



**McGill Journal of Medicine**  
3655 Promenade Sir William Osler  
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## **Call for Applicants to the 2026-2027 *McGill Journal of Medicine Executive Team***

The following executive positions are open to applicants for the 2025-2026 academic year at the *McGill Journal of Medicine*. We hope applicants from all backgrounds will apply. **The deadline for applications is at 11:59PM on Sunday, September 5th, 2026.** Please apply with a short cover letter (<250 words) and your CV at the link below. Please contact [mjm.med@mcgill.ca](mailto:mjm.med@mcgill.ca) with any questions. We will contact you to schedule an interview.

**Application Link:** <https://forms.gle/Q2pz1tZAm4n1x4wh6>

### **Executive Positions**

#### **Editor-in-Chief (1)**

The Editor-in-Chief oversees all of MJM's operational, editorial, and strategic aspects. This includes leading exec meetings, setting editorial vision and policy, resolving disputes, and guiding journal growth initiatives. Strong leadership, organizational, and communication skills are essential. Previous research experience and a background in academic publishing or team management is highly recommended.

#### **Managing Editor, Print (1)**

The Managing Editor, Print is responsible for overseeing MJM's recruitment of the editorial team as well as the peer-review and finalization of articles for publication. This includes managing editorial workflows, supervising Editors & Section Editors, and ensuring timely, high-quality content aligned with the Journal's publishing goals. Strong organization and attention to detail are essential. Prior experience in academic publishing, manuscript review, and team management is strongly preferred.

#### **Managing Editor, Media (1)**

The Managing Editor, Media is responsible for shaping and promoting the public image of MJM through social media, digital campaigns, and other non-print platforms. This role involves managing public communications, leading media-related project teams, and coordinating outreach initiatives. Experience with digital marketing and team supervision is an asset. Familiarity with social media strategy and promotion is a plus.

#### **Managing Editor, Production (2)**

The Managing Editor, Production oversees the publication process and is responsible for the timely release and archiving of all MJM content. This includes managing MJM's website and article database, supervising all new article uploads, and coordinating with editorial and media units to support publishing and outreach efforts. This role will involve leading a team of Associates and ensuring high standards across the publishing workflow. Prior experience with HTML, LaTeX, and online publishing platforms (e.g., OJS) is a strong asset.

Thank you for your interest in the MJM and we look forward to hearing from you soon.

Sincerely,  
McGill Journal of Medicine