

DANVILLE COMMUNITY SCHOOL DISTRICT

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PATRICK WALLACE, SUPERINTENDENT, PREK-6 PRINCIPAL JACQUELINE THORNBURG, 7-12 PRINCIPAL AMBER TAEGER, ACTIVITIES DIRECTOR

GUIDELINES FOR GYM USE

Teams or groups wanting to use the elementary gym shall apply to do so with the DCSD Activities Director (JH/HS & Elem) by emailing or calling for approval. **You must provide insurance and rent the facility \$15/hour or \$75/ day if not a school team/club**.

- 1. The team will be notified within 1 day of approval or disapproval.
- 2. If approved, teams or groups must request gym times/days by submitting the <u>Facility</u> Request Form 48 hours prior to event
 - a. **NOTE:** School-sponsored events/activities will always take precedence.
- 3. Gyms are available as follows:

Mon/Tues/Thurs/Friday 6PM - 9PM Saturday 10AM-4PM

Sunday 1PM-7PM (unless there is a home event)

4. Open gym or practice **priority** for the HS/JH/Elem. gyms will be as follows:

1st Priority: Danville HS/JH teams/Fine Arts with sports/activities in season2nd Priority: Danville sponsored YMCA, Rec Assoc. or Club teams with sport in season

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May reserve gym **ONLY** twice per week & **ONLY** 1 hour/ day

3rd Priority: Danville HS/JH sponsored sports/Fine Arts out of season.

During school: 2 times per week + weekends for 2 hours max.

Summer: 3 times per week + weekends for 2 hours max.

4th Priority: Danville sponsored YMCA, Rec Asso., or club teams with sport out of season.

May reserve gym **ONLY** twice per week & **ONLY** 1 hour/ day

- 5. A Danville adult or Danville coach **MUST** be present to supervise the teams or groups and will be the last to leave. **Students can not be left without adult supervision and MUST stay in the gym!**
- 6. Priorities 1-3 will reserve the gyms under the direction of the Activities Director
- 7. Anything not falling under priorities 1-3 must be scheduled and approved by the Activities Director. It will require proof of insurance and gym rental at \$15/hour or \$75/day.
- 8. NO team, group or person will be allowed to use school owned equipment.
- Gym Assignments (Basketball)
 K-6th grades MAY be given approval to reserve the Elementary Gym.
 7th- 8th grades MAY be given approval to reserve the JH or Elementary gyms.

9th-12th grades MAY be given approval to reserve the HS,JH or elementary gyms

- 10. If the team or group has multiple ages, a gym will be assigned whatever best fits the average age.
- 11. Off Season Workouts:
 - HS/JH softball, HS/JH baseball, HS golf, HS/JH Soccer, HS/JH football will be held in the Elementary Gym. Can be Sat & Sun 1 hour.
 - HS Basketball, HS/JH Track & HS volleyball will be held in the HS or JH Gym.
 - JH basketball, & Club volleyball will be held in the JH gym.
- 12. Teams or groups must dry mop and pick up the gyms and/or restrooms at the end of practice.
- 13. These guidelines will be in accordance with Board Policy Code no. 906.1