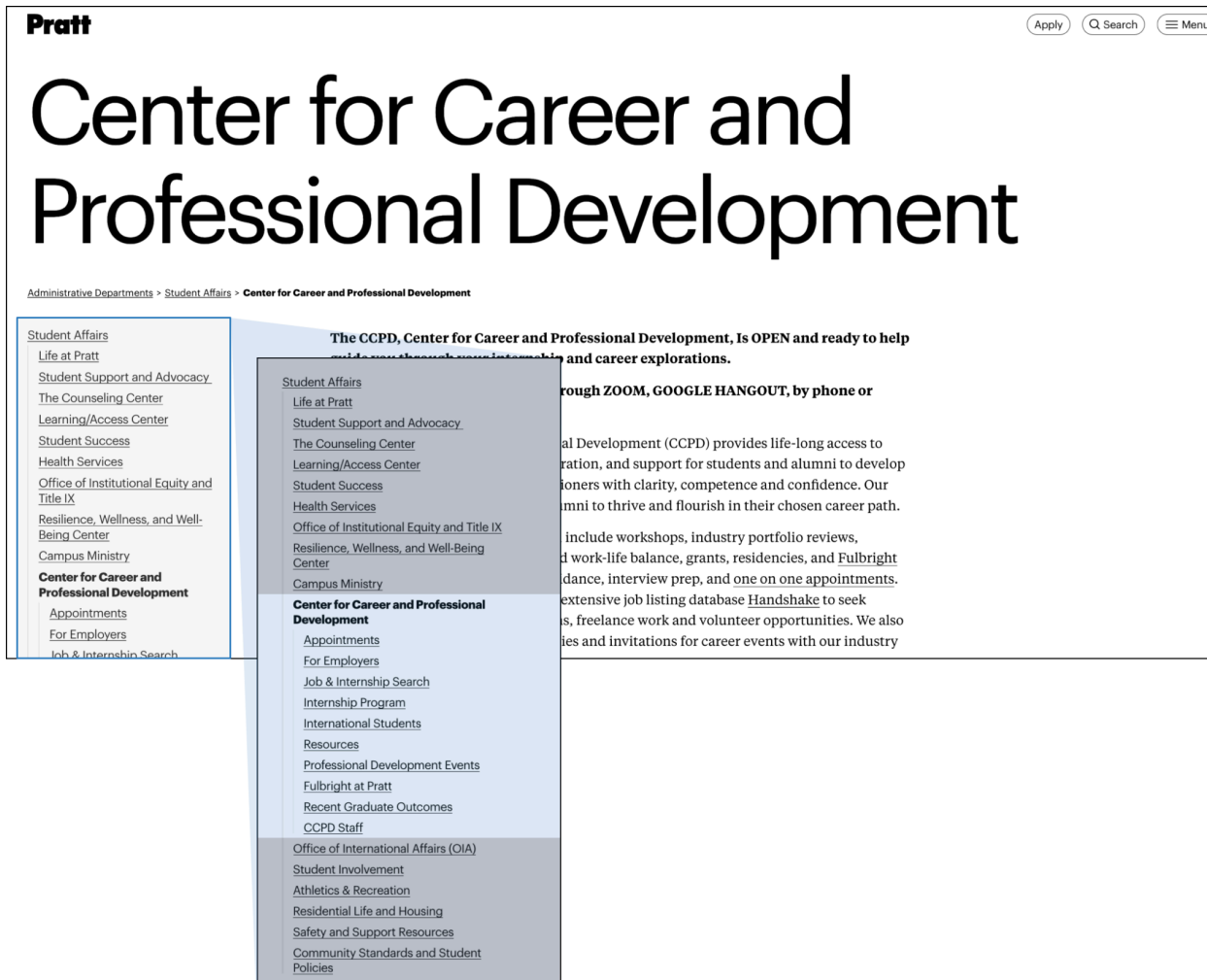
We feel that implementing the following recommendations will introduce value to the CCPD site and help students discover critical services more quickly.

Recommendation 1

The problem :

The side navigation bar is overcrowded with irrelevant information

During testing, it became evident that participants encountered significant challenges with navigation efficiency. One prominent issue identified was the overcrowded side navigation bar, which contained an excessive amount of irrelevant information. This abundance of content overwhelmed participants and made it difficult for them to quickly locate the information they needed. The website featured a surplus of content that fell outside the realm of career services, further complicating the navigation process. Thus participants reported spending excessive time navigating through irrelevant topic headers, resulting in frustration and inefficiency.

