



TO: DEC's, Clubs, & Caucuses
FROM: Florida Democratic Party
RE: Voter Registration and Vote-By-Mail Guidance
DATE: Tuesday, April 30, 2024

Chairs, Clubs, and Caucuses,

Please see below the approved FDP guidance for registering voters as well as vote-by-mail enrollment.

You can find the updated VR and VBM Forms with information on what has been updated [here](#) (courtesy of DCCA).

OPTIONS TO REGISTER VOTERS:

1. Digitally:

- a. Send them the online VR link to their cell phone or email
 - Online VR Link: www.RegisterToVoteFlorida.gov
- b. Have the prospective voter scan a QR Code and get their contact information for follow up

2. Paper Forms:

- a. **Volunteers can carry BLANK paper voter registration forms with no FDP 3PVRO number on them to give to prospective voters or voters.**
- b. **Under no circumstances shall a volunteer at any voter registration canvass who is engaging in voter registration use the Florida Democratic Party's 3PVRO number.**
- c. Paper voter registration forms should not have the FDP's 3PVRO number on them.
- d. **Paper voter registration forms with no 3PVRO number must be given to the voter and left with them.**
- e. **Only the voter shall submit the paper registration form to their Supervisor of Elections.**

- f. Volunteers can provide a stamped envelope addressed to the local Supervisor of Elections office and leave with the voter to mail in.
- g. Under no circumstance shall a volunteer at any voter registration canvass who is engaging in voter registration collect any paper voter registration form from a voter.
- h. If using any other organization's 3PVRO number, volunteers shall adhere to all legal requirements and be a registered agent with the Division of Elections pursuant to State Statute:
 - Sections [97.021\(40\)](#) and [97.0575](#), Florida Statutes
 - See Rule [1S-2.042](#), Florida Administrative Code (eff. 09/26/2023)
 - See [FL Division of Elections: Third-Party Voter Registration Organizations \(3PVRO\)](#)

DOWNLOAD VOTER REGISTRATION FORMS:

- [English: Voter Registration Form](#)
- [Spanish: Voter Registration Form](#)
- [Creole: Voter Registration Form](#)

GETTING THEIR CONTACT INFORMATION FOR FOLLOW UP:

- We are only able to obtain a voter's contact information if they willingly give us the information.
- It is important for volunteers to ask the voter for their contact information so that we include them in our GOTV efforts and confirm that they submitted their voter registration form.

VOTE BY MAIL:

All paper Vote-By-Mail enrollment forms must use the ***NEW official statewide Form DS-DE 160***. You can easily download this form from your Supervisor of Elections website and are also found below:

- [English: Vote-by-Mail Ballot Request Form](#)
- [Spanish: Vote-by-Mail Ballot Request Form](#)
- [Creole: Vote-by-Mail Ballot Request Form](#)

How to Request a Vote-By-Mail ballot

Who can request a ballot:

You can submit your own request, or it can be made by a designated family member or a legal guardian. If a designee or legal guardian is completing the VBM form, they **MUST** also complete the bottom section of the new VBM form.

Designee information:

If someone else is making the request on behalf of the voter, they'll need to provide their name, address, relationship to the voter, and ID number in the bottom section of the new form (see image below).

Special Provision for Disabled Voters:

If a voter needs assistance due to a disability, a designated person of their choice (not their employer or union agent) can request a ballot on their behalf. The person completing the VBM form for the disabled voter must also complete the bottom section of the new form.

How to request:

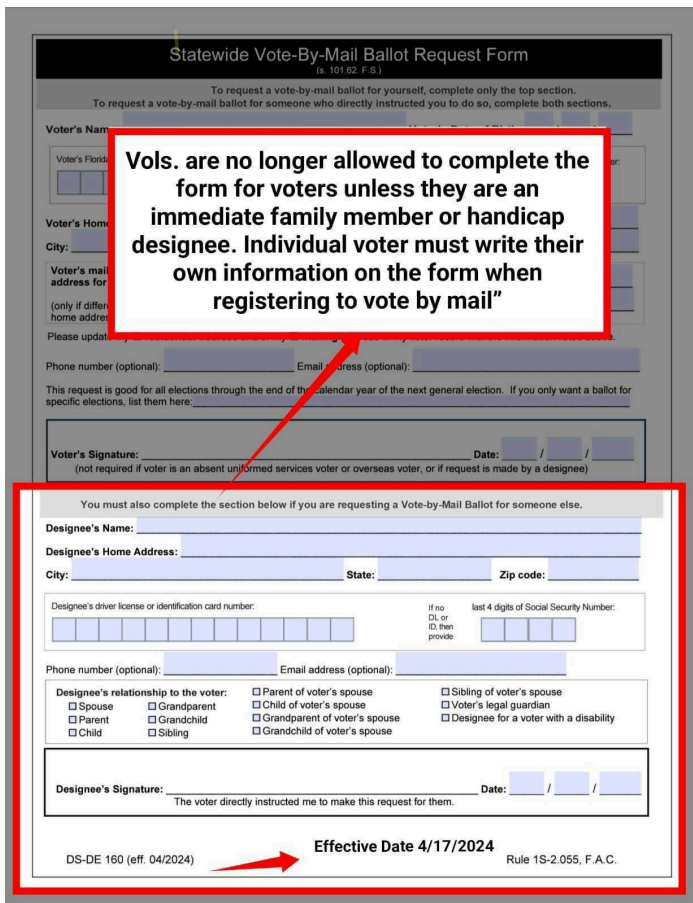
Voters can request a vote-by-mail ballot online through their Supervisor of Elections website. You can go to the FDP VBM look up page to assist with this: <https://flade.ms/vbmllookup>

Needed information:

Make sure to provide your full name, residential and mailing addresses, date of birth, and an ID number (driver's license, state ID, or SSN).

More Information for our Volunteers:

Our dedicated VR volunteers **can still collect and drop off completed VBM forms** at the



Statewide Vote-By-Mail Ballot Request Form
(FS 101.02, F.S.)

To request a vote-by-mail ballot for yourself, complete only the top section.
To request a vote-by-mail ballot for someone who directly instructed you to do so, complete both sections.

Vols. are no longer allowed to complete the form for voters unless they are an immediate family member or handicap designee. Individual voter must write their own information on the form when registering to vote by mail"

Designee's Name: _____
Designee's Home Address: _____
City: _____ **State:** _____ **Zip code:** _____

Designee's driver license or identification card number: _____
 If no DL or ID then provide last 4 digits of Social Security Number: _____

Phone number (optional): _____ **Email address (optional):** _____

Designee's relationship to the voter:

<input type="checkbox"/> Spouse	<input type="checkbox"/> Grandparent	<input type="checkbox"/> Parent of voter's spouse	<input type="checkbox"/> Sibling of voter's spouse
<input type="checkbox"/> Parent	<input type="checkbox"/> Grandchild	<input type="checkbox"/> Child of voter's spouse	<input type="checkbox"/> Voter's legal guardian
<input type="checkbox"/> Child	<input type="checkbox"/> Sibling	<input type="checkbox"/> Grandparent of voter's spouse	<input type="checkbox"/> Designee for a voter with a disability
		<input type="checkbox"/> Grandchild of voter's spouse	

Designee's Signature: _____ **Date:** ____/____/____
The voter directly instructed me to make this request for them.

DS-DE 160 (eff. 04/2024) **Effective Date 4/17/2024** Rule 1S-2.055, F.A.C.

Supervisor of Elections office.



Due to recent Florida statutory changes, all standing VBM requests were canceled on December 31, 2022.

All new VBM requests will only cover one general election cycle (2 years). As an example, all VBM request forms filled out after January 1, 2023 will expire on December 31, 2024. The easiest way to remember this new timeline is to remember that we all have to re-enroll after every midterm and presidential election.

Remember, a written VBM request must include the voter's signature or that of the designee.

Please feel free to reach out to me if you have any questions.

Kristellys Estanga
FDP Voter Registration Director
kris@floridadems.org
c: 954.804.9010