

English Title

Identity

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Contains author(s)' full name¹, contribution², affiliation³, and one email address⁴ that will be published with the manuscript. For jointly written articles, the agreed order of the author should be specifically shown⁵.

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Contains acknowledgments to those who provided assistance during the research/writing of articles (for example, those who assisted in writing techniques, and so on). It is also possible to mention the names of people who contributed to the research or writing who were not listed as authors for various reasons.

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Contains short biography of each author, written in narration style no more than 200 words length. The author should also refer to our Jurnal short biography style in https://ejournal.balitbangham.go.id/index.php/ham/issue/viewIssue/73/pdf_44.

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Contains the author's statement of originality, which states that the article is the original work of the author, the article is free from plagiarism, the references are provided in the article, and the statement that the article has not been published yet and has not been submitted in other journals.

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Contains any essential consideration about the paper that managing editor and editorial board should know before publication. Author(s) could possibly refer to the information provided by elsevier under <https://www.elsevier.com/authors/policies-and-guidelines>.

Journal Title in English

Full Paper

Abstract

Type abstract in English here. (Times New Roman, 11). Abstract should be no longer than 250 words, giving a summary of the content covering the objective, method, finding, conclusions, and suggestions. Do not include artwork, tables, or references to other parts of the paper or to the reference listing at the end.

Keywords: article template; author guidelines; law journal ≈ Describes the scope of the study and the terms of the underlying implementation research, containing the indexed written in Indonesian and English at least three words/phrases maximum five words/phrases. The abstract should be in alphabetical order.

1. Introduction

The introduction contains the background of the problem, the formulation of the problem and the research objectives and significance, a summary of theoretical studies related to the problem researched, and sometimes the expectations of the research's results and benefits. The introduction should present the best of previous researches, the main limitation of the previous researches, the aim to solve the limitation, and the scientific merit or novelties of the paper.

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2. Method

The method contains the type or nature of research, data sources, data collection techniques and procedures, as well as data analysis. The method is optional, only for original research article. Paragraphs formatted as a special first line 1 cm (11pt Times New Roman, one space).

3. Findings and Discussion

The discussion aims to answer the research problems and questions, narrate how the findings were obtained, explain the meaning of the research results, how the research results can solve the problems and the possibility of its development. In addition, the discussion must address the issues and research goals.

3.1. Multilevel Subheading

It is permissible to include subheading in the discussion as needed. Heading and subheading should be numbered in multilevel list style as presented in this template.

3.1.1. Subheading level 2

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3.2. Table and Figures

Tables and figures can be used to clarify the verbal presentation of analysis and results and should be commented on or discussed.

3.2.1. Table

For editing purposes, all table should be re-typed in word-editing format, not an image-captured. Each table column must have a header and a source. It should be commented on or discussed. Example:

Table 1. The Citation of Jurnal Balitbang Hukum dan HAM

	All	Since 2017
Quotation	1306	1294
H-index	20	20
i10-index	43	43

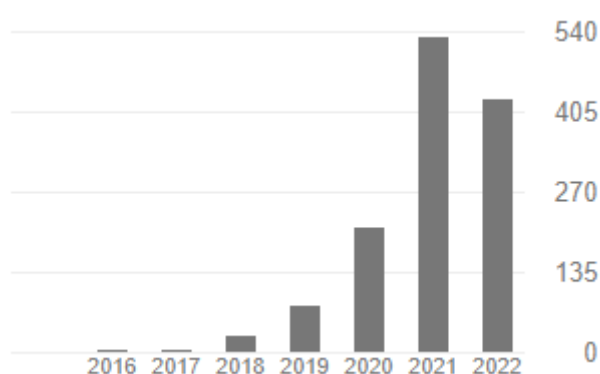
Source: <https://scholar.google.co.id/citations?user=NPbkyZ0AAAAJ&hl=id&authuser=5>, 31 Augustus 2022

Table 1 presented the total number of Jurnal Balitbang Hukum dan HAM's article citation. It is clear that the quantity of citation of Jurnal Balitbang Hukum dan HAM have climbed dramatically in the last five years.

