

## INBOUND PASS SELECTION GUIDE

Important parameters: (i) Citizenship (ii) Category (iii) Activity Type (v) Activity Duration.

Category	Prospective student	International Student Registered with Foreign HEI					International Student Registered with Malaysian HEI	Tourist	Expatriat		
Activity Type	Full time program: <ul style="list-style-type: none"><li>• Diploma</li><li>• Bachelor</li><li>• Master</li><li>• Doctorate</li></ul>	Short Term Physical Mobility or Blended Mobility	Long Term Physical Mobility or Blended Mobility	Virtual Mobility	Edutourism	Edutourism	Edutourism	Edutourism	Student undergoes internship in UPSI and UPSI pays no salary	Foreign Organisation Employed Staff, UPSI pays no salary	UPSI pays salary
Activity Duration	Follow program duration	Physical < 3 mths or based on the eligibility of the country	Physical 3 to 12 mths	Min. cumulative 4 hrs or 1 day	Physical < 3 mths or based on the eligibility of the country	Physical 3 to 12 mths	Physical < 3 mths or based on the eligibility of the country	Physical < 3 mths or based on the eligibility of the country	Max 3 mths	Max 12 mths	Max 24 mths
Pass Type	Student Pass (SP)	Social Visit Pass - Mobility (SVP-M)	Student Pass (SP)	NA	Social Visit Pass - Mobility (SVP-M)	Student Pass (SP)	NA	Social Visit Pass - Mobility (SVP-M)	Social Visit Pass - Internship (SVP-I)	Professional Visit Pass (PVP)	Employment Pass (EP)
Pass Processing Duration (if all documents are complete)	[pre-entry] - 14 business days to get eVAL	[pre-entry] - 7 business days to get SVP-M supporting letter	[pre-entry] - 14 business days to get eVAL	NA	[pre-entry] - 7 business days to get SVP-M supporting letter	[pre-entry] - 21 business days to get eVAL	[pre-entry] - 7 business days to get SVP-M supporting letter	[pre-entry] - 7 business days to get SVP-M supporting letter	[pre-entry] - 21 working days to get VDR (before entry)	[pre-entry] - 21 working days to get VDR (before entry)	[pre-entry] - 21 working days to get VDR (before entry)