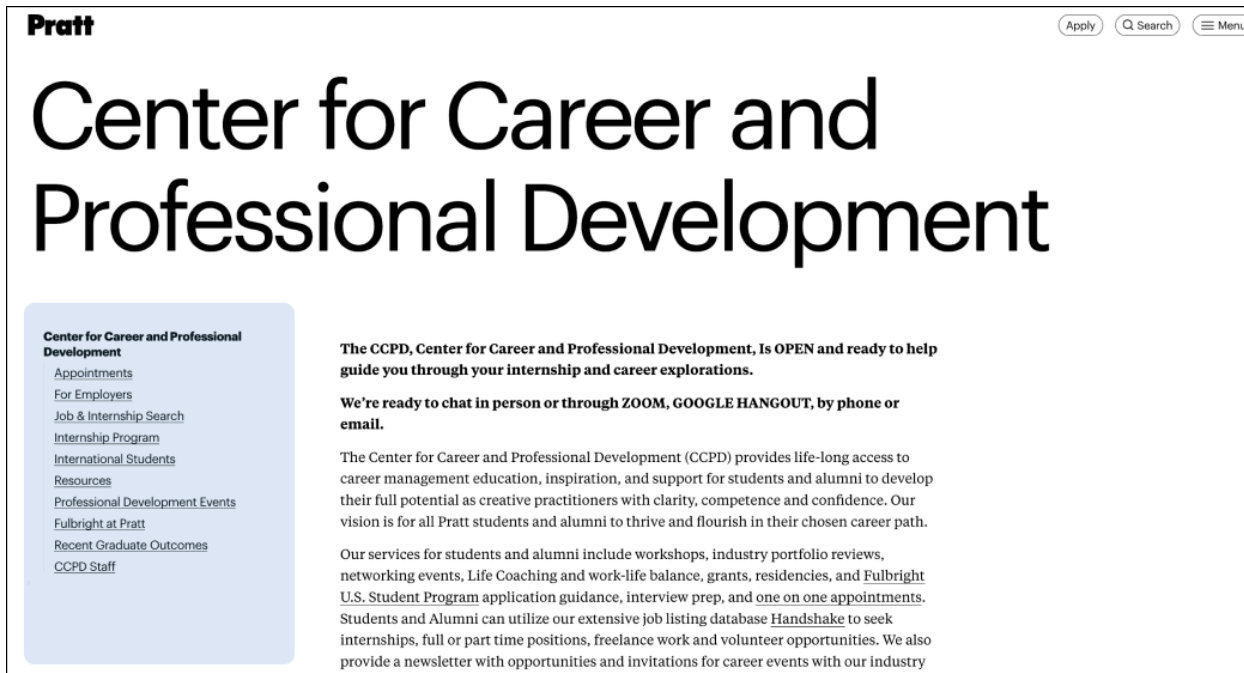


The sections shaded in a darker brown shade above and below the "Center for Career and Professional Development" header extend beyond the CCPD category. Yet, they remain visible on the main navigation screen within the CCPD webpage.

The Solution:

Remove non-CCPD-related content from the left-side navigation

The proposed solution is to streamline the user experience by removing content that falls outside the scope of CCPD. This involves retaining only the topics that align with the responsibilities of CCPD, ensuring participants have easy access to relevant resources and a clutter-free navigation experience aiding faster discoverability.



The main web page of CCPD now contains topics relevant to the department and its services. Eliminating any additional distractions to facilitate easy access to information.

Recommendation 2

[Lilly] Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Lacus sed turpis tincidunt id aliquet risus feugiat. Parturient montes nascetur ridiculus mus mauris vitae.

Recommendation 3

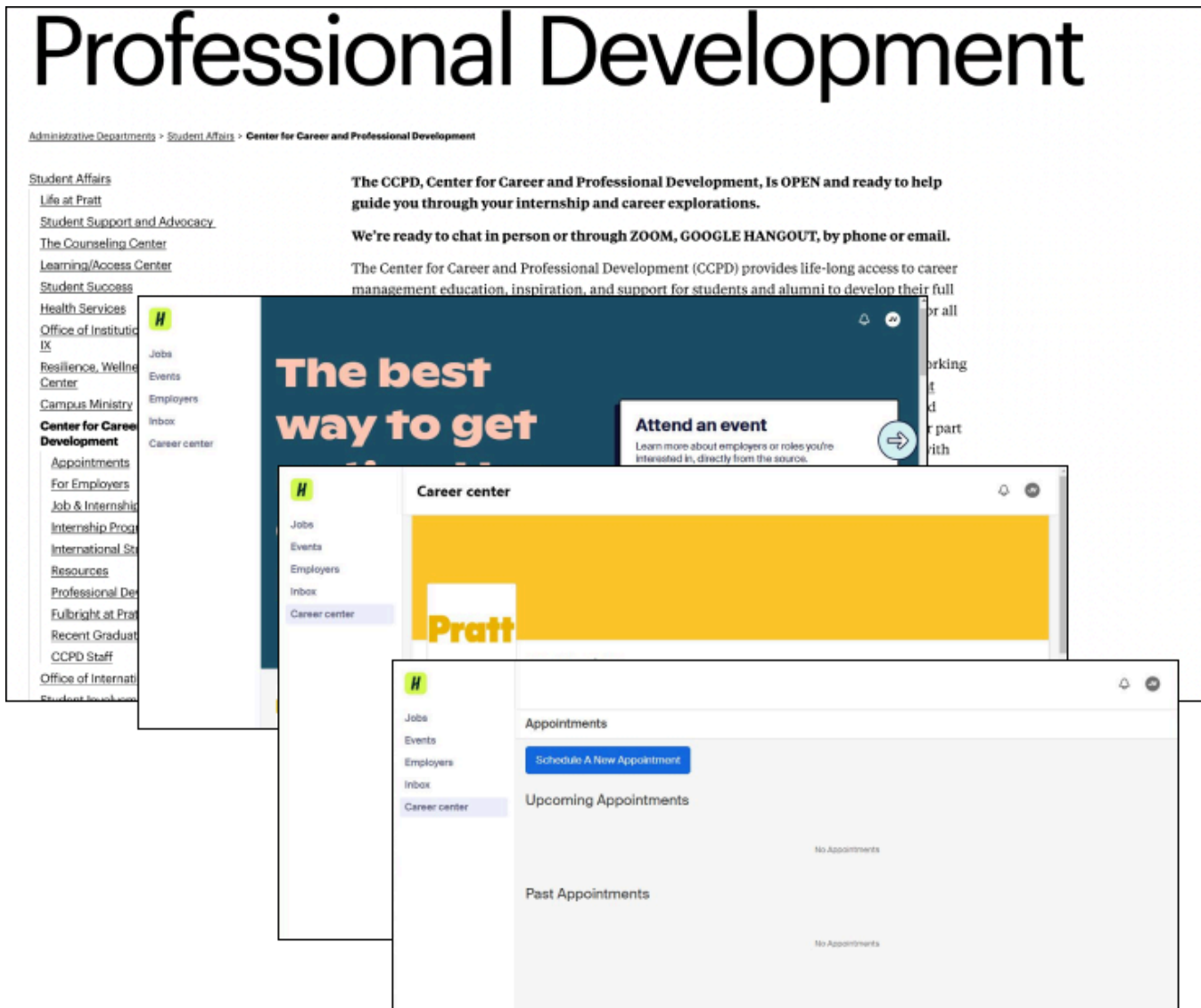
The problem :

