AGLC COMMITTEE MINUTES FOR October 2026

Communications

The Communication Committee met on September 30. They reviewed a new newsletter template, website hosting and analytics options, and Christi Shortridge's audit of the church website; members will share audit feedback at the next meeting, and Pastor Christine will brief church staff. The committee is exploring a redesigned site with more visuals, a dedicated space for Member Care, strong analytics, and easy updates by staff and volunteers, with a developer currently favored. Next steps include reviewing the website budget and possible endowment grant funding and gathering cost estimates and experiences from other congregations. The next committee meeting is Sunday, October 18.

Fellowship

Fellowship Committee – no report submitted.

Member Care

Attendance basics:

*Attendance Counts – binders collected by ushers that members and visitors sign during the church service. Usher count is the "official" count. Jo Kruzel, AGLC Office Manager, inputs the attendance count into Breeze which is the website to identify the number of members and visitors that attend church each Sunday.

*Visitor Hospitality – visitors are signing into binders but may not include their contact information in binders so while they can be added into Breeze to track their frequency of visiting. It is not possible to send "thank you" for attending note/message if they choose not to provide contact information.

*Online numbers are probably under-represented as it is based on people who sign in online or who check in on Facebook live in the comments section. Additionally, families join on a single log on so a count might not be accurate.

*Total Count: In-person (members and visitor) plus online worshipers (that can be counted)

Member Care Minutes 9/27/2026

Attendees: Kenn Mingus, Susie Griffin, Becky Mishoe, Lisa Harrington, Kim Saunders, Lori

Anderson

Meetings will be on the 4th Sunday of the month.

October 4 we will have New Members. We have a new member, Donna, who lives at Harbor Chase Assisted Living near us. She will only attend once a month and will need a ride.

Welcome bags are in the entry for visitors. We also have new member bags. Lisa will make sure that the ushers and greeters know to hand them out. Everyone on Member Care should be aware of these to be sure that they are handed out.

College Care is handled by Kristin Etheridge and Laurie Womeldorph.

Encouragement for homebound. We can all send cards. Kim will update the list in Google Drive and also have copies for us.

Funeral and Memorial Services are handled by Lisa H and Sandy Perkins.

Helping Hands – We need to follow up with Paul Payne. Serving our Seniors is also a great resource for us.

Student Recognition – Kodi handles this.

Meal Train – Mary McTaggart and Linnea Wolters handle this. Right now, Carol and Jerry Court are needing meals due to Carol's recent injury and surgery.

Prayer Chain – Kim S. handles this.

Rides Help – Jo and Lisa H can handle this. They can ask Serving our Seniors if necessary.
We may need another driver for the church van. The drivers are Pastor Nick, Pastor Christine, and Kodi Truhn. If the van is needed on a Sunday morning, they are all busy.

Stephen Ministry – meets monthly. Kim Haggerty and Jan Finch are the leaders.

Fall Festival is next week and people from San Gabriel are coming to the service and will make tacos for us.

Outreach

In the month of September, Outreach Committee partnered with Serving Our Seniors (Serving Our Seniors), as part of ELCA's God's Work Our Hands Sunday. We offered two SOS events: yard work day on Saturday September 12 at a client's home and help with SOS monthly luncheon on Tuesday September 15.

We had 10 AGLC members help with yard work and 7 AGLC members help with the luncheon. On the last Sunday of September, we invited SOS director, Elizabeth Grace to come speak to AGLC about Serving Our Seniors as they were our chosen beneficiary for September special offering.
Special offering: $1422.00

Upcoming Events:

Miracle League Baseball

Saturday October 10
Time to be determined

Upbring Information Session

Wednesday October 21
6:00 - 8:30pm
St Peter's Lutheran Church, Roanoke

Good Shepherd Breakfast

October 31st
8:00am. 12:00pm

Boo Bingo

Saturday October 31st
3-4pm
Harbor Chase

Pet Blessing

Sunday November 8
4:00 - 5:00pm

Good Shepherd Thanksgiving Luncheon

Saturday, November 21
10am - 2pm

San Gabriel Angel Tree

Sunday November 29th - December 20th

Christmas Caroling

Sunday December 6th
11:30am - 12:30pm
Harbor Chase

Personnel

Personnel Committee Report – October 2026

1) The Personnel Committee and key members of Executive Council met on Sunday October 11th to continue review the First Draft of the AGLC Personnel Handbook.
Attendees: Dan Reckmeyer, Kim Saunders, Buffy Upchurch, Jackie Britto, Lisa Derasaugh

