

Adding Universal Screener/Benchmark Data in Bulk

The 'Add Benchmark Data in Bulk' feature allows users to efficiently add data for up to 150 students from their student list at a time. This feature enables users to input the parent and child assessment data for which they want to add in bulk. In addition, users can separately input child assessment data without needing to add the parent assessment data.

1. First, from the **Students** list, select the students you would like to add data for, and from the **Actions** dropdown, select **Add Assessment Data**.

*** Note - if you don't see an assessment you may have to check with an administrator first to ensure that the benchmark is turned on for your school/district.**

MM Megan McClanahan: Students

Showing 4335 Students

No filters added.

Actions ☐ My Students 2 selected

- Export student Data
- Add Assessment Data**
- Add to "My Students"
- Assign Students to Teachers
- Create Group
- Create Meeting
- Log Family Communications
- Log Supporting Doc
- Generate Intervention Reports
- Add Student Tag(s)
- Send SECA Survey
- Administer DESSA Assessment
- Administer SRSS-IE Assessment

Grade	School	Reading
	Dragonstone Mid...	▲ 2 ⌚ ✓
	Branching Minds...	▲ 2 ⌚ ✓
	Branching Minds...	△ E ⌚ ✓
	Branching Minds...	▲ 1 ✓
	Branching Minds...	▲ 1 ⌚
	Branching Minds...	▲ 1 ⌚ ✓
	Branching Minds...	— ⌚
	Branching Minds...	▲ 2 📅

Arturo Adams — 3

2. From the **Add Screener Scores** page, confirm the **Date** the assessment was administered, select the **Assessment** and any **Sub-scales**, and add any students you may have forgotten.

23

Date of assessment: 06/28/2022

Select assessment: Aimsweb - MAZE

Select sub-scales: No sub-scales to select

Add a Student

	MAZE
JA Joanny Abernathy	score percentile
MA Misty Abbott	score percentile

Cancel Save

3. Enter the score/percentile/level/descriptor fields that are associated with that assessment, and then click **save**.

23

Date of assessment: 06/28/2022

Select assessment: Aimsweb - MAZE

Select sub-scales: No sub-scales to select

Add a Student

	MAZE
JA Joanny Abernathy	score percentile
MA Misty Abbott	score percentile

Cancel Save

Adding Benchmark Data for an Individual

To **add** benchmark data for an individual, go to the student's **Overview** page, and **select** the **green plus button** next to the word **Benchmarks**. Here is a close up of the add Benchmark Scores modal.

Add Benchmark Scores

Assessment

DRA - DRA

Week

06/06/2022

DRA

Score

Score

Level


Level

Close

Save

Editing Universal Screener/Benchmark Data for an Individual

To **edit** universal screener or benchmark data for a student, **select** the **triple dots** button next to the Benchmark or Universal Screener Scores. Add the name of the assessment, the date it was administered, the names of individual students or groups of students who took the assessment, and each of their scores, percentiles and/or levels. Then **click Save**.



MA

Misty Abbott
8th Grade (17 yrs old)

Intervention Report

Log Behavior Incident

Attendance < 80%

IEP

Gifted

ELL: Fluent

AIP

Benchmarks +

Meetings +

Family Communication +

Services +

Supporting Docs +

Benchmark & Universal Screeners

Aimsweb

Sep 7, 2015 ▾

Sep 16, 2013 ▾

NWEA MAP

Jun 25, 2018 ▾

Jun 12, 2017

Reading (Overall)

Score: 12

Percentile: -

Dec 5, 2016

Reading (Overall)

Score: 15

Percentile: -

Ohio State Test

Sep 17, 2018 ▾

