

Kings Valley Charter School PTO
October 15, 2024 @ 6:00pm
Meeting Location: Grain Station Monmouth

The purpose of the PTO is to support the students and staff of Kings Valley Charter School in their mission to provide academic excellence for all students.

1. **Call to Order/Introductions:** Do we have a quorum? 4 voting members (2 must be executive, 2 members that have attended two meetings) Erika Reyes, Sean, Karon, Robin, Bri, Theresa, Wren, Michael Irwin (Harper in 4th grade)
2. **Announcements-**
 - a.
3. **Funded Proposals - Going to ask for donations from parents, then advise of classroom funds, will propose add'l expenses as needed.**
 - a. **Sarah Nieminski**
 - i. Classroom supplies needed:
 - ii. watercolor/painting paper, tissues/kleenex, mini hot glue sticks, mini hot glue guns, black sharpies, colored pencils, paper cups, small bottles/containers
 - 1.
 - b. **Mikala Tamoro**
 - i. Classroom supplies needed:
 1. clear scotch tape 5-10 rolls, classroom fidgets (quiet and sensory engaging fidgets preferred like a **pup-in-a-cup**, pop it, or squishy toy), command hooks (small, less than 3lb), small prizes (a little prize for 4-8 kids that worked as a team to follow instructions like playdough, sticker pages, sparkle pens), 2-4 hand pump soaps, white cardstock paper (2 packages?), small binder clips (2 boxes/25 ish), 2-4 rolls of blue painter's tape (for sticking things to walls)
 - a.
 - c. **Julia Svedin**
 - i. Classroom supplies needed:
 1. 9"x12" Watercolor paper 8 packs of paper (12 pages each)
 - d. **Diana Barnhart**
 - i. Natural Resources request/purchase?
 1. Look into adding this class into our classroom funds of \$50. **Move \$50 to ag classroom account (Robin), Karon seconded. Passed.**
 - e. **KVCS OFFICE**
 - i. **Could use laminating sheets. Adding to parent square**
 - f. Can we send out a request to parents for Classroom supplies?
 - g. Revisit our \$2600 approval for Chromebooks **pending for now. Will revisit if needed**
 - i. Are there more pressing needs? Science kits? Classroom needs?
 - ii. KVCS now has more students and more funding so where would our help be needed?

4. Meeting Minutes:

- a. [August minutes](#) - approve from last meeting Sean motions to approve, Karon second, motion passes.
- b. [September minutes](#) - Karon moves to improve, Robin seconds, motion passes

5. Treasurer Report:

9/30/24 bank total = \$33,940.61

9/30/24 register balance = \$32,608.64

Difference of \$1,331.97

Outstanding Checks:

1510 - KVCS - \$438.14

1511 - PTO Today - \$556.00

1512 - Brianne McIntyre - \$45.75

1513 - Karon Springstead - \$70.00

1514 - Karon Springstead - \$22.09

1515 - Mikala Tamoro - \$199.99

TOTAL OUTSTANDING: \$1,331.97

Need to do audit. Tomorrow night 5:30 at Karon's. Needs one more person: Sean, Robin, Wren - ask Sally

Sean moves to approve, Theresa seconds, motion passes

6. Old Business:

- a. Spring Auction - Lights, Camera, Auction
 - i. Bri has made contact with the auctioneer, Mike Ainsworth, and he is available!
 - ii. Wren created the ['25 auction donation request letter](#)
 - iii. Wren created the ['25 auction spreadsheet for donation requests & item tracking](#)
 - 1. Draft template email and send out
 - 2. Create instruction video & pdf
- b. PTO Office hours
 - i. 2nd Tuesday of the month in Mod 2 during lunch (11:05-12:30) to be available for staff

7. New Business

- a. School Year 24/25 Fundraisers
 - i. [Willamette Valley Pie](#)
 - 1. Student flyers were handed out by the office on October 11th. [Prizes for sales from WVPie](#)
 - 2. Orders are due by students on October 25th & by PTO to WVPie by October 21st
 - 3. Pie delivery is Tuesday, November 12th @ 2:00. Pies will be available to families after school is out @ 3:10.
 - 4. Where are we going to do the sorting? Might need to talk to the trust? Use the covered area?

