

Adding the MATC Library Tool to Blackboard Ultra



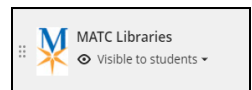
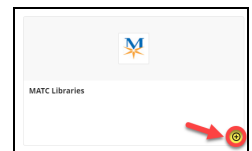
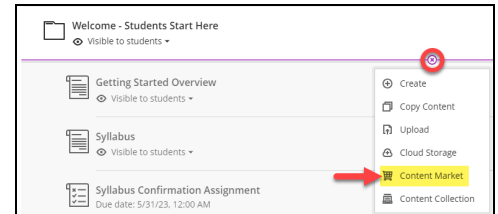
Online
Campus

Blackboard Ultra

The MATC Libraries tool is a link to MATC library resources. This tool is included in the base template that all semester Ultra course sections receive in Blackboard. If you deleted the tool from your Ultra course menu, you can add it back through these steps.

Adding the MATC Libraries Tool

1. When viewing the Ultra course as an instructor, roll your mouse over the Content outline. Click the + icon that appears. In the menu that appears, click “Content Market”.
2. In the list of tools that appears, locate “MATC Libraries”. Click on the + icon on the tile.
3. The link to MATC Libraries will now be a part of your Course Content outline. Make the link available to students.



Adding the MATC Library Manual

If desired, you may add a link to a *specific MATC Library guide or database* to your course through these steps.

1. When viewing the Ultra course as an instructor, roll your mouse over the Content outline. Click the + icon that appears. In the menu that appears, click “Content Market”.
2. In the list of tools that appears, locate “MATC Library Manual”. Click on the + icon on the tile. The generic link to MATC Library Manual will be added to your Course Content outline. Click on the link.

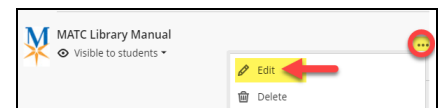
3. An MATC Libraries form will appear. Complete the form to select a guide or database. When you are done, click the “Embed Content” button.

Use the drop-downs below to select the content you wish to display when students click on the link. After selecting an option from the first dropdown, additional selections options will appear. This selection screen will not appear again once you have made your selection.

LibGuides Site	Research Guides (guides.matc.edu)
Content Type	Databases for Specific Subject + Subject Specialists
Subject	Education & Child Development

[Embed Content](#)

4. As a final step, edit the MATC Library Manual Link. In the panel that appears, add a more descriptive name and set the link to available to students. Click “Save”.



Who Do I Contact for Support Regarding MATC Libraries?

If the tool is broken, contact onlinelearning@matc.edu. If you have questions about MATC Library resources, contact the MATC Library at library@matc.edu.

Updated 7/21/23