Participants felt that finding information related to portfolio services and resume-building appointments were difficult.

When participants were asked to search for information related to resume services, portfolio updates, and workshops during Usability Testing, they spent a good deal of time searching for *any* reference to these elements on the CCPD site. One user stated, *"Sometimes when I hit these links, there are a lot of similar heading titles, and it feels like a puzzle that I need to sort through over a bunch of pages"*

Eventually, most participants clicked into the Appointments subsection and were redirected to the Handshake site, which presented additional frustrations; participants spent a lot of time clicking around searching for what they were specifically looking for. There are no navigational elements on

Handshake that clearly state “Resume Help Here” or “Portfolio Help Here” - users are required to search the site until they find a section that feels nearest to their need.



To find the appropriate section to book an appointment, users have to click multiple times, often hunting around in Handshake until they finally arrive at the right formula of clicks that meet their needs.

The solution :

Introduce deep links to the appropriate page in Handshake

Building on Recommendation 1, from the newly designed appointments page, **deep link** the appointments from their specific context (Resume, Portfolio) *directly* to the appointment group that relates to that context in Handshake. This eliminates the time, frustration, and multiple clicks that students encountered when they were trying to find specific appointment groups for these activities.

Note: a student will still need to go through the initial login process for Handshake if they are not logged in. New students or students who have never visited Handshake will be asked to create a new Handshake account, which is distracting.

The screenshot displays the 'Professional Development' website. On the left is a navigation menu with links such as 'Student Affairs', 'Life at Pratt', 'Student Support and Advocacy', 'The Counseling Center', 'Learning/Access Center', 'Student Success', 'Health Services', 'Office of Institutional Equity IX', 'Resilience, Wellness, and Wellness Center', 'Campus Ministry', 'Center for Career and Professional Development', 'Appointments', 'For Employers', 'Job & Internship Search', 'Internship Program', 'International Students', 'Resources', 'Professional Development', 'Fulbright at Pratt', 'Recent Graduate Outcomes', 'CCPD Staff', and 'Office of International Affairs'. The main content area features a large heading 'Professional Development' and a sub-header 'The CCPD, Center for Career and Professional Development, is OPEN and ready to help guide you through your internship and career explorations.' Below this, it states 'We're ready to chat in person or through ZOOM, GOOGLE HANGOUT, by phone or email.' and 'The Center for Career and Professional Development (CCPD) provides life-long access to career management education, inspiration, and support for students and alumni to develop their full potential.' A 'Resume' section includes a brief description of the appointment booking process and a 'SCHEDULE APPOINTMENT' button. A 'Choose an Appointment Type' section lists four career strategists: Deborah Yanagisawa, Mel Barksdale, Carl Fengler, and Marisa Lobianco, each with a short bio.

Professional Development

Administrative Departments > Student Affairs > Center for Career and Professional Development

Student Affairs

- Life at Pratt
- Student Support and Advocacy
- The Counseling Center
- Learning/Access Center
- Student Success
- Health Services
- Office of Institutional Equity IX
- Resilience, Wellness, and Wellness Center
- Campus Ministry
- Center for Career and Professional Development**
- Appointments
- For Employers
- Job & Internship Search
- Internship Program
- International Students
- Resources
- Professional Development
- Fulbright at Pratt
- Recent Graduate Outcomes
- CCPD Staff
- Office of International Affairs
- Student Involvement

The CCPD, Center for Career and Professional Development, is OPEN and ready to help guide you through your internship and career explorations.

We're ready to chat in person or through ZOOM, GOOGLE HANGOUT, by phone or email.

The Center for Career and Professional Development (CCPD) provides life-long access to career management education, inspiration, and support for students and alumni to develop their full potential.

Resume

When booking an appointment, you'll select an area of focus and then a strategist to meet with. Can't find a time with that strategist? Use the filters at the top of the page to adjust your settings to see if another strategist is available at a better time.

SCHEDULE APPOINTMENT

Choose an Appointment Type

Deborah Yanagisawa

Deborah is a career strategist with a background in new media and fine arts, fashion, architecture, interiors and industrial design. Deborah assists students and alumni who want to create their "Package- portfolio/work sample, résumé and cover letter as well as envision an achievable networking plan. She is Pratt's Fulbright Program Advisor for both students and alumni as well as fellowships, artist residencies and exhibitions. In addition she specializes in assisting international students with CPT/OPT job search and or higher educational opportunities and engagement strategies.

Mel Barksdale

A career strategist with a background in photography, fashion, and art & design education who works with students in a team approach with Deborah Yanagisawa to meet your goals. Mel can work with you as you begin thinking about your career journey to develop a résumé and cover letter that speaks to your skills and future interests.

