

OHSPA Meeting Agenda – September 12, 2024

Start Time: 5:30 PM

End Time: 7:01 PM

Location: JHHS Foundry

Attendees

- **Members**
 - Janelle Frankowiak
 - Arianna Levette
 - Lisa Kemper
 - Tom Timmers
 - Denay Knope
 - Melinda Davis
 - Paul Gagacki
 - Amanda Emery
 - Jen Tremblay
 - Amanda Hagen
 - Gil Gonzalez (President)
 - Erica Kelm (Vice President)
 - Melissa Gagacki (Treasurer)
 - Julie MacMillan (Vice Treasurer)
 - Jessica Meade (Secretary)

- **District**
 - Tom Siloy (Treasurer)
 - Dr. Adam Finseke (Superintendent)
 - Ben McMurray (HS Principal)
 - Rose Gaiffe (Interim ES Principal)
 - Katie Timmers (Board of Education)
 - Kathy Lathrop (Board of Education)

Call to Order: 5:34 PM

Welcome: Gil Gonzalez

- Denay Knope, Past President, resigned over the Summer

Mission Statement:

Reviewed OHSPA Mission Statement

Review & Approve Minutes from [May 2024](#) Meeting:

- Motion to Approve: Tom Timmers
- Second: Amanda Emery

- Unanimous Vote to Approve

Goals for 2024-2025 School Year:

- Adhere to Mission
- Focused on Building Community
 - Kick-Off Party last month
 - Vito's donated food, we did not have to spend any out of pocket funds to make this happen by leveraging vendors
 - More Collaborations
 - Boosters, OHMTA (Ottawa Hills Music and Theater Association), Foundation
 - Work together to strengthen our school

Administration and Board of Education Reports

- District Report - Dr. Adam Fineske, Superintendent:
 - Reiterated kick-off meeting message
 - Focusing on Fiscal State and Responsibilities
 - Continue to look for revenues that may be different than traditional taxes (grants, etc)
 - Tom (treasurer) is working with District leadership to change funding
 - Strengthen Community Connections
 - Quarterly Events to discuss finances, continue communication and open dialogue about connecting
 - Increasing Visibility in School and Community
 - Focus on staff morale
 - Academic Supports (Major goals)
 - Digging Deep into Schedule (is it what is best for us as a District moving forward?)
 - State Report Card is Out
 - OHLS received 5 stars again
 - Only district near Toledo with 5 stars across the board
 - Late Start - Next Wednesday - September 18th
 - September 18th: Foundry Empowering Parents Night at 7PM
- JHHS Principal's Report - Mr. Ben McMurray, JHHS Principal:
 - Governors Thomas Edison Award winner for STEM Education and Research
 - Submit application to Ohio Science Academy for consideration
 - 15th time (approximately) winner

- Cognia Recognition
 - North Central School of Distinction, we submitted stakeholder feedback, standardized test, teaching and learning environment, 30 different standards
 - Areas for Improvements:
 - Connections in classroom, diversity
- Involvement Day
 - Clubs and Orgs - Kids appreciate the opportunity to get involved
- Open House
 - Attendance was down from previous years, trying to identify why the attendance trend is down (this is happening in other districts as well)
- OH Connections & School Messenger Texts
 - Reminder to sign up for emails and texts/immediate alerts via Messenger
- School Safety
 - Reminders: make sure students aren't propping open doors; Use RAPTOR system ALWAYS
- Cell Phones
 - Beefed up cell phone policy at school to minimize distractions
 - Anxious Generation - great book to read about things tied to cell phones, social media, etc.
- College Admissions and College Rep Visits
 - Students can set up visits through counselors during the school day
- Homecoming
 - End time 10PM
 - Will check in with parents to make sure kids are here when they should be.
 - No leaving early
- Parent Teacher Conferences
 - 10/24 and 10/25 - teachers have conference periods, sign ups coming out soon
- Testing Day - 10/9
 - 7th/8th Programming
 - 9th PSAT
 - 10th Pre ACT
 - 11th ACT
 - 12th college admissions workshops
- ES Principals' Report - Mrs. Rose Gaiffe, Interim ES Principal:
 - Quick update on Chaley Bauer from Alyssa Bauer: Charley's first day of cell transplant treatment was today, things went well.
 - Students doing announcements:

- Each grade sends several kids down
- Principal's Penny Award
 - Continuing this from Dr. Bauer
- 6th Grade Camp
 - Monday - Wednesday of next week
- Oct 2nd: Mindset Mission - The Power of Yet
 - With more practice I can get better
- Reminder of Safety
 - Yellow Dismissal Cards
 - Use Crosswalks
- "Copycat" written and illustrated by Mark Chen, 4th grade OHES student
 - Available in both English and Mandarin
 - Read book to Dr. Fineske in his office
- Board of Education Report - Mrs. Katie Timmers:
 - Last Wednesday, entire BOE and most of Admin gathered for retreat and covered:
 - OH School Board Association liaison talked about best practices
 - Communication Update: BOE members will not respond directly to comments on social media, Katie Cho (District Comms Director) will respond
 - All BOE members live streamed and recording is available next day
 - Finance update
 - Contract negotiations and future levies
 - Conversation with the Board
 - Plan to do these more frequently, next is planned for October (date TBD)
 - Finalizing Annual Performance Evaluation Reports for Superintendent and Treasurer
 - Next BOE Meeting Sept 17th

Treasurer's Report:

- Fall Festival - Sept 21st
 - Great pre-sale on wristbands
 - Sponsorships and Vendors are going well
 - Currently, we anticipate breaking even
 - Vendor Pricing from 2021 is the same, we did NOT raise prices
 - Modified it a bit to make sure it is accessible to all in our community
 - Building out volunteer and sponsor database
- Mums Sale

- 140 currently sold, estimated profit of \$1100
- School Supplies Fundraiser
 - 380 schools supplies for K-6 students, special thank you to Katie and Janelle for coordinating this fundraiser
- Hot Lunch
 - Denay asked about hot lunch pricing and why it went up
 - We did a comprehensive analysis and compared to the prices charged.
 - Last year's treasurer (Adrienne) did a great job breaking down costs.
 - We had over \$9k in PayPal fees last year and there is a fee every time someone orders, which needs to be accounted for.
 - We were not accounting for utensils, etc. and other material expenses (hot lunch software), which also need to be accounted for.
 - First Food Truck Wednesday:
 - Truck paid us \$75 to be there, it is easy - requires minimal/no lift from us.
 - Next Wednesday - Smashdog
 - Wednesday 9/25 - Toledo Chuck Wagon
 - Julie - Hot Lunch Co-Chair Elementary School
 - Added bottled water to the menu this year, have added a \$200 profit this month alone, added recycling to the lunch periods

Vice President's Report:

- Hot Lunch Updates
 - Made aware of some nutritional changes for the concessions program at the high school. We will also streamline the lunch program menu offerings at the JHHS to increase efficiency and provide more nutritional selections.

President's Report:

- Gil reviewed the Disbursement Request and Approval Process
 - Thank you note for Lisa Marinelli's (K-12 ESL) white board.

Disbursement Approvals & Requests:

- White Board (ES ESL- Marinelli)
- White Board (Second Grade - Powers)
- ESports (Dent)
 - Gil reviewed how DJ is bringing back the E-Sports Club
 - They are part of a competitive E-Sports league
 - Students will compete every Thursday, practices are Wednesday

- Original Ask was \$1282 to impact 7 students currently in club. Gil spoke with DJ, Ben, and previous Board Members
 - Jennifer Tremblay and Tom Timmers spoke on behalf of e-Sports, DJ was not present
 - Ben mentioned that this is a school sponsored event
 - It is about teamwork, building teamwork, etc.
 - Jennifer asked how do clubs start or get seed funding?
 - Ben mentioned that startup funding is typically the responsibility of the parents and students
 - Tom Timmers motioned to approve amount of \$1282
 - Denay Knope seconded the motion
 - All in Favor: 8
 - All Opposed: 6 - All Board Members voted opposed to the full funding amount. Board was in favor of providing \$600 in funding.
 - Motion Passed to fund \$1282
- Upcoming Request: Music Department Chairs (**official request not yet received**)
 - Melinda Davis OHMTA Treasurer
 - Band came to OHMTA with a request for new chairs
 - Chairs were originally purchased in 1990
 - This will be a multi-support org funding request.

Past Events & Ongoing Projects:

- Spring Carnival
 - Special shoutout to Janelle and Chelsey for a great year
- School Supply Drive
 - Katie and Janelle
- OHSPA KickOff Party
 - Great way to meet new people
- Fall Fest
 - Bringing it back to the basics
 - Pony rides, cider/donuts, children's market, food trucks, games, pie in the face
 - Wristband gets the kid access to everything - pumpkin painting, pony rides, games, etc.
- Halloween Decorating Contest
- Custodial Appreciation Day
 - Service Day on a Sunday for kids to get service hours
- Movie Night coming up in October
- Food Truck Wednesdays

Special Thank You to our wonderful volunteers

Adjournment:

Gil motioned to adjourn

Tom Timmers seconded

Motion passed

Meeting Adjourned at 7:01 PM