5. Volunteers needed
 - a. Bri, Karon, Wren, Therese (remind her), Michael, Laura
 - i. Send reminder
 - ii. Engel's Evergreens
 1. Flyers will be handed out on October 18th. Due date from students is November 4th and the PTO is November 7th. Deliveries and pick-ups are December 3rd.
 - a. Robin is going to pick up flyers and take to the school
 2. Volunteers needed: Wren, Bri, Karon,
 3. Time pending
 - iii. See's Candy Fundraiser around Valentine's Day?
 - iv. Restaurant
 - Panda Express fundraiser: email blast, hands off
 - Burgerville
 - Figaros
 - See's valentines
 - Blue Raeven Pie - We may have an interest in the Spring.
- b. Audit Plan
- i. Need three auditors. No later than 10/31.
 1. Tracie, Sean, Linda, Star? Updates?
 - a. Tracie is no longer at KVCS. Super sad, she will be missed!
 - b. See above
 - ii. ParentSquare & email.
 1. Wren will do ParentSquare: post membership form
 2. Bri will send email to PTO Members
 3. Any updates?
- c. Technology/Social Media
- i. Website - Wren: and add Theresa's bios
 - ii. Parent Square - Bri
 - iii. Facebook - Wren & Bri
 - iv. Other Social Media outlets?
 - v. PTO Board Members: need bios & update website & facebook: ask for Therese's. Any updates?
- d. Homecoming? Izzie is checking w/ Student Council
- i. Nov 14 or 16th, Masquerade
- e. Trunk or Treat
- i. Friday, October 25th 6:30-8:00. Staging at 6:00 Volunteers from 5:00-5:30
 - ii. Candy and Cider will be handed out by PTO
 1. Any other updates from Karri? Karri is getting treats

2. Cider will be donated at a discounted price of \$5 a gallon for 8 gallons. Josh will pick it up on the 24th. **Brown family: give a receipt for the difference between cost. \$4 donation per. Do we need to do a receipt for \$32?**
 - a. Ask Diana about using add'l carafes
 - b. Two from Renaldo
 - c. Robin & Brooke will be there
3. **Haunted Walk by student council? Pending approval.**
- f. Paint table tops to be chess board, tic tac toe, checkers, etc.
 - i. Approved by Admin! Next steps are to gather supplies for the tables and the board games. Two locations for the games will be needed for Elementary and MS/HS
 1. Ask Mr. Andrews about making pieces
- g. Spring Auction Updates?
- h. **Staff appreciation: redo the staff room**
 - i. Erika's husband works maintenance
 - ii. Check with Deb & Diana on what we can do
- i. **Mod walkway covers**
 - i. CTE Project?
 - ii. We could cover supplies?
 - iii. Parent volunteers? Erika's husband, Josh, Herb (Wren's F.I.L.)

8. Future Business

- a. Various family events
 - i. Parents Night Out
 - ii. Movie Night
 - iii. Student/Parent Valentines Dance
 - iv. Board Game Night
 1. Look into selling concessions (candy, soda, snacks) or (flowers, corsages...) but provide popcorn and water.
 2. Have the photo stand backdrops.
- b. Scholastic Book Fair during conferences - Karri?
- c. PTO Sponsored first aid class
- d. For the end of the year: Fundraiser report card
- e. PTO Welcome packet to new families- Update
 - i. member form, survey, PTO 101 doc w/ QR code, description of different roles, examples of projects funded in the past or partially funded, time commitment information
- f. Larger Project Ideas: New playground equipment? [Library?](#) Other ideas?
 - i. Athena mentioned wanting to talk about looking at new playground equipment and working with grants/community involvement: Kaboom type grants
 - ii. Idea of building up two proposals? One for a library & one for a playground?
- g. Switching banks

9. Next Meeting **Nov 19, 2024 (3rd Tuesday) @6pm at TBD (likely Zoom).**

10. Adjourn the meeting