Carl Fengler

A career strategist who takes a holistic approach to advising with a background in professional acting, clinical psychology, and mindfulness. Carl can help you develop a growth mindset, explore entrepreneurial ideas, or self actualize using a mindful approach. Need help with mock interviews, résumé and cover letter development, or how to match personal strengths to professional strategies? Are you starting a business or have a startup idea in mind? Carl can help you. He leads the Ignition Lab for aspiring entrepreneurs, and Compose for personal development.

Marisa Lobianco

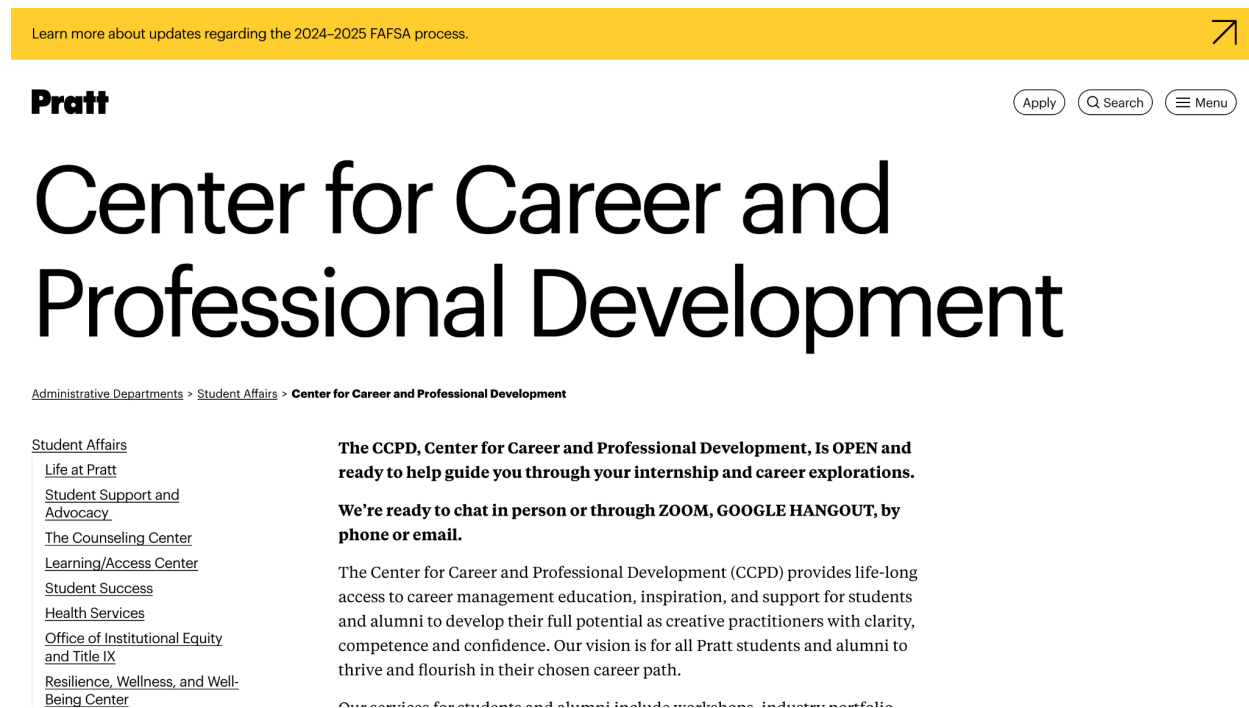
Marisa is focused on providing students with access to and preparation for experiential and employment opportunities. Dedicated to balancing student interests with employer needs, she aims to ensure that graduates gain a competitive edge in the job market. With more than 15 years of career counseling experience throughout New York City, she believes in a holistic approach to the career development process, with an emphasis on mindfulness. Marisa holds a BA in Psychology from Manhattanville College and an MS in School Counseling from Brooklyn College, is a Certified Professional Résumé Writer, and teaches at NYU and Brooklyn College.

Introducing deep links to context-appropriate content - in this case, Resume help - takes users **directly** to the appropriate scheduling team, without needing an answer.