However, paperwork must be initiated 3 months in advanced	<ul style="list-style-type: none"> <li>- 48 hrs to get SEV(study) [post-entry]</li> <li>- 21 business days to get SP</li> </ul>	<ul style="list-style-type: none"> <li>- 48 hrs to get SEV(tourist) (for non-free-visa country) [post-entry]</li> <li>[after entry to Malaysia]</li> <li>- No need to report to IMC</li> </ul>	<ul style="list-style-type: none"> <li>- 48 hrs to get SEV(study) [post-entry]</li> <li>- 21 business days to get SP</li> </ul>		<ul style="list-style-type: none"> <li>- 48 hrs to get SEV(tourist) (for non-free-visa country) [after entry to Malaysia]</li> <li>- No need to report to IMC</li> </ul>	<ul style="list-style-type: none"> <li>- 48 hrs to get SEV(study) [post-entry]</li> <li>- 21 business days to get SP</li> </ul>	<ul style="list-style-type: none"> <li>- 48 hrs to get SEV(tourist) (for non-free-visa country) [after entry to Malaysia]</li> <li>- No need to report to IMC</li> </ul>	<ul style="list-style-type: none"> <li>- 48 hrs to get eVISA through online</li> <li>- &lt; 1 week to get SEV (expat)</li> </ul>	<ul style="list-style-type: none"> <li>- 48 hrs to get eVISA through online</li> <li>- &lt; 1 week to get SEV (expat)</li> </ul>	<ul style="list-style-type: none"> <li>- 48 hrs to get eVISA through online</li> <li>- &lt; 1 week to get SEV (expat)</li> </ul>
Entry Procedure	<ul style="list-style-type: none"> <li>- Application in EMGS</li> <li>- eVAL and SEV (study)</li> </ul>	<ul style="list-style-type: none"> <li>- Application in EMGS</li> <li>- SEV (tourist) – for non-visa-free countries</li> </ul>	<ul style="list-style-type: none"> <li>- Application in EMGS</li> <li>- eVAL and SEV (study)</li> </ul>	<ul style="list-style-type: none"> <li>- UPSI offers the program</li> </ul>	<ul style="list-style-type: none"> <li>- Application in EMGS</li> <li>- SEV (tourist) – for non-visa-free countries</li> </ul>	<ul style="list-style-type: none"> <li>- Application in EMGS</li> <li>- eVAL and SEV (study)</li> </ul>	<ul style="list-style-type: none"> <li>- Application in EMGS</li> <li>- SEV (tourist) – for non-visa-free countries</li> </ul>	<ul style="list-style-type: none"> <li>- Application in MYXpats by UPSI</li> <li>- VDR and SEV (expat)</li> </ul>	<ul style="list-style-type: none"> <li>- Application in MYXpats by UPSI</li> <li>- VDR and SEV (expat)</li> </ul>	<ul style="list-style-type: none"> <li>- Application in MYXpats by UPSI</li> <li>- VDR and SEV (expat)</li> </ul>
Exit Procedure	<ul style="list-style-type: none"> <li>Check-out-memo</li> </ul>	<ul style="list-style-type: none"> <li>- Exit Stamp</li> <li>- UPSI Report to EMGS</li> </ul>	<ul style="list-style-type: none"> <li>- COM</li> </ul>	<ul style="list-style-type: none"> <li>- UPSI record the program</li> </ul>	<ul style="list-style-type: none"> <li>- Exit Stamp</li> <li>- UPSI Report to EMGS</li> </ul>	<ul style="list-style-type: none"> <li>- COM</li> </ul>	<ul style="list-style-type: none"> <li>- Exit Stamp</li> <li>- UPSI Report to EMGS</li> </ul>	<ul style="list-style-type: none"> <li>- Exit Stamp</li> <li>- UPSI Report to EMGS</li> </ul>	<ul style="list-style-type: none"> <li>- COM</li> </ul>	<ul style="list-style-type: none"> <li>- Staff : pass cancellation</li> <li>- Student : COM</li> </ul>
Basic Required Documents	<ul style="list-style-type: none"> <li>For eVAL: <ul style="list-style-type: none"> <li>-Photo</li> <li>-Offer Letter</li> <li>-Passport page</li> <li>-Academic transcript and certificate</li> <li>-Health Declaration</li> </ul> </li> <li>For SP <ul style="list-style-type: none"> <li>- Passport page</li> <li>- Personal bond</li> <li>- Health insurance policy</li> <li>- Medical check up report</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>For SVP(M) supporting letter</li> <li>- Photo</li> <li>- Offer letter</li> <li>- Confirmation from the institution the student belonged</li> <li>- Passport pages</li> <li>- Confirm return ticket</li> <li>- Health insurance</li> </ul>	<ul style="list-style-type: none"> <li>For eVAL: <ul style="list-style-type: none"> <li>-Photo</li> <li>-Offer Letter</li> <li>-Passport page</li> <li>-Academic transcript and certificate</li> <li>-Health Declaration</li> </ul> </li> <li>For SP <ul style="list-style-type: none"> <li>- Passport page</li> <li>- Personal bond</li> <li>- Health insurance policy</li> <li>- Medical check up report</li> </ul> </li> </ul>	NA	<ul style="list-style-type: none"> <li>For SVP-M supporting letter</li> <li>- Photo</li> <li>- Offer letter</li> <li>- Confirmation from the institution the student belonged</li> <li>- Passport pages</li> <li>- Confirm return ticket</li> <li>- Health insurance</li> </ul>	<ul style="list-style-type: none"> <li>For eVAL: <ul style="list-style-type: none"> <li>-Photo</li> <li>-Offer Letter</li> <li>-Passport page</li> <li>-Academic transcript and certificate</li> <li>-Health Declaration</li> </ul> </li> <li>For SP <ul style="list-style-type: none"> <li>- Passport page</li> <li>- Personal bond</li> <li>- Health insurance policy</li> <li>- Medical check up report</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>For SVP-M supporting letter</li> <li>- Photo</li> <li>- Offer letter</li> <li>- Confirmation from the institution the student belonged</li> <li>- Passport pages</li> <li>- Confirm return ticket</li> <li>- Health insurance</li> </ul>	<ul style="list-style-type: none"> <li>For VDR</li> <li>-Photo</li> <li>- Full Passport page</li> <li>-Highest Educational Certificate</li> <li>-Resume/ Curriculum Vitae</li> <li>-Release/ Testimonial Letter</li> <li>-Job Description</li> <li>-Application Letter</li> <li>-Personal Bond</li> <li>-Offer Letter</li> <li>-Acceptance Letter</li> <li>-Working/ Training Schedule</li> <li><b>-Memorandum of Understanding/ Agreement</b></li> </ul>	<ul style="list-style-type: none"> <li>For VDR</li> <li>- Photo</li> <li>- Full Passport page</li> <li>- Highest Educational Certificate</li> <li>- Resume/ Curriculum Vitae</li> <li>- Release/ Testimonial Letter</li> <li>- Job Description</li> <li>- Application Letter</li> <li>- Personal Bond</li> <li>- Offer Letter</li> <li>- Acceptance Letter</li> <li>- Working/ Training Schedule</li> <li><b>- Memorandum of</b></li> </ul>	<ul style="list-style-type: none"> <li>For VDR</li> <li>- Photo</li> <li>- Full Passport page</li> <li>- Highest Educational Certificate</li> <li>- Resume/ Curriculum Vitae</li> <li>- Release/ Testimonial Letter</li> <li>- Employment Contract</li> <li>- Job Description</li> <li>- Personal Income Tax</li> <li>- Offer Letter</li> </ul>