3.2.2. Figure

Each figure must have a header and a source and should be commented on or discussed. Example:

Figure 1. The Citation of Jurnal Balitbang Hukum dan HAM



Source: <https://scholar.google.co.id/citations?user=NPbkyZ0AAAAJ&hl=id&authuser=5>, 31 Augustus 2022

Figure 1 captured the number of times Jurnal Balitbang Hukum dan HAM's paper was cited yearly. The biggest number of citation are in 2021. However, 2022 citation is still under progress and possibly higher. Paragraphs using a special first line 1 cm paragraph format (11pt Times New Roman, one space).

3.2.3. Citation and Reference Style

All citations should be inserted in the form of footnotes in accordance with the Chicago Manual of Style 17th edition (full note) in any citation manager application. This is the example of citation of book⁶, journal article⁷, theses⁸, and website content⁹.

The minimum number of references is 15 (fifteen) references. The minimum number of references from the primer references is 80% of the total number of references. The minimum number of references published in 5 (five) years is 80% of the total number of references.

The bibliography should be hierarchically ordered followed by its concluded year. This is an example of a citation of International Legal Documents¹⁰ Indonesian Constitution¹¹, Laws¹², Government Regulations¹³, and Presidential Decree¹⁴.

4. Conclusion

It contains things that state the relationship between the variables studied and suggestions that need to be explained related to the chosen writing theme. Made in paragraph style, not in the form of pointers. Conclusions must answer the problem and research objectives. The conclusion is neither a summary nor a rewrite of the abstract or discussion. The first paragraph is written left aligned, straight with the chapter title. Paragraphs using a special first line 1 cm paragraph format (11pt Times New Roman, 1 space).

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⁶ Donny Michael, *Menggapai Harapan Penyandang Disabilitas Menjadi Calon Pegawai Negeri Sipil* (Jakarta: Balitbangkumham Press, 2020), 105.

⁷ Rodes Ober Adi Guna Pardosi and Yuliana Primawardani, "Perlindungan Hak Pengguna Layanan Pinjaman Online Dalam Perspektif Hak Asasi Manusia," *Jurnal HAM* 11, no. 3 (2020): 353–68.

⁸ Zainal Abidin, "Perspektif Hak Asasi Manusia Terhadap Perawat Tenaga Kesehatan Sukarela Yang Bekerja Di Instansi Pemerintah" (Tesis, Unika Soegijapranata, 2019), 131–36.

⁹ Penulis, "Data Lokasi Kasus/Provinsi," Badan Penelitian dan Pengembangan Hukum dan Hak Asasi Manusia, 2018, <http://sipkumham.balitbangham.go.id/petalitkumham/grafik>.

¹⁰ "Universal Declaration of Human Rights" (1948), art. 4.

¹¹ "Undang-Undang Dasar Republik Indonesia" (1945), art. 28J.

¹² "Undang-Undang Republik Indonesia No. 39 Tahun 1999 Tentang Hak Asasi Manusia," § Lembaran Negara Republik Indonesia Tahun 1999 Nomor 165 (1999), art. 15.

¹³ "Peraturan Pemerintah Nomor 48 Tahun 2021 Tentang Perubahan Ketiga Atas Peraturan Pemerintah Nomor 31 Tahun 2013 Tentang Peraturan Pelaksanaan Undang-Undang Nomor 6 Tahun 2011 Tentang Keimigrasian," § Lembaran Negara Republik Indonesia Tahun 2021 Nomor 58 (2021), art. 1.

¹⁴ "Peraturan Presiden Nomor 62 Tahun 2022 Tentang Otorita Ibu Kota Nusantara," § Lembaran Negara Republik Indonesia Tahun 2022 Nomor 102 (2022), art. 1.

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Universal Declaration of Human Rights (1948).