

Jericho Town Library  
Board of Trustees Meeting  
June 11, 2024

Present: Brandon Ackel, Tom Dowd, Lindsey Halman, Sue Macmillan, Linda Porter, Jeff York, and Catherine Bass- Library Director

The meeting was called to order at 5:35 pm.

Secretary's Report: The report from last month's meeting ( May 14, 2024) was accepted as written.

Treasurer's Report: Jeff presented this month's financial report and it was accepted. There was also a discussion about asking the Select Board to sign a "Memorandum of Understanding " about the 100 K of ARPA money that has been designated for the library.

Building:

- 1) Mice- There is evidence of mice in the building. Lindsey will ask the Town office who they use for pest control and if they are unable to help out, Tom will look into finding a service. Catherine agreed to explain the situation to the preschool programs, and request that, for now, snacks be taken outside.
- 2). Screen Door There was a short discussion about purchasing this for the library front door, so that we could open the door without inviting flies etc. into the building. It was decided to wait until a decision has been made about the possible Grant.
- 3). Defibrillator: Brandon has communicated with the Town office and they have requested that we look for a Grant to help fund this safety device.

Highlights from Director's Report:

- 1) Circulation: Total circulation for last month was 1,349.
- 2) Grant Updates: VtLib has contacted us for more information regarding the Capital Funds Project grant. Additional permits we may need include Wastewater, Wetlands, and Historic Preservation.
- 3) Summer Reading Program: Registration will start Tuesday, June 18<sup>th</sup>. Major events include a Kickoff Party with DRML on 6/29, Pride Tye Dye Extravaganza on

6/22, Miss Emma on the Green on 6/28, 7/18, 8/15, Bird Diva of VT on 7/20, Pet Parade on 7/27, "Rockin' Ron", a musical program, at DRML on 8/3 and in August (TBD), there will be a "Touch a Truck" event. And finally, the library will have a "Read & Win" incentive program with the Champlain Valley Fair.

4). Additional Weekly Programs that will continue through the Summer include: playgroup, Slime Club, 3-D Printing Adventures, and Friday Fairy Tale STEAM challenges.

5) Library Needs: Catherine suggested that we purchase an additional 4 or 5 Chromebooks to help out with technology programs and other general needs. Board members present agreed to this.

6). General Updates: Catherine has been invited to join the Golden Dome Book Award Committee, which is a group of state librarians who put together a list of books and programming ideas for the yearly state Golden Book Award. Congratulations, Catherine! We will collaborate with DRML on the Vermont Reads project. And lastly, a patron has volunteered to donate and install a "smart" device for the library thermostat.

#### Board Discussions:

1) Communications with the Town Office: Lindsey reported that library staff and volunteers should fill out a Volunteer form available at the library. These forms should be notarized. The Town Administrator, Paula Carrier, suggested that the Board draft the librarian's evaluation this year, since she is new to this role. A sub-committee of Lindsey, Brandon, and Linda was set up to complete this project.

2). New legislation : The age where patron confidentiality begins in libraries has been lowered to 12 years. Catherine will be looking for new information coming out on this topic from the Vt. Department of Libraries.

3). Amendment to Open Meeting Law / Act 133 (S.44): Jeff reported that this law will go into effect on July 1, 2024. This will require that an audio recording of our Board meetings be posted on the library website each month. Catherine agreed to look into this and have it ready for our July meeting.

There being no further business, the meeting was adjourned at 7 pm.

Respectfully Submitted,  
Susan Macmillan/ JTL Secretary

NEXT MEETING: TUESDAY, JULY 9<sup>TH</sup> AT 5:30 PM