

Kulshan Carbon Trust

Building Alliances for Natural Climate Solutions

Board Member Position Description

The [Kulshan Carbon Trust](#) (KCT) Board of Directors is seeking additional members with a range of relevant skills or subject matter expertise. This is a unique opportunity to help build a more resilient future for Northwest Washington? and play a significant role in shaping a network of place-based carbon conservation trusts into a regeneration movement.

Mission

KCT is a tax-exempt non-profit organization that envisions people working together to draw down carbon in ways that regenerate the land and build thriving communities. Our mission is to conserve and sequester carbon through collaborative natural climate solutions in NW Washington. Learn more about KCT on [our website](#), in this [Whatcom Watch](#) article, and from our [2021 White Paper](#) entitled *Creating a Carbon Conservation Trust Movement*.

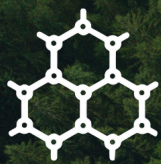
Board Terms and Participation

KCT board members serve without payment, except for administrative support and travel costs related to board duties. Board members serve a three-year term and may seek reelection for one additional term. Typically, the Board meets every two months, and members may attend social gatherings during the intervening month. KCT's staff team holds bi-weekly work sessions, which board members are welcome to attend as their availability and capacity allow. All board meetings have a hybrid option, making remote participation possible. Standing committees and workgroups will meet when necessary at times convenient for members. We encourage supporters to participate on a KCT board committee if full KCT board membership is an unrealistic commitment for you at this time.

Expectations of KCT Board Members

The Board supports the work of the non-profit and provides governance and mission-driven leadership. As a young non-profit with big goals, a working board is crucial to our success. KCT board members are expected to fulfill the following roles and responsibilities:

- **Dedicate** an average of 5-10 hours per month working as part of the KCT team to further our mission and help staff deliver on our grant obligations.
- **Contribute** financially to KCT, if you can, and support the organization by spending time on fundraising activities.
- **Participate** in five or more bi-monthly board meetings per year and join one or more board committees and/or collaborative workgroups.
- **Attend** KCT fundraising events, pint nights, and social gatherings whenever possible.
- **Engage** in the Board's strategic and organizational planning processes.
- **Review** and approve KCT's annual budget, audit reports, and major business decisions.
- **Oversee** an Executive Director and evaluate their performance.
- **Serve** as an ambassador to our stakeholder community and help market KCT.
- **Support** KCT's commitment to a diverse board and staff that reflects our communities and honors a commitment to climate justice.



Kulshan Carbon Trust

Building Alliances for Natural Climate Solutions

Desired Attributes of KCT Board Members

We are looking for people with integrity and credibility who are dedicated to building a sustainable future. We seek passionate leaders committed to advancing regenerative natural climate solutions and serving their community, including future generations. We need people adept at building strategic alliances and creating enduring relationships with stakeholders by exercising patient diplomacy. The Kulshan Carbon Trust Board is particularly interested in adding individuals with experience in the following areas:

- Finance - guide budgets, fiscal strategy, resource allocation, etc
- Human Resources - inclusive hiring, staff development, organizational culture, etc
- Nonprofit Leadership & Development - guide organization in new growth, create partnerships, establish best practices, etc.
- General Expertise OR Unique Skill - offer a fresh perspective or specialized knowledge not covered above

Joining the Board

We would love to hear from you if you might be a good fit for the KCT Board of Directors. Please email contact@kulshancarbontrust.org to introduce yourself. If you are ready to apply for KCT board or committee membership, please complete our online application. We will then schedule a convenient time for you to meet with the Board's nominating committee. If you would first like to speak with a current board member to learn more about service on the KCT Board or a committee, please send your phone number and a good time to reach you.

Frequently Asked Questions

Q: *When are KCT board meetings currently scheduled?*

A: KCT board meetings are on the second Tuesday of every other month, from 5:30-7:00 pm.

Q: *Does the schedule deviate or are there ever additional meetings?*

A: Yes, KCT board meetings are sometimes rescheduled to accommodate board member availability. We may also call a special meeting for vital, time-sensitive, and strategic matters.

Q: *In what ways do board members participate in KCT's work?*

A: Board members participate in committee meetings, serve in collaborative workgroups, attend events, support staff by performing requested tasks, and provide insights and feedback regarding program initiatives and strategic decisions.

Q: *Is there a minimum annual financial commitment to be a KCT board member?*

A: Board members are asked to donate as they are financially able, which may mean little or no cash contribution. We ask such board members to dedicate time to fundraising.

Q: *Does KCT follow a DEIA policy?*

A: Yes. KCT values a diverse board. We encourage BIPOC, people with disabilities, women, veterans, and LGBTQI(+) community members to inquire about joining the Board.