

**TITLES TYPE CAPITAL LETTER, CLEAR SENTENCE,
FONT SIZE 14, BOLD, CENTER, MAXIMUM 15 WORDS
(Sub-chapter Titles are Capitalized at the beginning of each word, Font
Size 12, Bold)**

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¹Author affiliation, Email → ²Author affiliation,

Email author 123 → Font size 10, Center

ABSTRAK → Capital, Font size 12, Bold,

This study was motivated by the problem of difficulty focusing on one of the students in one of the Karawang elementary schools. The student is a child with special needs which has an impact on the difficulty of focusing on learning activities. So that these problems attract researchers to research related to these problems. The purpose of this study is to explain the shadow teacher's efforts in overcoming difficulty focusing on children with special needs. The method used in this research is to use a qualitative method with a descriptive approach. The results of the data obtained through observations at school, interviews with tahfidz teachers, then documentation. So that the results obtained in this study include (1) Factors causing one of the students to have difficulty. (2) The shadow teacher's strategy in overcoming student focus difficulties.

Keywor: Keyword consist at least 3-5 word → 3-5 kata kunci diapit koma Font size 12, Align Text Left, dan Indentation Left 1.5 cm

Other provisions regarding Title, Author Identity, Abstract, and Keywords: Set the spacing with Exactly 15 pt, After 0, Before 0. Abstract and Indonesian keywords.

INTRODUCTION → Kapital, Font size 12, Bold, Align Text Left

The "Introduction" section discusses the background of the problem from the research that has been done; what are the gaps and confusion of the researcher/writer between the facts that happened and what should have happened in the field. In addition, it also discusses the novelty of research from several previous studies or current theories, so that new things will be produced.

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LITERATURE REVIEW → Kapital, Font size 12, Bold, Align Text Left

The literature review section discusses any theories that are relevant to the research title or reference book to strengthen the validity of the research. Theories are taken from reference books, scientific journals, research data, as well as theoretical studies from other reliable sources. Books, journals, or any sources are prioritized for the latest publications in the last 7 years to follow the development of scientific studies that have been carried out before.

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METODOLOGY → Kapital, Font size 12, Bold, Align Text Left

The Research Methods section discusses what the description of the research being conducted looks like, where is the location of the research, how is the process of collecting accurate data, and what is the way to process the data to get the appropriate research results, whether this type of research is qualitative, quantitative, or other types of research.

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RESULT AND DISCUSSION → Kapital, Font size 12, Bold, Align Text Left

This section presents the research results that have been obtained based on the research methods previously described. Researchers (writers) should be able to clearly describe the results of their research, as well as assess the strengths or weaknesses of the research in order to produce accurate research. To strengthen the research results, it can be supported by several photos/scans of documents, pictures, illustrations, tables, or other supporting documents.

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KESIMPULAN → Kapital, Font size 12, Bold, Align Text Left

The "Conclusion" section briefly describes the results of the research that has been conducted or concludes from the many explanations previously described.

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The "References" section contains several books and journals that have been published, not blogs and the like, even though they are related to published manuscripts and use a minimum of 13 references, preferably references in recent years. Writing references according to the "APA Edition".

Example:

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Lickona, T. (2012). *Education for Charatecter, How Our Schools Can Teach Resect and Responsibility (Terj.)*. Jakarta: Bumi Aksara. → Book translation example

Zain, S. B. (2013). *Strategi Belajar Mengajar*. Jakarta: Rineka Cipta. → Book example

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