								- Letter Sponsor by Applicant's University	Understanding/Agreement - Letter Sponsor by Applicant's University		
<b>Pay to EMGS / MYXpats</b>  -> Application in EMGS is made by applicant  -> Application in MYXpats is made by IMC	<b>EMGS</b> -[A] Processing Fee IM14U: RM1,600 -[B] Processing Fee eVAL: RM150.00 -[C] iKad: RM60/year -[D] Courier Charges: RM10 -[E] Service Tax 8%*[A+B]: 140.00 -Convenience Fee 3% of [A+B+C+D]  Extended pass: 2yrs RM250.00 3yrs RM500.00	<b>EMGS</b> -[A] Processing Fee: RM80.00 -[B] Service Tax 8% of [A]: RM6.40 - Convenience Fee 3% of [A+B]	<b>EMGS</b> -[A] Processing Fee IM14U: RM240.00 -[B] Processing Fee eVAL: RM150.00 -[C] iKad: RM60/year -[D] Courier Charges: RM10 -[E] Service Tax 8%*[A+B]: 32.00 -Convenience Fee 3% of [A+B+C+D+E]	NA	<b>EMGS</b> -[A] Processing Fee: RM80.00 -[B] Service Tax 8% of [A]: RM6.40 - Convenience Fee 3% of [A+B]	<b>EMGS</b> -[A] Processing Fee IM14U: RM250.00 -[B] Processing Fee eVAL: RM150.00 - Convenience Fee 3% of [A+B]	NA	<b>EMGS</b> -[A] Processing Fee: RM80.00 -[B] Service Tax 6% of [A]: RM4.80 - Convenience Fee 3% of [A+B]	<b>MYXpats</b> max 3 mths -[B] Service Tax Pass Fee: RM90.00 - Convenience Fee 3% of [A+B]	<b>MYXpats</b> max 12 mths Pass Fee: RM200.00 Visa: RM0.00 - RM50.00 Processing Fee: RM125.00	<b>MYXpats</b> 12 mths Pass Fee: RM200.00 Visa: RM0.00 - RM50.00 Processing Fee: RM125.00
<b>Pay to eVISA / Consulate</b>	-[A] SEV(study): RM6~RM50 -[B] processing Fee: RM105 - Convenience Fee 0.8% of [A+B]	NA for visa-free countries  [For non-free-visa countries]	-[A] SEV(study): RM6~RM50 -[B] processing Fee: RM105 - Convenience Fee 0.8% of [A+B]	NA	NA for visa-free countries  [For non-free-visa countries]	-[A] SEV(study): RM6~RM50 -[B] processing Fee: RM105 - Convenience Fee 0.8% of [A+B]	NA	NA for visa-free countries  [For non-free-visa countries]	- [A] SEV(expat): RM6~RM50 -[B] processing Fee: RM105 - Convenience Fee 0.8% of total [A]+[B]	- [A] SEV(expat): RM6~RM50 -[B] processing Fee: RM105 - Convenience Fee 0.8% of [A]+[B]	

