

Lutheran Via de Cristo of North Texas

Secretariat Meeting Minutes

May 21, 2026

Attendees:	<u>Elected Members Present Online:</u> Sharon Dobbs, Don Holmes, Sharon Bartells, Jane Winge, Tyler Strouse, Paul Dobbs, Kimbal Markwardt <u>Elected Members Absent:</u> Debi Gebhardt <u>Appointed Members Present Online:</u> Erin Strouse, Di Piatt, Lorraine Markwardt <u>Appointed Members Absent:</u> Kyle May, Tricia Huston, Heather Muga, RoxAnne Knauss
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TOPIC/ ISSUE	FINDINGS AND RECOMMENDATIONS	ACTION/ FOLLOW-UP	ACTION OWNER	DEADLINE
Welcome <i>All</i>	Sharon Dobbs called the meeting to order. We opened with the Come, Holy Spirit prayer	Informational		
Secretary's Report <i>(Debi Gebhardt)</i>	A motion was made by Jane and seconded by Paul D to accept the Secretary's report for April as submitted. The motion passed unanimously	Action: send the April 2026 minutes to Kyle May for posting	Debi Gebhardt	
Treasurer's Report <i>Don Holmes</i>	Trouble sharing the report on screen due to recent Windows update. Discussed Zelle and \$250 Thrivent cards. A motion was made by Jane and seconded by Tyler to accept the Treasurer's report as submitted. The motion passed unanimously	Action: Post the approved Secretariat Minutes and Treasurer's Report on the website	Kyle May	
Weekend #114 Recap <i>Don Holmes</i>	6 participants (3 brought guitars), full staff, instantaneous bonding, 2 tables Saturday May 23 is the Reunion	Informational		
PMRs <i>Sharon Dobbs</i>	99% positive comments; ideas on how to shorten clausura; concerns/confusion on 4 th Day staying overnight, need better communication of the overnight opportunities; "smoothest take-down we've ever had"; need training for newbie music chas	Informational		
Pre-Weekend <i>Sharon Bartells</i>	Results of having Synod Assembly table, obtained list of 4 people from the 4 th Day interested in serving	Informational		
National Assembly <i>Jane Winge</i>	Host committee bring own linens/towels to keep costs down; host committee t-shirts available for pick-up at the picnic 6/27	Informational		
Post Weekend <i>Jane Winge</i>	6/27 Grand Ultreya picnic at Calvary; 9/11-9/12 4 th Day Retreat at KOG, Dallas & Drury Hotel reservations for \$109, link provided in flyer; 10/17 Grand Ultreya Business Meeting at Good Shepherd, Rev Kathryn Saunders-Allen presiding, open secretariat positions; VDC#115 Apr 29-May 2, 2027; discussion on holding a	Informational		

	bilingual VDC in Spanish			
Weekend Rep <i>Paul Dobbs</i>	Repairs made to trailer for leaks; now working on national	Informational		
Logistics Rep <i>Sharon Dobbs</i>	Train people to store banners in tubes and take down/store curtains, always have an experienced person assisting	Informational		
Rectors Cha Trainer <i>Lorraine Markwardt</i>	Weekend went well; 4 th Day overnight reservations should not be the responsibility of the Rectors Cha	Informational		
Training Director <i>Kimbal Markwardt</i>	Staff School upcoming, want 6; discussion of 4 th Day member visiting Rollo Room	Informational		
Food Cha Trainer <i>Erin Strouse</i>	Suggest having a Trainer Meeting to discuss weekend, continuity of weekend and manuals	Informational		
Communication <i>Tyler Strouse</i>	Getting new systems up and running, still in experimentation stages of digital registration, Gmass, and Google workspace; working on documentation	Informational		
El Tintero <i>Di Piatt</i>	Next issue to publish first week of August, deadline for articles Aug 3, will post job descriptions of open Secretariat positions	Informational		
Adjourned	Closed with the Thanksgiving Prayer	Informational		

Next Meeting: June 18, 2026

Respectfully Submitted:

Di Piatt

(for Debi Gebhardt, LVDCNT Secretary)