Recommendation #4: Introduce CTA to CONTACT US at the top of every CCPD page

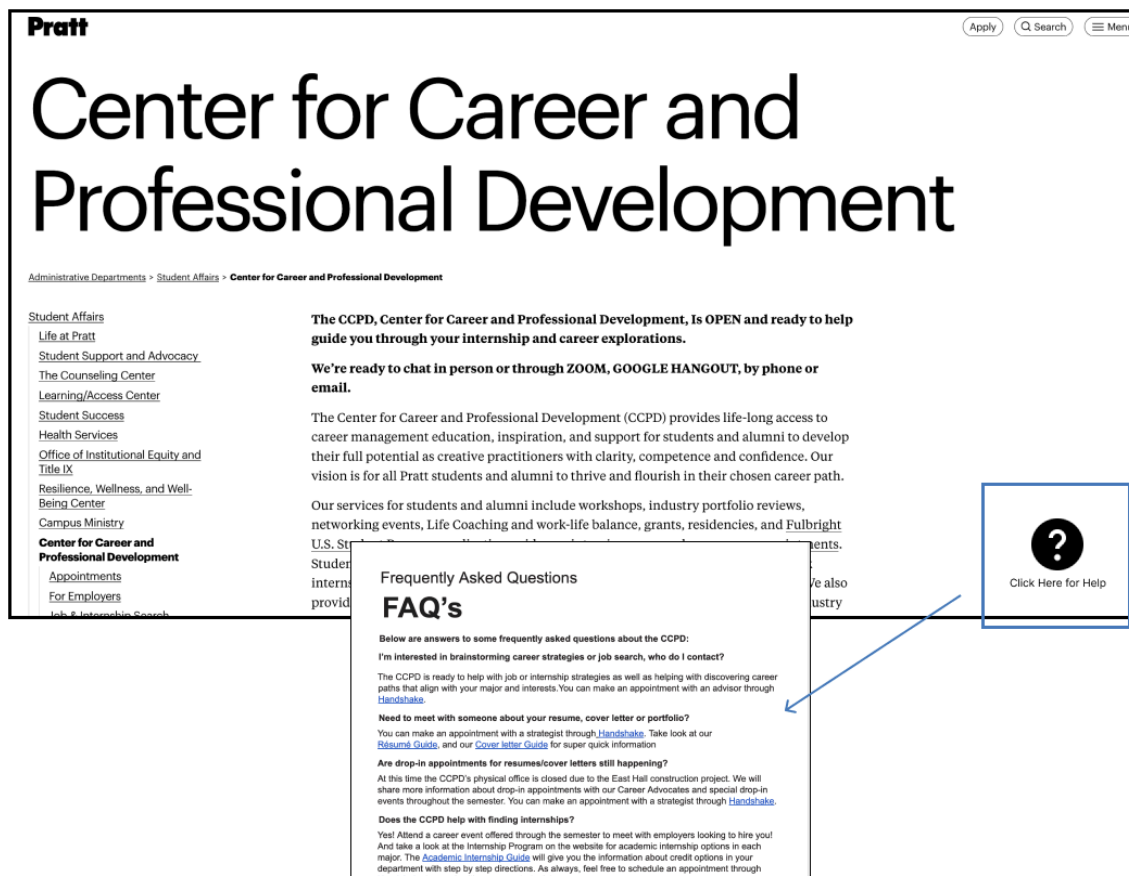
The problem

Participants encounter challenges locating essential information on various pages within the CCPD website. The absence of clear and prominent calls-to-action (CTAs) may impede participants' ability to quickly access contact information or seek assistance from CCPD staff, resulting in frustration and inefficient navigation.



Our recommendation

Introduce a prominent and consistently placed call-to-action (CTA) button labeled "CONTACT US" at the top of every CCPD webpage. This CTA button is floating on the page and moves with user movement. It should stand out visually and provide participants with immediate access to contact information and support options, facilitating efficient communication with CCPD staff. This enhancement promotes a more user-centric approach to website design, ultimately contributing to a more positive user experience and greater engagement with CCPD services.

