



FAS Exam committee Request Form

Requests without the request form (and necessary additional attachments) will not be processed.

See page 2 for requirements

Please fill in all fields and return to: the Examination Committee: fas.examcommittee@ua.aw.

* These fields are mandatory.

Date of request*: 22 March 2025	
Student's full name*: Jean-luc Schwengle	
Student number*: 169609	
Student email address (UA)* 169609@student.ua.aw	
Study program*: SISTEM	Academic year*: 2024-2025
Attachments?	No
Category request*: Exemption	
<u>Subject request*</u> Request to complete final year thesis on Aruba based on studying for 2 years abroad.	
<u>Arguments for request*</u> I am requesting an exemption to complete my final year thesis in Aruba, based on my two years of academic study in the Netherlands. According to the Education and Examination Regulations (EER) for the OGM program 2024–2025, the following articles support my request: Articles 3.7 and 3.8: These outline the procedures for exchange programs and the conversion of credits and grades from foreign institutions. My studies in the Netherlands align with the academic level and content of the SISTEM program and can be considered equivalent to the third-year exchange component.	



Article 4.2.5.d: This article states that students are eligible to conduct their thesis if they have passed all modules of the first and second year and obtained at least 52.5 ECs in the third year. I have completed 55 ECs in Year 1 and 54 ECs in Year 2, exceeding the required thresholds. If my Dutch credits are recognized, I will also meet the third-year requirement.

Article 5.12: This allows exemption requests based on previously obtained diplomas or certificates. I have completed two years of coursework at a Dutch university and will provide transcripts and course descriptions to support this request.

With these articles in mind, I kindly ask the committee to consider my request to complete my thesis in Aruba. I am committed to fulfilling all academic requirements and contributing meaningfully to the program.

Be punctual and concise. Please refer to the specific program Education and Examination Regulations (EER) or examination regulations. (available on <https://www.ua.aw/study-resources/>)

Please don't forget your attachment(s) when emailing this form to the Examination Committee (fas.examcommittee@ua.aw). After submitting your request, you will not receive a confirmation email.

Requirements before submitting a request:

- Discuss your request with your study advisor in advance;
- Support your request with a reference to the related article from the EER or examination regulations of your program;
- Include a detailed motivation of your request;
- Attach, if required, the form to your request. You can also attach other documents if needed; Please follow the instructions in the forms;
- The following requests need attachments:
 - Exemption: proof of support
 - Third opportunity of an assessment: documents to support a force majeure;



- o Internship or free electives:
 - Free Elective Form FAS Exam committee (for a free elective)
 - Proof of positive advice from the program(s) where you want to follow the free elective, or dean if you would like to follow a free elective outside of the Faculty.
- Put the following information in the topic of your email: Program/Student Name/Request Category.
- Please fill in all fields and return to: the FAS Exam Committee, fas.examcommittee@ua.aw.