2) Key points discussed:
   a. Need to classify each staff member as “Exempt” or “Non-Exempt”.
      i. Does ELCA have guidelines?
      ii. Contact CPA with church staff expertise.
   b. Personnel Committee member vetting. Confidentiality.
   c. Committee members will gather information on:
      i. Rough number of hours worked per week.
      ii. Other church info on ELCA guidelines for Exempt vs. Non-Exempt.
      iii. Write-up
   d. Need formal Record keeping.
      i. Classifications – Exempt/Non-Exempt.
      ii. Non-Exempt staff to turn in hours monthly.
      iii. Time off/away.

3) Next meeting: Sunday November 8, 2026, 11:15am, in the Conference room

Property

Attendees: Gus Truhn, Eric Christensen, Allen Kohutek, Ray Morrell, Craig Williamson, Tim Scheutz

Old Business:

Sanctuary fire system: Fire extinguisher inspection this week will

complete Fill gravel driveway patch with concrete: Romove 2" gravel and fill with concrete Storage space for the Sanctuary: Paul is organizing a team for the storage room Disposal of old can lights: Alan and Vanessa are working on disposition Fall Workday: Painting porches, replacing dead plants and trimming up the remainder Planting Ryegrass: Use Bowman to complete if cost is acceptable

New Business:

Signage along Highland: Gus will work with Shawna to identify requirements Tree Trimming: Address in February, 2027

Adjourned: 7:50 pm

Craig Williamson
AGLC Property Committee Secretary
817-422-2314

Property Projects

Task	Priority	Owner	Status	Start date	End date	Milestone	Notes
Sanctuary fire system	P3	Tim Scheutz	In progress	10/15/2025	*m/d/yyyy*	The vendor started work 7/8/26	Fire extinguisher inspection this week will complete
Fill gravel driveway patch with concrete	P1	Brian Michel	Not started	4/5/2026	*m/d/yyyy*	Alan will review with Brian	Romove 2" gravel and fill with concrete
Storage space for the Sanctuary	P2	Alan Kohutek	In progress	10/1/2026	*m/d/yyyy*	Submitted to Council for approval	Paul is organizing a team for the storage room
Disposal of old can lights	P2	Alan Kohutek	In progress	8/3/2026	*m/d/yyyy*	Sell or dispose of old lights	Alan and Vanessa are working on disposition
Fall Workday	P3	Ray Morrell	Not started	9/15/2026	10/24/2026	Develop a list of work projects	Painting porches, replacing dead plants and trimming up
Planting Ryegrass	P2	Craig Williamson	In progress	10/6/2026	*m/d/yyyy*	obtain quote from Bowman	Use Bowman to complete if cost is acceptable
Signage along Highland	P2	Gus Truhn	In progress	10/6/2026	*m/d/yyyy*	Obtain quotes for proposed signs	Gus will work with Shawna to identify requirements
Tree Trimming	P2	Name	Not started	*m/d/yyyy*	*m/d/yyyy*	Identify a vendor	Address in February, 2027

Stewardship and Endowment

Stewardship Committee – no report submitted.

Vision

Vision Committee – no report submitted.

Worship and Music

Worship and Music Committee – no report submitted.

Youth Group and Christian Education

Christian Education- In Christian Education we are off to a great start with our new Sunday school program. We have about 17 kids registered with about 8 kids attending on regularly basis. We are following along with the lectionary this season so it is a bit more challenging material than our previous years but I think the older kids are interested in how it relates to what is happening in worship. Confirmation is also getting ready for their big day on 10/25. We have 6 Confirmands who are excited to affirm their baptism.

High School Youth- In youth group we are excited to have so many opportunities to utilize the new van. We have taken it to get ice cream once already which they all loved and have asked to do it again soon. We have 9 youths registered for the National Youth gathering next summer which is so exciting!

For myself, Kodi- I am in full swing in my 3 master level courses at Luther Seminary. They are interesting courses that are making me think a lot more about my Lutheran roots and beliefs. I have been enjoying it fully though. I love having Shauna as the superintendent for Sunday school. She helps me so much with ideas and new ways to share these Bible stories with the kids. Looking forward we are about to get ready for Advent in all of the ministries with many things on the horizon.