

Scientific and Technical Progress Report (STPR)[*] (DBT R&D projects)

Section-A : Project Details

- A1. File No. & Project Title:**
A2. DBT Sanction Order No. & Date:
A3. Date of Project Initiation (If this date is different than date mentioned in A2, please clarify the reason)
A4. Date of project completion:
A5. Name of Project Coordinator/ Principal Investigator/Co-PI/Co-Investigator:
A6. Institute(s):
A7. Address with Contact Nos. (Landline & Mobile) & Email of Project Co-coordinator/ PIs and Co-PIs/ Co-Is:
A8. Total Approved Cost (including additional cost, if any):
A9. Approved Duration:
A10. Rational and background information of project (in brief Maximum 500 words)
**A11. (i) Approved Objectives of the Project:
(ii) Details of approved work Plan and milestone**
A12. Specific Recommendation(s)/ suggestion(s) made by the DBT Committee/ Task Force at the time of project sanction and/ or earlier progress review (if any):

Section-B : Scientific and Technical Progress

- B1. Progress made against the Approved Objectives, Targets & Timelines during the Reporting Period (Please provide detailed report with full data set)**
B2. Summary and Conclusions of the Progress made so far (minimum 100 words, maximum 200 words)
B3. Details of New Leads Obtained, if any:
B4. Details of Publications & Patents, if any (Please compulsorily enclose the reprint of research publications (Also indicate Impact Factor)/ details of patent & IPR generated from this project):

Section-C: Details of Grant Utilization#

- C1. Equipment Acquired or Placed Order with Actual Cost:**
C2. Manpower Staffing and Expenditure Details:
C3. Details of Recurring Expenditure:
C4. Financial Requirements for the Next Year with Justifications (If applicable):

Memorandum of Agreement (MoA) and Grant utilization details (i. Utilization Certificate & Statement of Expenditure, ii. Assets Certificate, iii. Manpower staffing and Expenditure details) must also required to be submitted separately as per the prescribed DBT format.

[Signature(s) of all Project Coordinator/ Principal Investigator/Co-PI/Co-Investigator of the project]

Important Instructions:

- (i) STPR must be complete in all respect. All the information needs to be compulsorily provided, otherwise STPR will be treated as incomplete and will not be evaluated or considered further. In case of 'Nil' / 'Not Applicable' information, the same may please be indicated.
- (ii) In case of multicentric network project, combined Scientific and Technical Progress Report (STPR) requires to be submitted incorporating the progress of all components. The Project Co-coordinator/ PI will be responsible for this.
- (iii) *Please indicate the reporting period [i.e. 1st year (I) / 2nd year (II) / 3rd year (III)/ **Completion Report** etc.]. In case of completion report, please indicate that it is the '**Project Completion Report**'.
- (iv) Submission of STPR is linked with further continuation of the project, release of grant and final settlement of accounts.
- (v) STPR need to be submitted by post (5 copies+ soft copy in CD) and also by email in **pdf file**.
