

Corrective Action Record (CAR)

Department / Vendor:		Resp. Manager:	
Address / Area / Operation:		Ref. No.:	
Complaint <input type="checkbox"/> , Defect <input type="checkbox"/> , Non-Conformance <input type="checkbox"/> , In Process <input type="checkbox"/> , Receiving <input type="checkbox"/> , Internal/External Audit <input type="checkbox"/> Supplier <input type="checkbox"/> , Incident <input type="checkbox"/> , Accident <input type="checkbox"/> , Near Miss <input type="checkbox"/> , Simulation <input type="checkbox"/> , Recall <input type="checkbox"/> , Withdraw <input type="checkbox"/> , Spillage <input type="checkbox"/> , Fire & Spillage Drill <input type="checkbox"/> , Change Management <input type="checkbox"/> , Documentation <input type="checkbox"/> , Other:			
Originated by: (Name, Title):			

NONCONFORMING CONDITION		ROUTE EFFECT ANALYSIS	
Date: / /	Originator (Sign):	Resp. Manager. (Sign):	
Ref:	Date: / /	Date: / /	

CORRECTIVE ACTION	
Date: / /	
Originator (Sign):	
Resp. Manager. (Sign):	
Date: / /	

PREVENTIVE ACTION	
Date: / /	
Originator (Sign):	
Resp. Manager. (Sign):	
Date: / /	

FOLLOW-UP	
Due Date: / /	New Due Date: / /
Approved: Yes <input type="checkbox"/> No <input type="checkbox"/>	Approved: Yes <input type="checkbox"/> No <input type="checkbox"/>
Originator: (Sign, Date): / /	Originator: (Sign, Date): / /