

HFS LEC MEETING

Thursday, August 21, 2025 | 5:30 P.M. – 7:30 P.M

Closed Meeting To LEC Members Only

The HFS Lived Experience Committee does not discriminate against persons with disabilities and holds meetings in an accessible fashion. If you wish to attend this meeting and you require assistance to participate, please email lec.solanoco@gmail.com at least 48 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.

If you wish to address any item listed on the Agenda, we encourage you to participate in the Comment Period that will be held during the meeting. If you wish to address any item listed on the agenda by written comment, you may submit comments in writing by email. Written comments must be received no later than 8:30 a.m. on the meeting day. The email address to submit comments is lec.solanoco@gmail.com. If you wish to add items to the NEXT agenda, please email the same address two (2) weeks prior to the next scheduled meeting.

1. Call to Order/Roll Call

Time: 5:30PM

Leadership: Co-Chair: Sally Griffith

Attendance In Person(Initials): RT, CK, JC, RS, KS

Attendance Electronically/Virtually(Initials): YM, IA, AM, MW

Quorum? (12/2=6+1=7?) Yes or No: Yes (10 of 12 total Members present)

2. Consent Calendar – ACTION

2.1 Propose Changes &/or Approve August 21st, 2025 Agenda

Motion to approve as is- CK, Second RS

Approve (Initials): IA, YM, AM, CK, RS, KS, JC, RT, SG

Deny (Initials): none

Abstain(Initials): none

3. Member Comments

This is your opportunity to address members on matters not listed on the Agenda, but it must be LEC relevant. Please limit your comments to two minutes.

-Committee members briefly spoke on relevant matters.

4. LEC Business - ACTION & DISCUSSION

4.1 LEC Charter Review Workgroup Updates – ACTION

-Brief discussion confirmed all current LEC members in attendance were able to review the draft of the charter revision and have any brief items addressed that had not been done so yet.

-Motion to approve revised charter - RS, second IA

Approved Initials: JC, KS, RS, CK, YM, AM, IA, SG, RT

Denied Initials: none

Abstained Initials: none

4.2 LEC Membership Updates

-Officially announced to LEC members vacant co-chair seat

-Nominations for all vacant seats are still open and will be re-visited at the September 2nd 2025 closed portion of the meeting where further action will be taken.

The following nominations were made:

-Secretary- RS

-Social Media- CK

-Outreach/Policy Advocacy- JC

4.3 LEC Operations – DISCUSSION & ACTION

4.3a Outreach - discussed normal needs, ways to reduce some recurring needs, ways to increase impact of outreach interactions, 8/30, 9/13 & 10/8 -customary water/snacks, recurring survey/flyer costs and outreach population appropriate “swag/thank you/handout items”

Motion: CK Second: RS - approve: KS, JC, IA, AM, YM, MW, CK, RS, RT, SG deny: none
abstain: none

4.3b Continued Operations - discussed most urgent recurring LEC Meeting needs and ideas. Secure independent virtual meeting link.

- Motion: RS, second: AM, Approve: AM, YM, MW, IA, CK, RT, JS, KS, RS, SG, Deny: none, Abstain: none

4.3c Advocacy Efforts -discussed ideas to continue moving forward with this next week to continue our momentum. Those available can attend info session 8/27 for PSH in Fairfield, send group letter of support

5. Presentations

5.1 Discussion for September – INFORMATION - survey data presentation agreed to pass until after planned outreach events. New applicants will be invited to the open portion of the September meeting.

6. Outside Event Updates - covered in outreach

7. Outside Meeting Updates - Fairfield Homeless Roundtable, last 8/13/2025, Next 11/12/2025

8. Member Updates

8.1 Comments from Members - members provided brief comments and answers

8.2 Member Updates - members provided brief updates and answers

9. Standing Agenda Items (20 min) Update & LEC Possibility for Involvement: -brief updates given-

9.1 LEC Subcommittee &/or Work Group Updates

9.2 CoC Meeting Updates- Last 8/20/25, Next 9/17/25

9.2a Coordinated Entry System Committee- Last 8/6/25-Next 10/1/25

9.2b Governance Committee-From 8/7/25, Next 11/6/25?

9.2c HMIS Committee-??

9.2d Additional Committees or Workgroups??- discussion of possible LEC formation of additional workgroups based on the updates, no action taken.

10. Funding/NOFO/ETC Involvement, Outside Opportunities -skipped-

11. Adjourn: 7:30pm - Provide Stipend Link [Stipend Link](#)

12. Next Meeting- Planned Tuesday, September 2nd, 2025, 1-2 pm closed portion, 2-3 pm open meeting for individuals with lived experience of being unhoused, location: TBA