Pay to UPSI (Pass Requirement)	<ul style="list-style-type: none"> <li>-Medical Checkup: RM250.00</li> <li>-Insurans: RM170.00</li> <li>-Student Pass Sticker: RM60.00</li> <li>-MEV: RM0~RM50.00</li> </ul>	NA	<ul style="list-style-type: none"> <li>-Medical Checkup: RM250.00</li> <li>-Insurans: RM170.00</li> <li>-Student Pass Sticker: RM60.00</li> <li>-MEV: RM0~RM50.00</li> </ul>	NA	<ul style="list-style-type: none"> <li>-Medical Checkup: RM250.00</li> <li>-Insurans: RM170.00</li> <li>-Student Pass Sticker: RM60.00</li> <li>-MEV: RM0~RM50.00</li> </ul>	NA	<ul style="list-style-type: none"> <li>-Insurance: RM170.00</li> <li>-Student Pass Sticker: RM60.00</li> <li>-Multiple Entry Visa: RM0~RM50</li> </ul>	<ul style="list-style-type: none"> <li>[Teaching Practice]</li> <li>-Insurans: RM170.00</li> <li>-Student Pass Sticker: RM60.00</li> <li>-Multiple Entry Visa: RM0~RM50.00</li> </ul> <p><i>Unpaid staff [No experience yet]</i></p>	NA
Dependent Pass	<p>Allowed for Master and PhD levels.</p> <p>For Bachelor's degrees limited to</p> <ol style="list-style-type: none"> <li>1. Saudi Arabia</li> <li>2. Bahrain</li> <li>3. United Arab Emirates (UAE)</li> <li>4. Turkey</li> <li>5. Qatar</li> <li>6. Azerbaijan</li> <li>7. Palestinian Territories</li> <li>8. Kuwait</li> <li>9. Yemen</li> <li>10. Iran</li> <li>11. Syria</li> <li>12. Oman</li> <li>13. Jordan</li> <li>14. Lebanon</li> <li>15. Iraq</li> <li>16. Libya</li> <li>17. Maldives</li> </ol> <p>Payment (NEW)</p> <ul style="list-style-type: none"> <li>- SEV: RM0~RM50.00</li> <li>- Journey Performed Fees : RM500</li> </ul>	Not allowed	Not allowed	Not allowed	Not allowed	Not allowed	Not allowed	Not allowed	<p>Allowed for Category I and Category II only.</p> <p>Not allowed for Category III</p> <p>12 mths</p> <p>Pass Fee: RM90.00</p> <p>Visa: RM0.00 - RM50.00</p> <p>Processing Fee: RM50.00</p> <p>Total: Range between RM140.00 to RM190.00</p> <p>max 24 mths</p> <p>Pass Fee: RM180.00</p> <p>Visa: RM0.00 - RM100.00</p> <p>Processing Fee: RM50.00</p>

- Processing Fee: RM250 - Pass Sticker : RM90.00 -MEV: - SEV: RM0~RM50.00											Total: Range between RM230.00 to RM330.00
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NA: Not Applicable

HEI: Higher Education Institution

eVAL: electronic Visa Approval Letter

VDR: Visa Dengan Rujukan

EMGS: Education Malaysia Global Services

SEV: Single Entry Visa – Study / Tourist / Expat

MEV: Multiple Entry Visa

COM: Check-out Memo

Progression Processing Fee RM500

Variation interU Processing Fee RM1000

Renewal Processing Fee RM340