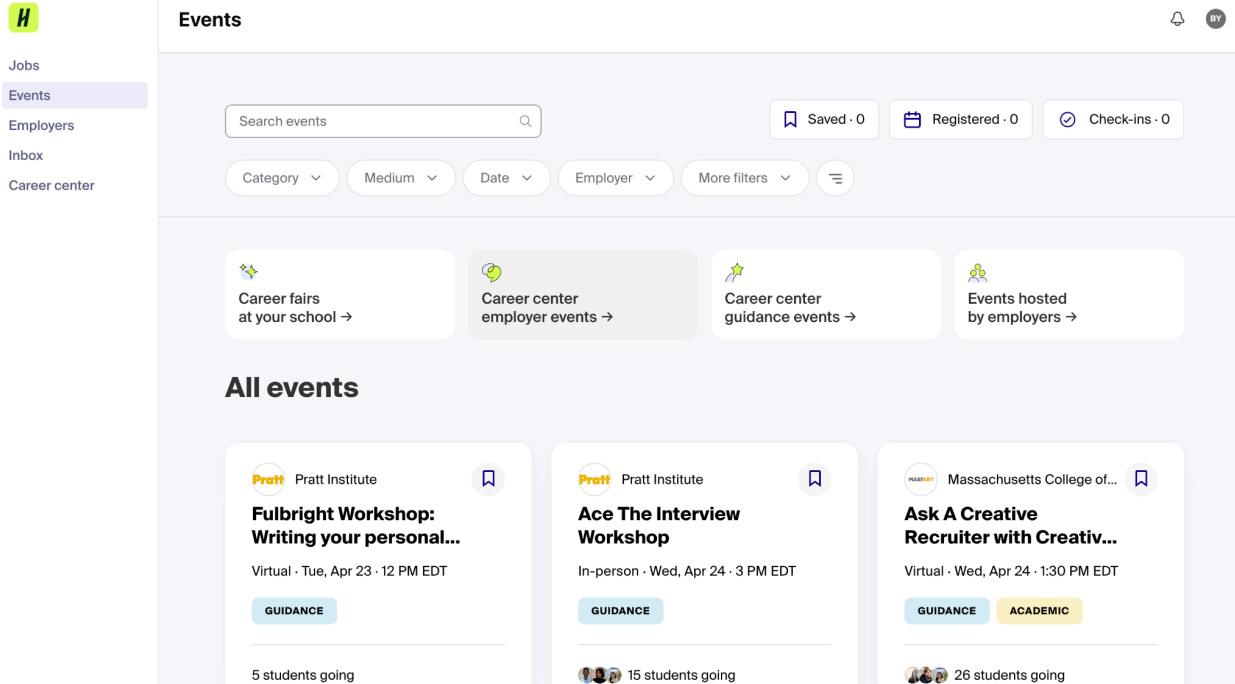


Recommendation #5: Add a share button for different events

The problem

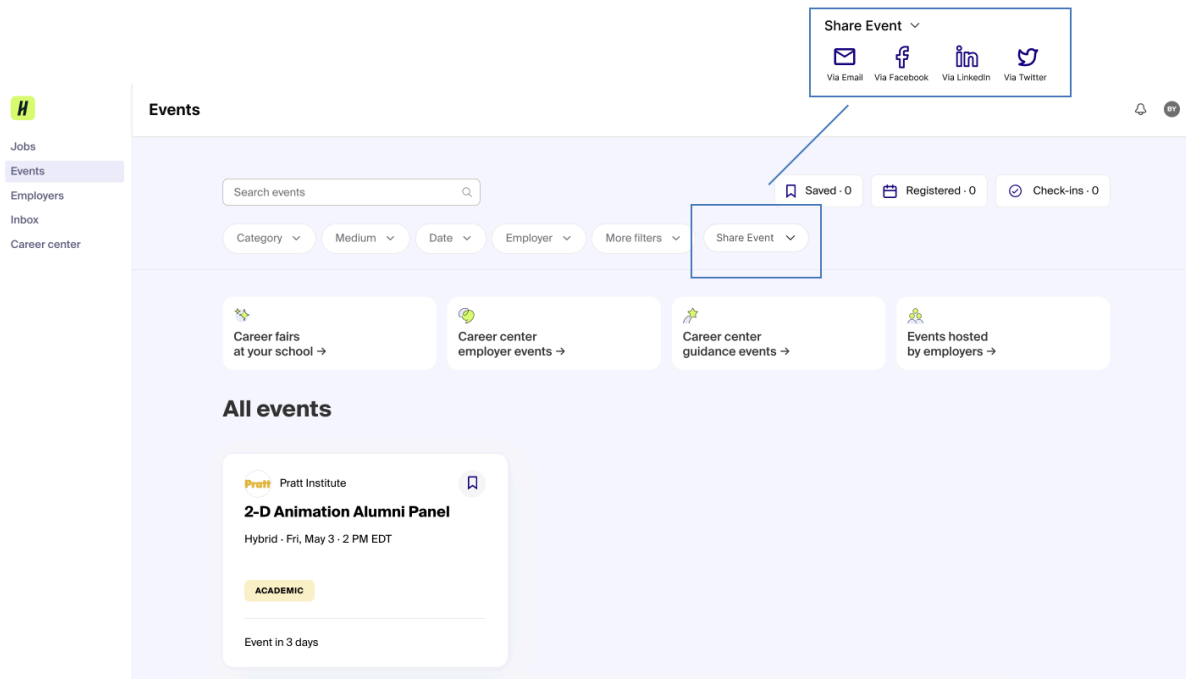
The Handshake platform, utilized by Pratt Institute for accessing job and internship listings, lacks a share button feature for easily sharing events with peers, colleagues, or social networks. When we ask the user to find some events that benefit job finding, they find it hard to find the related events.

This absence of a share button limits the ability of participants to disseminate information about upcoming events hosted by the Pratt Center for Career and Professional Development (CCPD) to their networks, potentially hindering event attendance and participation.



Our recommendation

Integrate a share button feature into the Handshake platform to allow participants to share event details with their networks easily. The share button should enable participants to share event information via email, social media platforms (e.g., Facebook, Twitter, LinkedIn), and other communication channels, enhancing event promotion and increasing attendance and engagement.



Conclusion

Pratt's Center for Career and Professional Development provides a wide array of useful, valuable services to students and alumni. In our User Testing we found that while participants were positive and appreciative of CCPD services, they were disgruntled with the experience of trying to find helpful resources through the current Pratt CCPD website. This project provided our team the opportunity to launch a comprehensive and evaluative user research project focused on enhancing the Pratt CCPD website's usability to boost user engagement, specifically aimed at facilitating students' easy access to career-related services.

We feel that by moving the needle a bit at a time (and also observing the constraints that the current system places on changes), the CCPD can improve communications with students around critical services such as portfolio assembly, resume writing, and interview prep workshops. We consider that a) reorganizing content to be less dense and eliminating some imagery, b) introducing deep links to commonly requested services on Handshake, c) refining the left nav to be CCPD-focused, and d)

injecting buttons for immediate help are all opportunities to effect immediate usability improvements with low cost, high impact results.

