



Minnesota READ Act LETRS FAQ

Beginning July 1, 2024, each district and charter school must provide teachers and instructional support staff with responsibility for teaching reading with training on evidence-based reading instruction that is approved by the Department of Education. LETRS is an approved MN READ Act funded professional development course.

Eligibility	
Question	Answer
Who is eligible to register for the <u>LETRS for Educators</u> professional learning courses?	<ul style="list-style-type: none"> • K–3 Classroom Educator (including ESL instructors who are responsible for reading instruction) • Grades K–12 Reading Intervention Educators • Grades K–12 Special Education Educators responsible for reading instruction • Grades PreK–5 Curriculum Directors • Employees who select literacy instructional materials for grades PreK–5 • 4th and 5th grade (6th grade depending on the structure of your elementary school) classroom educators may be included in Phase 1, as literacy data indicates the need for foundational reading skill instruction in these grades
Who is eligible to register for the <u>LETRS for Early Childhood</u> professional learning courses?	Voluntary Pre-Kindergarten/School Readiness Plus, Early Childhood Special Education (Part B/619) responsible for early literacy/reading instruction and School Readiness
Who is eligible to register for the <u>LETRS for Administrators</u> professional learning courses?	<ul style="list-style-type: none"> • Grades PreK–5 Curriculum Directors • Employees who select literacy instructional materials for grades PreK–5

General	
Question	Answer
Where can I find more information about LETRS?	For additional information and resources please visit the LETRS HELP Center .
What kinds of assessments will participants take?	Information regarding online learning platform assessments can be found here .
How long does LETRS take to complete?	<p>LETRS for Elementary Educators and LETRS for Administrators are two-year courses. Time to complete can be found here for educators and here for administrators.</p> <p>LETRS for Early Childhood Educators is a one-year course. Time to complete can be found here for early childhood educators.</p>
Is there a cost for me to participate in LETRS?	District and charter schools will not pay for READ Act training when requesting training from MDE and participating in this process.
Will there be additional state funding to compensate staff for	With the READ Act 2.0 update, there were some funds made available to districts and charter schools to help with teacher stipends. Please refer to



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training time?	MDE finance webpage https://education.mn.gov/mde/dse/schfin/ . A recorded webinar is available on the READ Act webpage for more information https://education.mn.gov/MDE/dse/READ/ .
Can I receive graduate credit for my work in LETRS?	Yes, credit is available for LETRS for Educators and LETRS for Early Childhood. Credit is not available for LETRS for Administrators. Participants may sign up for LETRS credit through the American College of Education , to be utilized for licensure renewal.
Can I pause or stop LETRS in the middle of the two year course?	LETRS licenses are set to expire two years after the start date and can not be paused. See Lexia's license consumption policy for more information.
What do I need to do if I started LETRS in one district and move to another district?	If you move to another MN district or charter school (public school), you can finish your LETRS training with your current training license. If the new school doesn't have a LETRS cohort or live training scheduled, there are general LETRS cohorts available through Lexia or your school's regional service cooperative.
What do I need to do if I started LETRS as part of the MN READ Act and move to another state?	You are able to continue to use your current training license to complete LETRS training.
What do I do about my LETRS course if I retire before I am able to complete LETRS?	You'll be abandoning your LETRS training license. Please return any LETRS training materials to your district.

Registration	
Question	Answer
How do I sign up to participate in LETRS for Educators?	<p>If you meet one of the training requirements</p> <ul style="list-style-type: none"> • Grades PreK–5 Curriculum Directors • Employees who select literacy instructional materials for grades PreK–5 <p>Please contact your district or charter school's READ Act contact. All training requests need to be initiated with your READ Act contact. If you don't know your contact, please email PD.Registration.READAct.MDE@state.mn.us.</p>

Logistics	
Question	Answer
How do I receive training materials if I signed up to be a participant in LETRS?	Training materials will be shipped to your school at the address provided in your registration form.



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Live Online Training	
Question	Answer
Where will I go to attend LETRS training?	All LETRS training will be provided virtually through live online synchronous sessions.
Will training sessions be recorded?	Sessions are not recorded. It is recommended that every effort is made to attend scheduled live online training sessions.
How long is each live online training? How many throughout the entire course?	<p>Each live online training will be 3 or 6 hours long (6 hour sessions will include an additional hour for lunch).</p> <p>In LETRS for Elementary Educators, there are 8 three-hour sessions or 4 six-hour sessions each year for each Volume.</p> <p>Elementary Educators will complete Volume 1 in one year and Volume 2 in the second year.</p> <p>In LETRS for Administrators, there are 4 three-hour sessions or 2 six-hour sessions (6 hour sessions include an additional hour to allow for lunch) each year for 2 years.</p> <p>In LETRS for Early Childhood Educators, there are 4 three-hour sessions or 2 six-hour sessions over the course of a school year.</p>
When will online unit training sessions occur? I would like to build the dates into my calendar.	<p>If a participant is in a district that has their own cohort then they will receive their schedule and all pertinent information from the LETRS point of contact in their district.</p> <p>If a participant is not in a district with their own cohort they will sign up for their preferred training dates and time upon confirmation and acceptance of registration. Information about registration for training sessions, including the site link, has been provided to the LETRS point of contact.</p> <p>There are both 3 and 6 hour sessions being offered during the school day as well as in the evening and on Saturdays.</p>
When will I complete the asynchronous online sessions?	<p>The LETRS course is structured in a way that encourages participants to complete all asynchronous online sessions prior to attending the synchronous online training.</p> <p>Pacing guides are provided to the district's point of contact.</p>
How do I show I attended the live online professional learning sessions?	<p>Beginning July 15th, 2024, training session attendance certificates will be available within the platform at the conclusion of each live online session to individual participants who completed the check-in/check-out procedures as directed.</p> <p>Attendance certificates for sessions attended prior to July 15, 2024 will not be available on the platform.</p>
Is attendance at the synchronous, online sessions required?	Yes. Districts will need to confirm that their participants have attended each unit training session.
What should I do if my session is canceled?	MDE requires that a session must consist of a cohort of 30 or more participants. If your session is canceled, you will receive a cancellation notice



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	8-10 business days prior to the scheduled session. You should go back into Lexia's Live Online training registration system and see if there is another unit session that is available. If not, please email PD.Registration.READAct.MDE@state.mn.us for make up options.
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Completion	
Question	Answer
What will participants need to submit as proof of completion of LETRS?	Participants must submit a certificate of completion with a passing score of 80% to their district or charter school.
Will participants receive a certificate at the end of the course?	<p>Attendance certificates are available for each unit professional learning session you attend. Click here for more information.</p> <p>Additionally, as participants progress through the LETRS online material, they will receive certificates at the end of units (or, for LETRS for Administrators and LETRS Early Childhood participants, you will receive a certificate when you have completed all the online course material). Click here for additional information.</p>