

K-3 Library Parent Volunteer Info:

- Volunteering in the library is fun and hugely helpful to our librarians. Any adult family members are welcome (mom, dad, grandparent, adult sibling, aunt, uncle).
- So that every parent has the chance to volunteer, please select 2 slots max to start. You can increase to 5 slots total per household starting Oct 1st if you like. Please make sure you are signing up for your child's class only.
- Kinder parent volunteers please sign in at the front desk and then meet Mrs. Neville at the CLASSROOM promptly by 12:45pm
- Grade 1-3 parent volunteers please sign in at the front desk and then come to the LIBRARY 5 minutes early so we can quickly show you the ropes before the kids arrive.
- All the classes have 2 available slots per class visit. Please try and fill up 1 slot per day first

rather than doubling up and leaving lots of days empty with no coverage at all. In general, no helper is difficult, one helper is sufficient, and two are ideal.

- You don't have to do anything special to prep beforehand—Mrs. Neville (K-2) or Mrs. Kalan (3rd) will explain all.
- Kindly put your cell phones away and give us your full attention when helping in the library.
- Barring an emergency, if you can't make a slot you signed up for, please delete your name from the SUG so someone else can take it. If you are canceling within a week of your slot, please find a replacement and let Mrs. Neville (K-2) or Mrs. Kalan (3rd) know if you are having trouble. The SUGs [can be found here all year](#).
- Room reps will monitor the SUGs and remind the class periodically if slots need to be filled.

Thank you so much!