References

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Appendix

	Lilly				Nishi				John				Betty				
	Participant A	Time on task	Participant B	Time on task	Participant A	Time on task	Participant B	Time on task	Participant A	Time on task	Participant B	Time on task	Participant A	Time on task	Participant B	Time on task	
Pre-test Questions																	
What are you studying?	Architecture		Fin		Communication or Design - senior year		Communications Design - Junior		Architecture		Architecture		Industrial design	About 20 mins	Fine art	About 40 mins	
Have you ever used the CPD website before, if yes, what have you used it for?	No		Have tried, used to find internships		Yes, Checked for hours of the CPD and to look for opportunities to get feedback on resume and website		No not directly but used handshakes. Checked for appointments		No		Yes, once, I think I was browsing and clicking through, just browsing for internship opportunities, etc		Yes, their mentor has link to CPD, help them find internship and academic help		Used handshakes before, but didn't internally use the website		
Have you attended any events organized by the CPD previously, if yes how did you find out about it?	No		Yes, attended a career fair. Gets info from them through email.		Yes I have, I find it out through mostly email or sometimes my friend sends it to me		I went through career fair and found groups I found through email.		Yes - career fair that was advertised in an email		None		No		Yes, but not the career events, attended an event a while ago CPD and for students know how to involved with audience		
Task #1: If you are looking to apply to jobs soon, locate information on resume building and review services. From there, please check the meeting availability		more than 3 mins		1:18		3 min		3min		5 min (participant needed to sign up for Handshake so I allowed extra time)		4:20		About 3 mins		About 5 mins	
General Observations:				Ended the task but did not sign up in the right location. They said if they were done in the google drive folder		Went to handshake from the Pratt site and recognized Pratt's career center and from there went and looked on appointment calendar. The task successfully needed through the Appointment types from people offering it		Went to a job and internship search and went to handshake from there went to resources completely missed the first tab and went to other links and was about to sign up, found it in the Pratt site due to alignment is wrong		Unfamiliar with CPD, kept looking at left menu expecting a clear option for job seeing and resume building		Task 2 minutes to find Handshake, was looking for it, heard more on resume writing		Easy and quick and that task she seems very familiar with CPD		Familiar with how to look on appointment, since the neither has used it before.	
Post-Task Questions																	
1. Overall, I was satisfied with the ease of completing this task?	Very satisfied Satisfied Neither Dissatisfied Very dissatisfied		Satisfied		Satisfied		Reason A difference in handshake is confusing compared to Pratt and the Pratt's career center is so small I will miss it if I hadn't used it before		Dissatisfied		It is very frustrating because the links are not in a recognizable area so I already forgot where the Handshake link is		4 - dissatisfied		very satisfied		Satisfied
2. Did you complete the task successfully?	Definitely Probably Not sure Probably not Not at all		Probably		Definitely		Definitely		Neither		5 - Not sure		Definitely		Definitely		
3. Was there something different you expected to see on the screen?	Thought resume services would be under resources or more clearly under appointments		Was confused that they were taken to a google drive link		I'm used to see more important things and not just an underline to tell us it's a link, it will be helpful to have an extra indicator to tell me where to do other things people just seem through things so it will be beneficial.		Going to different tabs to find Handshake is tedious		None		Seems like a lot of resources are this handshake. Handshake didn't have a quick link on the left. It should be there, Handshake's central place for all this info. Took too much time to learn this.		The user knows Balance, but on task 1, the user is using position and not info. It is Balance also, but the redifferent name may confuse		The user thought there would be a CV or resume review section separate on the page. The user hopes to see more direct keywords on the page.		
Task #2: You're graduating soon and have been thinking about starting to apply to jobs within your field. See if the CPD offers any events that could help you with this.		58 Seconds		1 minute 3 seconds		1 min		1 min		2:16		3:00		About 2 mins		About 3 mins	
General Observations:				Again, ended the task early feeling confused but did not end up in the right area		She said she does directly go to handshake because that's where they post jobs. Finished the task successfully by going to events on Handshake		went to events in the left bar of handshake		Again Handshake has all the info. Handshake didn't have a quick link on the left. It should be there, Handshake's central place for all this info. Took too much time to learn this.		Likes Handshake's differentiation between different event types. Also worked Engage page, less about job more about events in		Still, find the information on smooth and easy spend some time reading these informations.		Try out few sections to find out the events	
Post-Task Questions																	
1. Overall, I was satisfied with the ease of completing this task?	Very satisfied Satisfied Neither Dissatisfied Very dissatisfied		Very Satisfied		Very satisfied		Reason Worried things to be bolded or have them in different paragraphs as it is quite difficult to see everything all linked in one paragraph and difference in UI		Neither		all the events are under career center but events in a external tab in Handshake		Satisfied		Satisfied		Satisfied
2. Did you complete the task successfully?	Definitely Probably Not sure Probably not Not at all		Definitely		Definitely		Probably		Definitely		Definitely		Definitely		Definitely		Probably
3. Was there something different you expected to see on the screen?			Expected to see more on the actual website instead of a bunch of external links		Be bolded and take to specific parts of Handshake for a task		thought there is more events		None		Handshake flowed pretty well once he was there. Used description on Handshake page.		Hoping to see an event section on the page? The user is more curious about what events CPD had before or what events do CPD have.		No "events" keyword on the homepage. The user may expect more directly navigation on the main page.		
Task #3: One of your friends could use some of the services on the CPD, and they're interested in seeing if any workshops are happening. See how the CPD could help with this.		1 minute 33 seconds		2 minutes 2 seconds		2 min 30 sec		30 sec		2:23		3:10		Over 5 mins		About 1 min	
General Observations:				Pointed out the extra links on the side and that they were shopping to search. Also said that if tabs mean the same thing, but couldn't figure it out		Was doubtful if workshops were events and vice versa. Went to the handshake and career center and then under events recognized workshops		Went to events in Handshake and found workshops		Once again back to Handshake - really like how he can see on appointment and they are detailed by theme		Hard to find the workshop section if go back to the CPD homepage. The user got stuck with that and didn't finish the task on time.		The user used the search bar to find out workshops. After the results above, the user still takes sometimes to find out what tabs is needed.			
Post-Task Questions																	
1. Overall, I was satisfied with the ease of completing this task?	Very satisfied Satisfied Neither Dissatisfied Very dissatisfied		Satisfied		Satisfied		Workshop and events are together and that's why it was confusing to have in no other title or workshop in itself		Satisfied		say "workshop"		Very Satisfied		Neither		Dissatisfied
2. Did you complete the task successfully?	Definitely Probably Not sure Probably not Not at all		Definitely		Probably		Definitely		Definitely		Probably		Probably not - probably more services than I could have found		Not sure		Definitely
3. Was there something different you expected to see on the screen?	"the Handshaker thing is really confusing, I wish information was directly under resources"				words are interchangeable events and workshops		I don't use the left website or Handshake for events - just see if I get email		Maybe a share button or a link to that? I could easily share this with a friend.		Don't think so, in some of these quick links on left menu of CPD, they don't provide any services or value to me. Can we have clearer panel with clear links or services provided. I don't think can HANDSHAKE LINK		No clear navigation to the workshop, even though there are many words to describe it. So probably should have a link in the header that can navigate the user.		It was not difficult but still tricky to find from the home page. The user searched workshop using the search bar but nothing related popped. Maybe use a few sentences on the home page or a small section to point out.		
Task #4: You need to update your portfolio materials for a job interview, you have coming up, and find information about portfolio services offered on the CPD website.		more than 3 Minutes		more than 3 minutes		2 min 15 sec		4 min		1:13		3:15		4 mins		About 1 min	
General Observations:				Said in the middle of the task, "can I just email someone?" They were getting frustrated searching		Went to resources and said "I'm not sure where I need to go first" Went to resume portfolio-related information. I asked command if there is information they looked at appointment to get information		I don't see a services tab, went to the appointment and didn't find anybody for advice on the portfolio. Went back to resources but didn't find anything in the doc of major career links, didn't understand what she was looking for		Looking for Google Drive link to see the resources but can't find it. Took 2:30 to find it again, and then nothing about portfolio in these documents, too hard to find portfolio info.		Could be hard to find in the homepage, if the user has not used CPD before, but overall is pretty smooth.		The user searches portfolio in the bar, and a lot of text is short, she needs to read over all the text and guess which part may contain portfolio reviewing.			
Post-Task Questions																	
1. Overall, I was satisfied with the ease of completing this task?	Very satisfied Satisfied Neither Dissatisfied Very dissatisfied		Very Dissatisfied		Satisfied		As there were multiple links to where to go		Very dissatisfied		went to resources, job and internship search didn't find anything		Dissatisfied		Satisfied		Satisfied

	Lilly			Nielsen			John			Betsy		
	Participant A	Time on task	Participant B	Time on task	Participant A	Time on task	Participant B	Time on task	Participant A	Time on task	Participant B	Time on task
2 Did you complete the task successfully?												
Definitely Probably Not Sure Probably Not Not at all	Not at all		Probably		Probably		Not at all		Not at all		Probably	
3 Was there something different you expected to see on the screen ?	Yes, she was expecting there to be a link to upload portfolio vs enhance portfolio balance was causing her lot of confusion		Got confused since they get to handbook, but enjoyed that all the appointment categories were there		Main thing was segregating links and reassure that would help me		I couldn't find anything past first word		I expected to see resume review or portfolio review appear only on the left side menu - it should be separate		Portfolios are big part of what we practice, feels like he needs more emphasis on CPO same page.	
Task #5: You are trying to find your alumnus for advice regarding your cover, and seek if the CPO has any resources to foster these connections.	254 - abandoned task		153 - abandoned task		3 min 20 sec		3 min		2:12		3:05	
General Observations:												
Abandoned task and said they would rather wait on email or real life rather than search every sub tab of the website and on handbook			Has never done it before, read the FAQ found one link that said alumnus and took them to a faulty link on LinkedIn so they decided to check further didn't succeed		Didn't find alumni on grant website went to resources nothing there and finally went to footer saw the link and found the events page nothing there so enough they will just email on the contact page		Struggled to find anything related to alum connections and based on prior searches gave up early		Clicked into Resources and found nothing about alumni. Clicked Handbook. Back to CPO. Nothing about connecting to fellow alumni.		The appointment can schedule someone to help or it can be submitted by yourself!	
Easy to finish			Easy to find									
Post-Test Questions												
1 Overall, I was satisfied with the ease of completing this task?												
Very satisfied Satisfied Neither Dissatisfied Very dissatisfied	Very Dissatisfied		Very Dissatisfied		Very dissatisfied		Dissatisfied		Very dissatisfied		Satisfied	
2 Did you complete the task successfully?												
Definitely Probably Not Sure Probably Not Not at all	Not at all		Not at all		Not at all		Probably Not		Not at all		Definitely	
3 Was there something different you expected to see on the screen ?	Clicked on all the subpages and could find anything kept being directed to handbook, but was unsure how to navigate it		Thought they'd have more resources on the actual website "there's only a little bit of helpful stuff"		Block text w/ direct link or something in the dropdown		I expected to see events with alumni		Maybe a get in touch link? Maybe a list of people who graduated maybe a handbook menu? If alumni can't keep from emails how do we get in touch with them? Do they have their emails still how do we get in touch with them?		N/A	
Post Test Questions												
Can you please give me three words to describe your experience with the CPO website? (If they don't elaborate on why they chose words, ask them to do so)	Frustrating, Difficult, Mundane		Relatively intuitive, Straight		Stale - Itk they are trying to follow brand guidelines but everything is just dumped onto one paragraph text		confusing--there was no consistent nomenclature system and information isn't categorized well		Handbook hard N/A		Clear, straightforward and it's helpful. Can give any negative word	
Considering your experience with the current CPO website, would you be inclined to revisit it?	No, said shd rather ask them for help		Yes, for help with internship search thing		No		No		Maybe now that I have made the handbook account, I'd check out the workshops. But I didn't have this session today. I would not have visited handbook before today's session		The user will and is revisiting it. Good for finding people to get help with jobs and academics	
End session												
Any OTHER NOTES OR OBSERVATIONS TO BE ADDED RIGHT AFTER THE TEST, WHEN IT'S POSSIBLE IN YOUR HEAD	Unfamiliar with the CPO and handbook as a platform they confused. Didn't read any of the text on the pages aside from the headings		"Sometimes when I'm in these sites, there are also of similar looking titles, and it looks like a puzzle that I need to sort through over a bunch of pages"		The menus on the left are confusing and not helpful - they don't show me what I need		Lots of words, too dense, hard to find info, handbook should be more up front		CPO's full name is harder to recognize than CPO itself.		The user also gets stuck and not sure if he is doing the right task required or not because the navigation of the website confused him a lot	